



Done For You  
**HOLIDAY**  
GIFT PLANNER



## Who needs to be on your holiday shopping list this year?

How to use this planner:

1

Read through the lists on the next pages. These are your cheat sheets that include every possible person (or pet) for whom you may need to purchase a holiday gift. Highlight the ones that are relevant for you.

2

Use the space on the Budget Brainstorm sheet to list out each person for whom you need to purchase a gift. Write them all down - even ones you're not sure about. You can tailor it down later.

3

Write in your proposed budget for each person. After you total your budget from the list, compare it to your holiday gift budget and tailor your list accordingly.

4

Use the extra space provided to track gift ideas and gift purchases.

5

Shop! Make! Check it off your list!.

6

Sit back in your coziest slippers with a glass of red and watch your fave Hallmark Christmas movie. You are done with your holiday shopping and you KNOW that you didn't forget anyone this year. Mic drop.



# Family

- Spouse
- Significant Other
- Children
- Stepchildren
- Mother/Father
- Stepmother/Stepfather
- Mother-in-law/Father-in-law
- Brothers/Sisters
- Brothers-in-law/Sisters-in-law
- Half-sisters/Half-brothers
- Significant other's parents
- Significant other's siblings
- Significant other's siblings' partners
- Significant other's children
- Significant other's nieces/nephews
- Sibling's significant others
- Sibling's significant other's children
- Parents' significant others

- Sarents' significant others' children
- Children's significant others
- Nieces/Nephews
- Spouses/partners of nieces/nephews
- Grandmothers/Grandfathers
- Grandmothers-in-law/Grandfathers-in-law
- Grandchildren
- Grandchildren's spouses/significant others
- Great-grandchildren
- Aunts/Uncles
- Great Aunts/Great Uncles
- Great Nieces/Great Nephews
- Spouses of great nieces/great nephews
- Cousins
- Cousins' spouses/significant others
- Godchildren
- Godparents
- Family pets

# Friends

- Best Friend
- Close friends
- Best friend's mother/father
- Best friend's siblings
- Best friend's spouse/significant other
- Best friend's children
- Cherished pets of your close friends who don't have children
- Your child's best friend's mom
- Spouse's best friend
- Spouse's best friend's mother/father
- Spouse's best friend's siblings
- Spouse's best friend's spouse
- Spouses' best friend's children

# Neighbors

- Roommate(s)
- Landlord
- Neighbor who watches your house while you're away
- Neighbor who pet sits for you
- Neighbor who waters your plants while you're away for the weekend
- Neighbors who always look out for you
- The downstairs neighbor who has to grit her teeth every time you drop the remote on your hardwood floor



# Workplace

- Coworkers/colleagues
- Boss/boss's spouse
- Your teammates
- Mentors
- Administrative Personnel
- Personal Assistant
- Employees
- Interns
- Clients
- Vendors
- Other Support Staff

# First Responders and Front Line Workers

- Nurses/doctors
- EMTs
- Other healthcare workers
- Firefighters
- Law Enforcement Officers
- Grocery store clerks
- Bank tellers
- Postal workers

# Community

- Your children's babysitters/nannies/caregivers
- Adult caregivers/aid workers
- Children's classroom teacher(s)
- Children's classroom teaching assistant(s)
- Children's specialist teachers (occupational therapists, reading specialists, school librarian, music teacher, art teacher, gym teacher, shop teachers)
- School principal
- School vice/assistant principal
- School support staff
- School guidance counselor
- School custodian
- School security guard(s)/resource officer
- School nurse
- School cafeteria workers
- School crossing guards
- School bus drivers
- Parent volunteers (those parents in your kids' school who go above and beyond to organize and lead the extra fun activities that your child enjoy(s))
- After-school teachers
- Tutors
- Dance/theater/music lesson/band teachers
- Children's coaches (team sports, martial arts, swim, etc.)
- Troop leaders
- Local librarian
- Postal carrier/package delivery (UPS FedEx)
- Newspaper carrier
- Trash/recycling workers
- Apartment building staff
- Doormen
- Building Superintendent



