

TERMS AND CONDITIONS – FINAAR INTERNATIONAL INTERNSHIP SUPPORT

Version 1.0 – 23 October 2026

1. About us

FINAAR is a service of **KDBC Global Limited**, a company registered in England and Wales under number 13418470, whose registered office is at 71-75 Shelton Street, London WC2H 9JQ, United Kingdom (“FINAAR”, “we”, “us”). Contact: contact@finaar.uk – +44 (0)20 4578 7838.

2. These terms and your contract

2.1 These terms apply to the internship support services we provide to students (“you”). Our packs are described in our brochure. If the brochure and these terms differ, these terms prevail.

2.2 Your contract with us is formed when you have (a) accepted these terms in writing, by replying to our enrolment email or by ticking the boxes on our enrolment form, and (b) paid the pack fee or, where applicable, the first instalment.

2.3 We then confirm your enrolment by email, with these terms attached in PDF format.

3. Packs and prices

ESSENTIAL PACK – €250, one-off payment

- Internship search
- 1 personalised coaching session (CV)
- Follow-up for up to 1 month after the internship starts

PREMIUM PACK – €400, one-off payment

- Everything in the Essential Pack
- Full personalised coaching (interviews, departure)
- Cultural and language preparation

ALL INCLUSIVE PACK – €700 + 20% of the first month’s rent + 10% of the monthly allowance if the internship is paid (clause 6.3)

- Everything in the Premium Pack
- Follow-up throughout the internship
- Help finding accommodation
- Visa application assistance, within the limits of clause 5
- International hotline

OPTIONS, at your request

- English test and lessons: €50 per hour
- Post-pack follow-up: €20 per day (Essential and Premium Packs)

4. Our commitment

4.1 We provide our services with reasonable care and skill.

4.2 Securing an internship depends solely on the host organisation's decision: **no internship is guaranteed.**

4.3 The internship agreement is concluded between you, your school or university and the host organisation. We are not a party to it.

5. Visas

5.1 With the Essential and Premium Packs, visa applications are your sole responsibility.

5.2 With the All Inclusive Pack, visa application assistance consists of providing general information published by the authorities, helping you organise your documents and referring you to authorised advisers or approved sponsors. We do not provide immigration advice. You submit your application yourself, and the decision rests solely with the competent authorities.

6. Payment

6.1 The pack fee is payable in full upon enrolment, by Wise payment link or by bank transfer to KDBC Global Limited.

6.2 **Payment in two instalments.** For the All Inclusive Pack and an internship of more than 8 weeks, you may pay 60% upon enrolment and 40% upon signing the internship agreement. If no internship agreement is signed, the 40% balance is not due.

6.3 All Inclusive supplements:

- 20% of the first month's rent, due only if the accommodation is obtained through us, payable when the tenancy agreement is signed;
- 10% of the monthly internship allowance, for each paid month of internship, payable on monthly invoice.

6.4 Options are payable when ordered.

6.5 Prices are in euros, including VAT where applicable. We issue an invoice for each payment.

7. Your right to cancel within 14 days

7.1 You may cancel your contract within 14 days of the day it is formed, without giving any reason.

7.2 To cancel, tell us clearly, by email to contact@finaar.uk or using the model cancellation form in the annex.

7.3 We will refund all payments received within 14 days of the day we are informed of your decision, using the same means of payment.

7.4 If you have expressly requested that our services start during the cancellation period, you will pay an amount proportionate to the services provided up to the time you tell us that you are cancelling. You lose your right to cancel once the services have been fully performed.

8. Cancellation and refunds after 14 days

- **Free cancellation** before your first coaching session: full refund.
- If the host organisation cancels the internship within one month of the internship agreement being signed: **50% refund** of the pack fee.
- If you cancel your internship or end the contract after your first coaching session: **no refund**.

Refunds are made within 14 days, using the same means of payment.

9. Duration

The contract starts when it is formed. The internship search continues until your preferred internship start date, which may be postponed by mutual agreement. The contract ends at the end of the follow-up included in your pack or, if no internship has been secured, on your preferred start date. In that case, amounts paid are not refundable, except as provided in clauses 6.2, 7 and 8.

10. Your responsibilities

You agree to:

- provide accurate and complete information and documents;
- be available and responsive (coaching sessions, interviews, documents);
- tell us about any application, offer or internship agreement you obtain during the contract;
- pay on time.

11. Costs not included and limits

11.1 Unless agreed otherwise in writing, the following remain your responsibility: accommodation, travel, meals, insurance, and visa and application fees.

11.2 We are not responsible for:

- a refusal of a visa or residence permit by the authorities;
- a host organisation's decision on your application;
- the working conditions and organisation of the host organisation.

11.3 Nothing in these terms limits or excludes our liability where it would be unlawful to do so.

12. Personal data

KDBC Global Limited is the controller of your personal data, which we process to perform this contract, in particular to send your applications to host organisations with your agreement. Where a host organisation is located outside the United Kingdom or the European Economic Area, transfers are made in accordance with UK and EU data protection law. We keep your data for the duration of the contract and then for the applicable limitation period.

You have the right to access, rectify, erase, restrict and port your data, and to object to its processing, by emailing contact@finaar.uk. You may also complain to the Information Commissioner's Office (ico.org.uk) or to the data protection authority in your country.

13. Complaints

Please send any complaint to contact@finaar.uk. We will do our best to resolve it promptly and amicably.

14. Governing law

These terms are governed by the law of England and Wales. If you live in the European Union, you also benefit from the mandatory consumer protection provisions of the law of your country of residence, and you may bring proceedings in the courts of England and Wales or of your country of residence.

15. Accepting these terms

To enrol, reply to our enrolment email with the following sentence, or tick the corresponding boxes on our enrolment form:

"I accept the FINAAR Terms and Conditions and I expressly request that the services start before the end of the 14-day cancellation period. I understand that if I cancel during that period I will pay for the services already provided, and that I will lose my right to cancel once the services have been fully performed."

ANNEX – MODEL CANCELLATION FORM

Complete and return this form only if you wish to cancel the contract.

To: KDBC Global Limited (FINAAR), 71-75 Shelton Street, London WC2H 9JQ, United Kingdom –
contact@finaar.uk

I hereby give notice that I cancel my contract for the supply of the following service:

Pack:

Contract formed on:

Name:

Address:

Date:

Signature (only if this form is sent on paper):