

A FREE, FRIENDLY START WITH CHATGPT

Scout's First 5 AI Shortcuts

Five useful things to paste into ChatGPT when you want help
without the tech nonsense.

No prompt engineering.
No robot language.
Just start with what you already have.

Come and have a coffee with Scout.



You don't need to learn AI first

Open ChatGPT. Choose one shortcut. Paste it in. Add your own messy thought, question or half-finished sentence. That is enough to begin.

These shortcuts are written for ordinary life and ordinary work. You can change any word you like. ChatGPT is allowed to help with the rough draft. You remain allowed to sound like yourself.

1	Paste the shortcut
2	Add your real words
3	Keep, change or reject the answer

There are no marks. No exam. No silly questions.

**SHORTCUT 1 OF 5**

Turn a messy thought into something useful

You do not have to tidy your idea before giving it to ChatGPT. Hand over the jumble. Ask it to find the useful part without inventing a new personality for you.

COPY AND PASTE

Here is my rough thought: [paste or type it here]. Tell me what I am really trying to say, then rewrite it clearly in plain English. Keep my meaning and do not make me sound corporate or robotic.

SCOUT'S LITTLE NUDGE

If the answer feels too polished, say: 'Keep it closer to my own words.'

**SHORTCUT 2 OF 5**

Make the answer sound more like you

A first answer is only a draft. You are not required to accept the shiny language, dramatic claims or phrases you would never say.

COPY AND PASTE

Rewrite this so it sounds warm, natural and like an ordinary person speaking. Remove jargon, hype and salesy language. Keep the useful meaning. Here is the text: [paste it here].

SCOUT'S LITTLE NUDGE

Tell ChatGPT one phrase you often use. It gives the rewrite a small piece of your real voice.

**SHORTCUT 3 OF 5**

Ask for choices, not one grand answer

When ChatGPT gives you one answer, it can feel as though you must take it or start again. Ask for a small set of different directions instead.

COPY AND PASTE

Give me three different versions of this: one warm, one playful and one very simple. Keep each version short. Here is what I am working with: [paste it here].

SCOUT'S LITTLE NUDGE

Choose the closest version and say exactly what you want changed. You do not need to rewrite the whole request.



SHORTCUT 4 OF 5

Turn confusion into one next step

AI can produce a magnificent mountain of instructions when you only needed the next stepping stone. Tell it how much help you want right now.

COPY AND PASTE

Explain this to me in plain English, without jargon. Give me only the first step I need to do now, then stop and wait for me. My question is: [type your question].

SCOUT'S LITTLE NUDGE

This works beautifully when a task feels too big. One step. Then the next. Pas a pas.

**SHORTCUT 5 OF 5**

Use what you already wrote

Blank pages are overrated. A note, an email, a ramble or a half-finished paragraph can become useful raw material.

COPY AND PASTE

Use the words below to create one short Facebook post. Start with an interesting first line, keep it human, and finish with one gentle question. Do not add facts I did not give you. My words: [paste them here].

SCOUT'S LITTLE NUDGE

Read it aloud once. Change anything your mouth would never naturally say. Then it is ready enough to use.



You have already started

If one shortcut helped you turn a muddle into something useful, that is the point. AI does not need a special language before it can help you. You can talk normally, ask for changes and keep the parts that feel like you.

READY FOR THE NEXT LITTLE STEP?

The Fast Content Starter Pack takes this further with ready-to-paste prompts, hooks, captions, reel starters and the voice-note method for turning your own thoughts into content you can actually publish.

For now, choose one shortcut and try it. One useful result is enough for today.

Blue Wand AI & Digital

AI help for people who don't speak robot.