



## PAAPC

### WHO WE ARE: A LEGACY OF SERVICE AND SUPPORT

The Philippine American Association of Palm Coast (PAAPC), is a non-profit 501(c)3 organization established in 1992 as a socio-cultural entity. Our mission is to promote cultural heritage, support our community, and strengthen social bonds through meaningful connections and outreach programs.

As an organization, we are committed to honoring Filipino-American traditions while fostering an inclusive environment for our community. Our diverse membership of over 135 loyal individuals takes pride in celebrating our heritage and working together to create a brighter future for generations to come.

We invite your business, organization, or leadership to partner with us in this mission. Your sponsorship would provide invaluable support for our programs and events, while also offering your brand meaningful exposure to our engaged community. Together, we can celebrate our shared values and strengthen the social fabric of our area.

Currently, PAAPC supports two local charities: St. Elizabeth Ann Seton Parish Outreach Program, which provides essential food assistance to individuals and families in need, and the Flagler Sheriff's Employee Assistance Trust (FSEAT), which offers confidential support to Flagler County Sheriff's Office personnel during personal crises. Our members actively participate in various community events, including the recent Hammock Dunes Spring Forward 5K Fun Run/Walk, aimed at raising awareness and funds for local children battling cancer.

In addition, many of our members volunteer their personal time and resources at St. Elizabeth Church, and also dedicate their personal time and resources to help less fortunate children in the Philippines by providing school supplies and meals. This is a testament to our commitment to making a positive impact both locally and globally.

We believe your partnership with PAAPC would not only benefit our organization but also showcase your brand to a dedicated and engaged audience. We would be honored to have you join us in our efforts to uplift our community.

Please feel free to reach out to us at [paapc92@gmail.com](mailto:paapc92@gmail.com) for more information on how you can support our mission. Your support is vital to our success, and we look forward to the possibility of working together to create a lasting impact.

Thank you for considering this opportunity.

Yours truly,

Judy Fermin-Ostrin  
President

Cc: Aileen Mariano, Vice President  
Carolina Canfield, Board Member  
Bella Geralde, Outreach Coordinator



**As a vendor you receive:**

- Feature on the PAAPC website for 1 yr (equivalent to \$140 annual *digital sponsorship*)
- Logo on the event program and/or printed material for 1 yr (Jun, Nov, Dec)
- Highlight on our social media platform for 1 yr
- During events a special thank you to our sponsors
- Email introduction to our organization
- One 6' table + one chair
- Dinner meal included for one (1) person only

**Vendor fee for the event \$250**

**Important Notes:**

1. *Digital Sponsorship* will commence upon receipt of payment and the date of the event.
2. PAAPC accepts checks for payment. Please make a check payable to **Philippine American Association of Palm Coast or PAAPC.**
3. Please send a copy of your completed form & HD business card to [PAAPC92@gmail.com](mailto:PAAPC92@gmail.com). Kindly notify us once you have submitted both the form and payment.

**Please mail the check to:**

PAAPC  
P.O. BOX 350328  
Palm Coast, FL 32135-0328

**Check Acceptance Policy:**

1. All checks must be made payable to PAAPC.
2. Checks must be signed at the time of payment.
3. Checks must have a preprinted name and address.
4. We do not accept or post-dated checks, or checks with an expiration date.
5. PAAPC reserves the right to refuse any check deemed unacceptable.





# PHILIPPINE AMERICAN ASSOCIATION OF PALM COAST

## Vendor Form

**Payment and Form DUE DATE 04/30/2026**

**PAAPC Celebrates Philippine Independence Day with a Gala Dinner  
Marking 128 Years Since 1898  
A Celebration of Culture: semi-formal elegance**

**Sunday, 14, June 2026  
5 PM - 9 PM**

**Italian American Social Club | 45 North Old Kings Rd | Palm Coast, FL 32137**

Today's Date: \_\_\_\_\_

Vendor's Name: \_\_\_\_\_

Business Name | Organization: \_\_\_\_\_

Address (City, State, Zip) \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Website \_\_\_\_\_

Facebook Name \_\_\_\_\_ Instagram Name \_\_\_\_\_

Email (please provide an email that is checked regularly)  
\_\_\_\_\_

Business Type: Arts & Crafts    Retail    Health & Wellness    Nonprofit    Other

