

FBI NO. FBI

CLASS _____

ARMED FORCES NO. MNU

SOCIAL SECURITY NO. SO

MISCELLANEOUS NO. MNU

Ink fingerprinting



S. R. MIDDLE



S. R. LITTLE

INK UP
[mastery]

Course Description

Our ink fingerprinting class is designed to provide you with an in-depth understanding of the benefits of ink fingerprinting, regulatory requirements, and how to open and operate a successful ink fingerprinting business.

During the class, we will cover topics such as pricing, marketing, and the latest industry trends.



- Introduction of FD-258 cards
- Required Materials
- Website Building
- State Specific Laws
- Target Market
- Pricing
- Filling out FD-258 card

What are FD-258 cards used for?

- Licensing
- Employment
- Immigration
- Visas
- Adoption
- ATF
- Conceal Carry
- Identity History Summary
- And any Out-of-State Purposes



Required Materials

All Items can be purchased through Amazon or CrimeScene.com

- FD-258 Fingerprinting cards
- Ink Pads
- Latex gloves
- Black Pens



Optional Purchases

- FD-258 card holder
- Retab stickers



How Do I Get Noticed?



Create a website (ex: godaddy.com)



- When building your website be sure to focus on your SEO and keywords.
 - ex: ink fingerprinting,
 - FD-258 cards, hard cards
- Create free accounts such Yelp, Nextdoor, Business Facebook and more

- Sign up for Facebook Ads or Google Ads (both will bring in business)
- Create Professional Flyers by using Canva or Postermymwall
- Most Importantly purchase business cards

Types of Cards

- State specific cards are cards that are issued from a state that uses their own cards and their own background check. (ex: New Jersey, Ohio and Maryland have their own cards that are different than the FD 258.

Anyone can do prints on these cards. It is just like doing fingerprinting for any out of state customer. Be sure to check the front & back of all cards as they may require additional information

- You also have an FD 1164 which is for a non citizen Personal History Report.
- an SF-87 is issued to civilians that are going to be working for the Government. These are cards that we can not purchase.

Ohio

CIVILIAN BACKGROUND CHECK		EXPANDED INFORMATION IN BLACK	
ADDRESS OF PERSON FINGERPRINTED: STREET, CITY, STATE, ZIP		LAST NAME: NAME	FIRST NAME: NICKLE NAME
DATE FINGERPRINTED: SIGNATURE OF OFFICIAL TAKING FINGERPRINTS		DATE OF BIRTH: DOB Month Day Year	ALIASES: EGA
FEDERAL SECURITY: NO SOC		REASON FINGERPRINTED (Please Check One)	
AGENCY CODE: ORD SOC		☐ ORC ☐ Law enforcement, police, corrections, applicant or criminal justice employment ☐ Other, please specify	
SEND BACKGROUND CHECK RESULTS TO: (Please check one) ☐ Agency (mail, delivery, web site) ☐ Other, specify: _____ INCLUDE LICENSE (OR STATE ID) OR NOT			

[illegible]

SF – 87

FD-1164

OF 17-0111 MARCH 2010 (U.S. OFFICE OF PERSONNEL) E.O. 12958		LEAVE BLANK		TYPE OR PRINT ALL INFORMATION IN BLACK LAST NAME FIRST NAME MIDDLE NAME		SSN LEAVE BLANK	
SIGNATURE OF PERSON FINGERPRINTED		1	2	DENIAL NO OTHER USE ONLY LOG		DATE OF BIRTH (MM/YY)	
RESIDENCE OF PERSON FINGERPRINTED		3	4	5	6	DATE OF BIRTH (MM/YY)	
DATE SIGNATURE OF OFFICIAL TAKING FINGERPRINTS		SOCIAL SECURITY NO.				PLACE OF BIRTH (CITY)	
TITLE AND ADDRESS		LEAVE BLANK				CLASS	
POSITION TO WHICH APPOINTED		SOCIAL SECURITY NO.				PAY	
"DEPARTMENT" BUREAU AND CITY/TOWN (STATE AND STATE)		SOCIAL SECURITY NO.				PAY	

[illegible]

