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# 10 THINGS MINI PHOTO BOOK PROJECT

## A 'Cheat Sheet' Summary by Anna Aspnes

Step-by-step written instructions to coordinate with the video presentation.

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### 1. OPEN TEMPLATE

Establish a foundation for your mini-album pages.

- File> Open **Template**
  - View> Print Size
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### 2. ADD PAPERS

Enhance your pages with digital papers.

- File> Open **Artsy Paper**
  - Select **Move Tool** from **Tools Panel**
  - Click on RIGHT PAGE-PHOTO layer in **Layers Panel**
  - Click-Drag-Release the artsy paper to RIGHT PAGE-PHOTO mask in the template
  - The artsy paper should be directly above RIGHT PAGE-PHOTO mask in **the Layers Panel**
  - Layer> Create Clipping Mask to clip the paper to the mask
  - Click-Drag-Release to reposition the paper over the mask
  - Repeat with a **Solid Paper** and the LEFT PAGE-MEMORY mask
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### 3. ADD PHOTOS

Blend your photos into the artsy digital paper background.

- Click on the top layer in the **Layers Panel**
- File> Open **Blended Mask**

- Click-Drag-Release mask to the template
- File> Open **Photo**
- Click-Drag-Release photo to the template
- Photo should be directly above the mask layer in the **Layers Panel**
- Ensure the photo completely covers/hides the black area of the mask
- Layer> Create Clipping Mask

**Note.** For a more traditional approach, clip your photo to the artsy paper digital clipping set.

- Select **Move Tool**
- Click-Drag-Release to move the **Photo** layer directly above the **Artsy Paper** layer in the **Layers Panel**
- Layer> Create Clipping Mask

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## 4. OPTIONAL MODIFICATIONS

Change the placement, size or orientation of a digital element—You can also modify the mask.

### Reposition

- Click-Drag-Release **Paper, Mask** or **Photo** layers.

### Resize

- Select the **Move Tool** from the **Tools Panel**
- Ensure the Bounding Box option is checked
- Hover your cursor over a ‘corner point’
- Drag inwards with the **Double-Ended Diagonal Arrow** cursor
- Click on the ‘check mark’ on the bounding box

### Rotate

- Select the **Move Tool** from the **Tools Panel**
- Ensure the Bounding Box option is checked
- Hover your cursor over a ‘corner point’
- Rotate with the **Arced Double-Ended Arrow** cursor
- Click on the ‘check mark’ on the bounding box

## Erase Mask

- Select the **Eraser Tool** from the **Tools Panel**
- Load the Default Brushes
- Choose a **Soft Round Circle** brush
- Adjust **Size** as preferred
- Select the **Mask** layer in the **Layers Panel**
- Erase any black area of the mask

## Enhance Clipped Photos

- Select the **Paint Brush Tool** from the **Tools Panel**
- Load the Default Brushes
- Choose a **Soft Round Circle** brush
- Adjust **Size** as preferred
- Select the **Mask** layer in the **Layers Panel**
- Paint in areas of your photo lacking detail

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## 5. ADD TEXT

Add your memories to your pages.

- Select the **Type Tool** from the **Tools Panel**
- Highlight the text in the textbox
- **Type** or **Copy/Paste** your memory text

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## 6. SAVE YOUR PAGES

Save your pages twice: as editable layered and flattened printable files.

- File> Save As
- Navigate to a place where you want to save your pages
- Enter File Name
- Click **Save** to save as a default layered PSD file
- Now repeat File> Save As to also save as a flattened, printable file
- Choose **JPEG** option from the 'Save as type' drop-down menu
- Modify the file name as preferred
- Click Save.

**Note.**

- **Upload the JPEG files for print**
  - Reopen the PSD files **to edit at any time**
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## **7. REPETITION**

Modify the same template **9 more times** to complete your 10 mini album pages.

- Drag the **Photo** and **Mask** layer to the 'trash can/bin' icon on the **Layers Panel**
- Clip alternate digital **Papers** to the template mask layers
- Click on the 'eye' icon next to the layer thumb in the **Layers Panel** to toggle the visibility of each of the paper layers on/off.
- Clip a new **Photo** to a different **Mask** (use each mask twice) on the right side of the template.
- Change the **Number** and the **Text**.

**Tip.** Close files after you have used them to keep your workspace tidy.

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## **8. SINGLE TITLE PAGE**

- File> Open **Solid Paper**
  - Move the solid paper onto the template
  - Layer> Create Clipping Mask to clip the paper to the mask
  - Change the text using the **Type Tool**
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## **9. PHOTO BOOK COVER**

- File> Open **Template**
  - File> Open **Artsy Paper**
  - Move the artsy paper onto the template
  - **Reposition** or **Rotate** as preferred.
  - Add any additional text using the **Type Tool**
  - Optionally change the font
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## **10. BONUS SUPPLIES**

These **BONUS** premium resources are acquired when you purchase the summit.