## Service Providers

- Housekeeper/house cleaner
- Dog walker
- Pet Sitter/pet groomer
- Babysitters/nannies/caregivers
- Adult caregivers/aid workers
- Hairdresser/barber
- Manicurist/spa professionals
- Bank Teller
- Pharmacist
- Dentist
- Handyman
- Contractor
- Gardener/pool cleaner
- Other service providers

## Social

- Yankee swaps
- White Elephant gifts
- Gift exchanges
- Secret Santa
- Host/hostess gifts for all parties you attend
- Anyone you see on a daily basis
- Anyone who will be at Christmas/Christmas Eve dinner where you are a guest (if it's a large guest list, you are not expected to give gifts to everyone, but if it's just a small group like close family then get a little something for each person)

## Notes

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## Pay it Forward


- Housekeeper/house cleaner
- Dog walker
- Pet Sitter/pet groomer
- Babysitters/nannies/caregivers
- Adult caregivers/aid workers
- Hairdresser/barber
- Manicurist/spa professionals
- Bank Teller
- Pharmacist
- Dentist
- Handyman
- Contractor
- Gardener/pool cleaner
- Other service providers



# Budget Brainstorm

Recipient      Gave last year      Make or Buy      Proposed Budget      Notes/Ideas

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 **Add Other Notes** \_\_\_\_\_  
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# Budget Brainstorm- P2

Recipient      Gave last year      Make or Buy      Proposed Budget      Notes/Ideas

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 **Add Other Notes** \_\_\_\_\_  
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# Budget Brainstorm- P3

Recipient      Gave last year      Make or Buy      Proposed Budget      Notes/Ideas

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 **Add Other Notes** \_\_\_\_\_  
 \_\_\_\_\_





# Holiday Gift Shopping List

DONE	RECIPIENT	STATUS	BUDGET	ACTUAL	GIFTS/IDEAS
<input type="checkbox"/>	Mom	Need	\$ 100	\$ 48.57	Slippers
<input checked="" type="checkbox"/>	Mom	Have	\$	\$ 51.45	Sweater
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# Holiday Gift Shopping List P2

DONE	RECIPIENT	STATUS	BUDGET	ACTUAL	GIFTS/IDEAS
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# Holiday Gift Shopping List P3

DONE	RECIPIENT	STATUS	BUDGET	ACTUAL	GIFTS/IDEAS
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# Holiday Gift Shopping List P4

DONE	RECIPIENT	STATUS	BUDGET	ACTUAL	GIFTS/IDEAS
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# Holiday Gift Shopping List P5

DONE	RECIPIENT	STATUS	BUDGET	ACTUAL	GIFTS/IDEAS
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# Holiday Gift Shopping List P6

DONE	RECIPIENT	STATUS	BUDGET	ACTUAL	GIFTS/IDEAS
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## A FEW LAST TIPS FOR ROCKING HOLIDAY GIFT-GIVING THIS YEAR

1

If you need to buy a gift for someone you don't really know, like your sister's new boyfriend, consider a couples gift instead. Things like coffee samplers, a wine and chocolate gift basket, dating bucket list gift, games, or kitchen gadgets or small décor work well.

2

Personalize it. Gifts with meaning and thoughtfulness, that show you know the person, are more memorable. You can add any quote or name you want to the earrings and necklaces in the Merry Alchemy Personalized Gift collection (as well as picking done-for-you quotes for every occasion). **START PERSONALIZING HERE.**

3

Don't give a gift just because you gave them a gift last year. Relationships change. Review your list and modify as you see fit.

4

You don't need to buy gifts for all of the people on this list. Only you can determine who should be on your gift list and who CAN be on your list based on your budget.

5

If your budget doesn't allow for you to buy for everyone for whom you'd like to give a gift, then consider making simple gifts that show you care. Even a nice card with a sincere note of appreciation can be a cherished gift.

6

Don't forget self-gifting. Even if it's just a little time for self-care or a chance to slow down and enjoy the magic of the season, you owe it to yourself!