FD - 258

 APPLICANT PO BOX 2000 1-800-238-2348-0040 11/2/2008 11:20:00 AM		WHITE BLANK TYPE OR PRINT ALL INFORMATION IN BLOCK LAST NAME FIRST NAME MIDDLE NAME		FBI LEAVE BLANK	
REQUIREMENT OF FEDERAL REQUIREMENTS		ALIAS: AKA DOB:		DOB OF SPONSOR: NAME:	
REQUIREMENT OF OFFICIAL, FEDERAL PERFORMANCE		COUNTRY: USA		COUNTRY OF ORIGIN: COUNTRY OF STATE:	
NAME:		SEX: RACE: HHS: MED: CLASS: AKA:		CLASS: REF:	
EMPLOYER AND ADDRESS		EMPLOYER: ADDRESS: CITY: STATE: ZIP:		LEAVE BLANK	
SOCIAL SECURITY NUMBER		SOCIAL SECURITY NO:		SOCIAL SECURITY NO:	

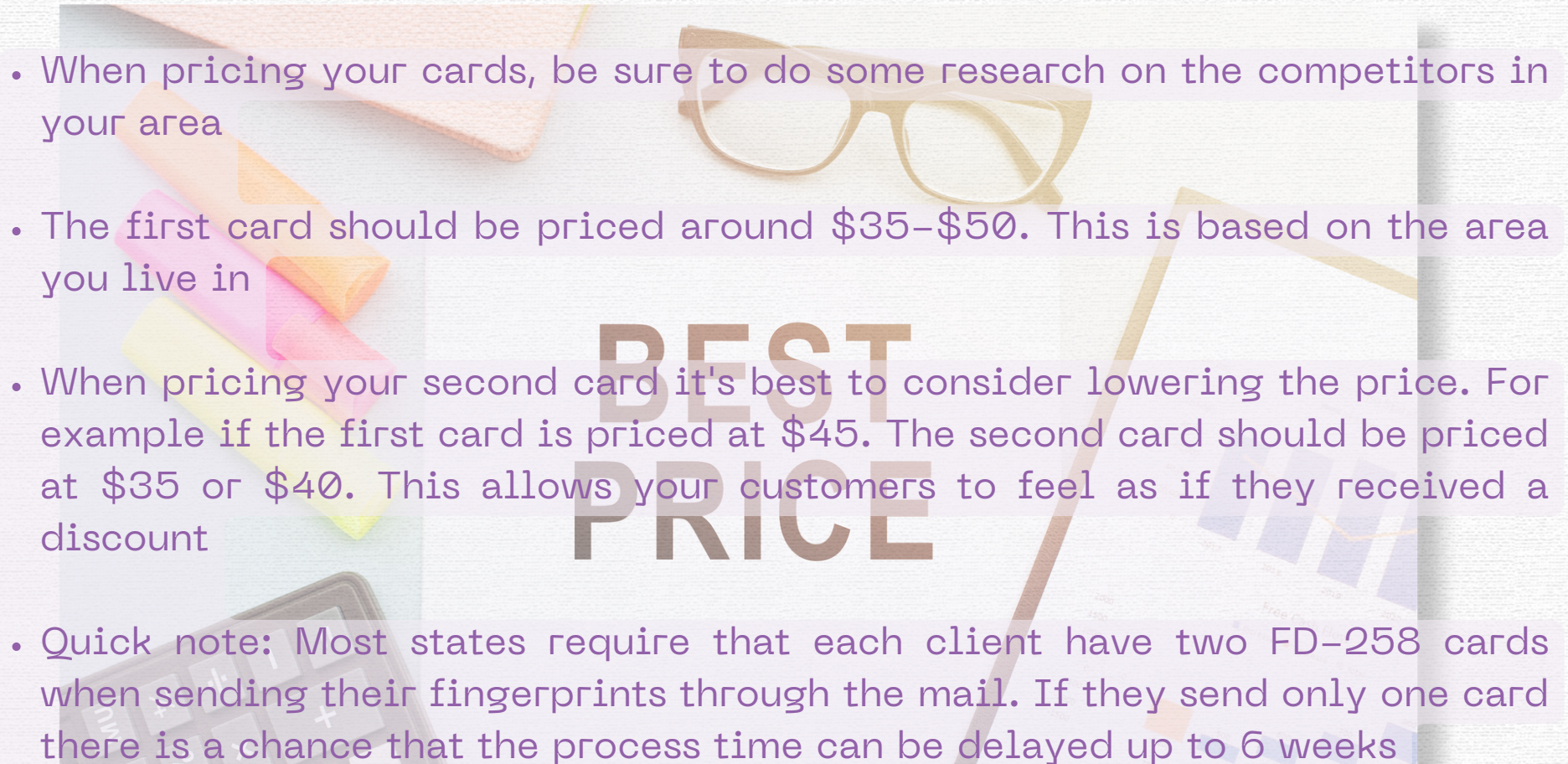
Target Market

- Travel Nurses
- Physicians
- Pharmacists
- Insurance
- Real Estate

- Teachers
- Daycare
- Immigration Attorneys
- Dispensaries



Pricing

- 
- The background of the slide features a collage of business-related items: a pair of glasses, several colorful sticky notes (orange, pink, yellow), a calculator, and a line graph showing an upward trend. The text 'BEST PRICE' is overlaid in large, bold, brown letters.
- When pricing your cards, be sure to do some research on the competitors in your area
 - The first card should be priced around \$35–\$50. This is based on the area you live in
 - When pricing your second card it's best to consider lowering the price. For example if the first card is priced at \$45. The second card should be priced at \$35 or \$40. This allows your customers to feel as if they received a discount
 - Quick note: Most states require that each client have two FD-258 cards when sending their fingerprints through the mail. If they send only one card there is a chance that the process time can be delayed up to 6 weeks

How To Fill Out FD 258

APPLICANT * See Privacy Act Notice on Back FD-258 (Rev. 11-1-20) 1110-0046		LEAVE BLANK		TYPE OR PRINT ALL INFORMATION IN BLACK LAST NAME NAM FIRST NAME MIDDLE NAME				FBI		LEAVE BLANK	
SIGNATURE OF PERSON FINGERPRINTED 1.		ALIASES AKA		OR I						DATE OF BIRTH Mon B. Day Year 14.	