## Enhance with FotoGlows

Add fun color and light effects to your photos.

- File> Open
- Highlight the **Photo** layer in the **Layers Panel**
- Click-Drag-Release the **FotoGlow** above the photo
- **Reposition, Resize** or **Rotate** as preferred
- Enhance> Adjust Color> Hue/Saturation to modify color
- Move the **Saturation** or **Hue** slides
- Click on **Normal** in the **Layers Panel**
- Choose **Hard Light** from the fly-out menu

## Replace Masks with Frames

Create variation and better accommodate photos with subjects close to photo edges.

- File> Open
- Select all layers in the **Layers Panel**: Click on the first layer, hold down the **SHIFT** key, then click on the last layer
- Turn off the visibility of the **Mask** layer
- Select all layers in the **Layers Panel**: Click on the first layer, hold down the **SHIFT** key, then click on the last layer.
- Click-Drag-Release the **Frame** layers to the template
- **Resize** and **Reposition** (5X5 Templates)—Ensure the frame edges do **NOT** extend beyond the line guides.
- Layer> Group Layers and double-click on the ‘Group 1’ word to rename the group as preferred
- Highlight the **Frame Mask** layer in the **Layers Panel**
- Click-Drag-Release the **Photo** layer up the **Layers Panel** and reposition on top of the **me Mask** layer.
- Layer > Create Clipping Mask
- Optionally, turn off the visibility of the **Frame Paper** layer

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## 11. PRINT YOUR BOOK

Guidance for uploading and printing your mini book project.

## Start a Book

- Go to [Blurb](#)
- Create (or login) to your account
- Choose a [Soft Cover Book](#)
- Click **Download BookWright** (preferred method)
- Load the software and open the program
- Select **Mini Square** and click **Next** twice
- Enter **Title** and **Author**

## Upload Pages

- Click on the 'computer with + in screen' icon
- Navigate to where your pages are saved
- Highlight all pages and click **OK** to upload
- Choose the option to place the photos yourself.

## Layouts

Before you place a photo:

- Click on the **Layouts** tab at the top.
- Highlight the **Template** image (in the left column)
- Click on the arrow next to the drop-down menu under **Mini Square**
- Choose **1 Photo** (single page) or **Spread Layouts** (double pages)
- For each template, click on the image that is completely gray filled
- Click on the **Photos** tab to view your pages and place in the templates
- Toggle between the **Layouts** and **Photos** tabs to choose templates and place your pages.

## Arrange Pages

- Highlight the **BackCover/Front Cover** image (top of left column)
- Drag the uploaded cover page (at top) to the template in the workspace
- Move the edges outward to slightly expand and fill the space
- Now click on the white square of the **Inside Cover** (top of left column again) to switch the template in the workspace
- Drag the single title page to this template
- Repeat with the remaining double pages in numerical order

**Tip.** Select all double page templates in the left column at once by holding down the **SHIFT** button and clicking on each one, then apply the gray-filled spread layout option for all remaining pages.

### Additional Pages

- You will need to add a page to **20/Inside Cover** for your last page (10) and a blank single page at the end of your book.
- Highlight template in the left column
- Click on the '+' icon at the top of the column
- Enter **2 Pages** and check **After Page 20**
- Click **Add Pages**
- Toggle to **Layouts** and apply the gray-filled spread layout option to the last double page in your project
- Return to **Photos** tab to add your memory #10 page to this template
- Leave the final single page blank

### Review & Upload

- Click **Review and Upload** (orange button, top right corner)
- A 'Warning' box will appear—Click **Save** (orange button)
- **Login** if prompted
- Confirm project details and click **Next**
- Under **Review Project**, you will see a list of suggestions—Click **Ignore All** twice
- Click **Next**
- Preview your mini-album project—Click on the arrow to view page by page
- Click **Next** to **Render** your project (takes a few minutes to prepare)

### Review & Upload

- Click **Order** to purchase a printed copy of your memory book
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## 12. ADDITIONAL RESOURCES

**Find more learning resources, classes and products at [Anna Aspnes Designs](#).**

You'll also find the following most helpful:

- [Learn the Basics in Affinity Studio](#)
- [Free Adobe Photoshop & Elements Classes with BONUS Digital Supplies](#)
- [Best Digital Scrapbooking Software: How to Choose](#)
- [Organize Digital Photos Creatively](#)
- [Storytelling Scrapbooking: More Meaningful Memory Books](#)

**Got Questions?** Email me at [anna@annaaspnesdesigns.com](mailto:anna@annaaspnesdesigns.com)