



AI Front Desk Checklist

Discover whether your business is losing leads due to missed calls, slow follow-up, or unanswered customer inquiries.

Lead Capture

- Every phone call is answered or returned within 15 minutes
- Website visitors can request a quote 24/7
- Facebook messages receive a response within 5 minutes
- Google Business messages are monitored
- Contact forms are not sitting unanswered

Follow-Up

- New leads receive an acknowledgment immediately
- Quotes are followed up within 48 hours
- Missed calls trigger a callback workflow
- No lead is lost because someone was busy


Customer Service

- Common questions are answered automatically
- Customers can book appointments online
- Customers can get updates without calling
- Team members spend less time answering repetitive questions


Most service businesses are surprised by how many opportunities slip through the cracks each week. Even one missed lead per week can represent thousands of dollars in lost revenue over a year.

AI Front Desk Health Score

Count your checkmarks:

10-12  Strong Front Desk

You're doing many things right. AI may help improve speed and consistency.

6-9  Opportunities for Improvement

Some leads may be slipping through the cracks during busy periods.

0-5  High Risk

There's a good chance you're losing leads due to missed calls, slow follow-up, or inconsistent responses.

Want a second opinion?

Book a complimentary AI Front Desk Assessment and we'll identify where leads, appointments, and revenue may be leaking from your process.

Book a call: <https://calendly.com/didjet/30-minute-strategy-call>