Other (please specify): \_\_\_\_\_



Product / Service Details (Describe Your Offerings: \_\_\_\_\_)

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## Vendor Fees & Additional Costs Outline:

### Number of People in Space

- 1) **1 Person:** Included in the vendor fee \$250
- 2) **If more than 1 person:**
  - a) **Additional Fee:** \$85 per extra person.
  - b) **2 People or 3 People**
    - i) Total = \$250 + \$85 = **\$335**
    - ii) Total = \$250 + \$85 + \$85 = **\$420**

### Electrical Outlet Requirement.

- a) Do you need an Electrical Outlet? Circle One. YES or NO  
(If YES, add \$15 to vendor fee payment. If NO, no additional fee.)
- b) You are required to bring your own power cable or extension cable.

*Please note this must be **requested by April 30, 2026** in order to secure a space with an electrical outlet.*

### Vendor Fee Breakdown:

- I. Base Vendor Fee: \$250
- II. If Electrical Outlet is Needed: Total = \$250 + \$15 = \$265

## Vendor Reservation Guidelines and Policies

### 1. Reservation Overview

- A. First-Come, First-Served: All reservations are processed on a first-come, first-served basis.
- B. Submission Deadline: To secure your space, please submit your completed form and payment by **April 30, 2026**.
- C. Non-Refundable Fees: All reservation fees are non-refundable, regardless of cancellation reasons.

### 2. Event Schedule

- A. Event Timing: The event will take place from 5 PM to 9 PM.



- B. Vendor Arrival: Vendors must arrive 2 hours prior to the event (by 3 PM) for setup on **Sunday, 14 June 2026**.
- C. Setup Requirements:
  - I. Vendors must have their space fully set up and ready for operation by 4:30 PM.
  - II. Breakdown Procedure:
    - A. If the event concludes at 9 PM, breakdown should commence at 9 PM.

### **3. Vendor Responsibilities**

- A. Attendance: Vendors are required to remain on-site for the entire duration of the event.
- B. Space Maintenance: Each vendor is responsible for maintaining a clean and professional space.
- C. Trash Disposal: All trash must be disposed of properly, and vendors should ensure their areas are clean before leaving.
- D. Professional Conduct: Vendors must maintain a professional demeanor at all times.
- E. Zero Tolerance Policy: Any verbal or physical altercations involving vendors or guests will result in immediate removal from the premises, disqualification from future events, and forfeiture of all fees.

### **4. Insurance and Liability**

- A. Vendors must secure their own insurance coverage for any liability that may arise during the event.
- B. PAAPC will not be held liable for any damages or losses incurred during the event.

### **5. Space and Equipment Policies**

- A. Booth/Space Specifications: Vendors must adhere to the allocated booth/space size and specifications provided in the reservation confirmation.
- B. Electrical Needs: If an electrical outlet is required, it must be indicated at the time of reservation, with an additional fee of \$15.
- C. Equipment and Supplies: Vendors are responsible for bringing all necessary equipment, supplies, and promotional materials for their booth/space. They must fit within the designated space at the event. Please ensure that everything you bring stays within the allotted area.

### **6. Additional Vendor Policies**

- A. Sales and Promotions: Vendors must comply with all local laws and regulations regarding sales, promotions, and marketing practices.
- B. Food and Beverage Regulations: If selling food or beverages, vendors must obtain the necessary permits and comply with health and safety regulations. (If Applicable).
- C. Noise Levels: Vendors must keep noise levels to a minimum to ensure a pleasant environment for all participants.



- D. Personal Property: Vendors are responsible for their own personal property and equipment. PAAPC is not responsible for any lost or stolen items.
- E. Parking: Vendors should utilize designated vendor parking areas only. Parking instructions will be provided closer to the event date.

**7. Space Availability**

Due to high demand, vendor spaces are expected to fill quickly. We encourage you to secure your space as soon as possible to avoid disappointment.

**8. Contact Information**

- A. For any questions or concerns, please contact: Carolina Canfield  
PAAPC Board Member, Vendor Lead  
Email: [cdc102762@yahoo.com](mailto:cdc102762@yahoo.com)  
Phone: (908) 370-7342

**9. Agreement**

By signing below, I acknowledge that I have read, understood, and agree to adhere to all the guidelines and policies outlined above.

Signature: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Date: \_\_\_\_\_

