

AI Readiness Checklist

Is AI helping your business grow, or amplifying confusion?

Use this quick checklist to assess whether your business has the clarity, alignment, and leadership needed to use AI well. **Check Yes or No for each statement.**

1. We can clearly explain who we serve and the problem we solve best. ☐ YES ☐ NO
2. Our leadership team is aligned on our top business priorities. ☐ YES ☐ NO
3. Our sales, marketing, and operations teams are working from the same message. ☐ YES ☐ NO
4. We have clear ownership for key decisions and responsibilities. ☐ YES ☐ NO
5. Our customer journey is consistent and intentional. ☐ YES ☐ NO
6. Our core processes are clear enough to improve or automate. ☐ YES ☐ NO
7. We know exactly what business problems we want AI to help solve. ☐ YES ☐ NO
8. We have clear standards for how our team should use AI. ☐ YES ☐ NO
9. We review AI output for quality, accuracy, and tone. ☐ YES ☐ NO
10. Human judgment still drives important business decisions. ☐ YES ☐ NO

Scoring:

8-10 Yes answers: Strong Foundation: You likely have a solid base for using AI strategically. Your business appears to have the clarity, alignment, and leadership discipline needed to use AI as an accelerator rather than a distraction.

5-7 Yes answers: Some Readiness, But Important Gaps: You may be able to use AI in some areas, but important weaknesses could reduce the value or create inconsistency. Before scaling AI, strengthen your clarity, alignment, and decision-making standards.

0-4 Yes answers: AI May Be Amplifying Confusion: Your business may not be ready to rely heavily on AI yet. The bigger opportunity is not more automation first. It is improving clarity, team alignment, process discipline, and leadership consistency.

Next Step: Request an AI Clarity Debrief Call, explore a Leadership or Team Workshop, or get support strengthening clarity, alignment, and AI readiness.