RESIDENCE OF PERSON FINGERPRINTED 2.		CITIZENSHIP 6.		SEX 8.		RACE 9.		HT 10.		WT 11.	
DATE 3.		SIGNATURE OF OFFICIAL TAKING FINGERPRINTS 4.		YOUR NO. OCA		EYES 12.		HAIR 13.		PLACE OF BIRTH 15. POB Country or State	
EMPLOYER AND ADDRESS		UNIVERSAL CONTROL NO. UCN		LEAVE BLANK							
REASON FINGERPRINTED		ARMED FORCES NO. MNU		CLASS							
		SOCIAL SECURITY NO. 7.		REF.							
		MISCELLANEOUS NO. MNU									

CARD MUST BE FILLED OUT IN BLACK INK OR IT WILL BE REJECTED!!

1. Signature of person Fingerprinted
2. Residence of Person Fingerprinted
3. Date of Fingerprinting
4. Technician Signature
5. Name of Person Fingerprinted
6. Citizenship
7. Social Security Number

8. Sex
9. Race
10. Height
11. Weight
12. Eye Color
13. Hair Color
14. Date of Birth
15. Country/State of Birth

Only fill out Employer and Reason Fingerprinted if there are specific instructions to do so

This can be rejected if there is information in these boxes that the state does not want

FAQ



How Do We Roll The Fingers Onto The Card?

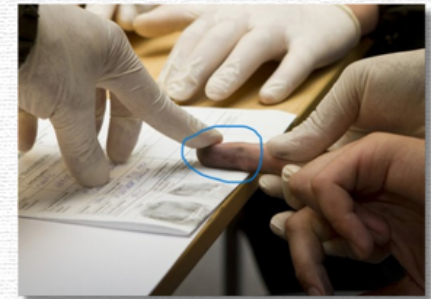
When rolling the fingers, it's best to roll from awkward to easy. Once you are done, carefully lift the finger straight up to prevent from smearing.

Do we send the cards through the mail?

It's completely up to you! My advice, let your customers send them to where they need to go. They have the instructions and if there are any issues, they will be liable, not you.

When can I start providing this service?

Immediately. There is NO specific license for the FD 258 cards. Check your state regulations prior to starting, as California does not accept ink cards from residents, only non residents, and you need to be certified in that state as well.



Congratulations!!!

You can now start earning some extra cash by doing ink fingerprinting!!
Make sure that you learn your state regulations.
If you have any questions or need further assistance, please reach out to
me at **602-582-3012**. I am available to assist.

