

Step-by-Step

Digital Product Business Playbook

Easy Steps to Get Started

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Step-by-Step

Set-up your digital business
in 30-days or less!

This playbook contains a simple outline for how to start your digital marketing business from scratch. Even if you already have a business, this playbook has a ton of idea and is the strategy digital mompreneurs are using daily to build and grow online businesses and generate thousands of dollars.



Hello, I am

Jen Cottes

<https://simplebusinessdesign.com> & <http://jencottes.com>

10+ year Business Coach | Divorced/Single Mom | Working Professional Doing it All!

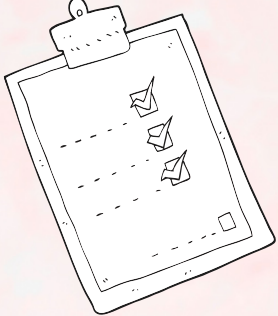
I'm on a *Mission*. As a divorced, single mom, working professional, and post-separation abuse survivor, I understand the unique challenges divorcing Moms face. Time with your kids is limited. Divorce brings financial uncertainty, and let's face it, with the recession, money doesn't go as far as it once did.

More and more, we need to work together to find ways to share our knowledge and talents so that we can more passively produce an income without sacrificing time with our kids.

I'm so excited to share the Step-by-Step Digital Product Business Playbook to walk you through the complete process of setting up and selling your own digital products using my DFY (done-for-you) template. It *REALLY* is as simple as you think. **YOU CAN DO THIS!**

I believe in you and will be here every step of the way cheering you on. Reach out and connect with me if you have questions, that's my favorite thing to do!

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INTRODUCTION

I'm super passionate about supporting other women and moms in different ways - now including helping them make money from home with done-for-you digital products.

I created the Step-by-Step Digital Business Playbook to walk you through the complete process of setting up and selling your own digital products using my DFY (done-for-you) template.

If you follow the steps inside, you will not only come out on the other side with a product fully ready to sell, but you will also have an actual funnel and strategy for bringing in the sales that you need for \$3k, \$5k, and even \$10k and beyond months!

But before you dive in, I first want to explain what DFY means and what is unique about this specific business model.

WHAT IS DFY/DONE FOR YOU?

When I first knew I wanted to help other women launch their own passive income businesses, I decided right away that I wanted to help them overcome the hurdles of creating a product from scratch.

I wanted to offer them a template - and not just any template, but a profitable one!

I wanted to give them a digital product they could sell that people would always want and that would bring in income fast.



And the truth is, the things that so many people in this world are most hurting for are ***more financial & time freedom.***

People everywhere are wanting desperately to change their lives and their family's lives, and yet it's so easy to believe that having an online business is only for the elite few who have special skills or privileges.

Offering a way to make money WITHOUT needing any special skills, or prior experience, or even a product or service you're having to make all on your own - ***THIS is a revolutionary (and a high income-generating) business model.***

And while there ARE business models such as MLMs and affiliate marketing that are already meeting this need, there are none that offer quite as much ownership, or freedom from attachment to another brand, as DFY.

In purchasing a done-for-you product that comes with resell rights, you also get the freedom to modify, resell, and FULLY profit from this product, meaning you don't owe anyone (including me!) a portion of your sales.

Your profits are YOUR profits, and your business is YOUR business.

What you will find with this Playbook is that not only did you purchase the Playbook itself, but you also were granted the Private Label Rights for it (not to be confused with Master Resell Rights or just Re-SALE rights).

These Private Label Rights (outlined in the Terms & Conditions you agreed to at checkout) include the rights to actually modify and claim authorship of this product.

You can rewrite parts of it.

You can rewrite ALL of it.

You can put your own name on it.

And most importantly, you can resell it!

I essentially want you to use everything inside this Playbook, including the Playbook itself, to really create a passive income business that you can fully make your own AND fully profit from.

Why? Because more money in the hands of more women makes for a better world! And because I believe deep in my heart that there is more than enough to go around.

I am cheering you on and am so excited for you. I can't wait to see what you do and how your life changes with this.

Are you ready to get started?

For your convenience, I've broken up the steps for fully launching this business into four parts - you can do this all-in-one week or break it out one week at a time. Either way, the goal is to get you up in running in 30 days or less!



Shoot me a DM on Instagram (@simplebusinesswithjen) to let me know you've just purchased the Playbook so I can cheer you on!) to let me know you've just purchased the Playbook so I can cheer you on!

STEP 1: PAINTING THE VISION

→ Identifying your Why

I know you're going to be tempted to want to skip over this part of the process, but I really want to encourage you to at least give yourself 5-10 minutes to do this work.

Knowing your WHY, your reasons for putting in this time and effort, is SO crucial to your longevity with this business.

Even as you're going through this Playbook, you're going to encounter steps that just feel hard.

Maybe it'll be the tech set-up. Or just finding the time to write out your emails or plan content.

You're going to think to yourself, "maybe this is too much... I don't know if I have the time." - and you will NEED to have a way to spur yourself on and be your own cheerleader in this.

So, before we begin, I just want you to pull out a sheet of paper or a new Note on your phone and answer these three questions:

1. Why is it important to me that I get this passive income business up and running?

2. When I think about where I want to be financially 6 months from now, what does that look like? What does that FEEL like?

3. What ELSE do I imagine myself gaining from having this kind of business? How might this bless my life beyond just financially?

STEP 1: PAINTING THE VISION – CONT.

→ Setting your Goals

As you've noticed, I have mine priced at \$47 because I know this price makes this product a STEAL (I could absolutely charge hundreds more for all that's inside.)

I also priced mine at \$47 because there's a "rule of thumb" in the online business world around ending your price with a 7 to boost conversions (odd, I know, but I just roll with it).

You definitely can price your digital product at \$47 as well or use something lower as your "limited time discount price" for when you launch and then go UP to \$97 after a set time period. We'll talk more about launching in Step 4.

Right now, I want you to take a few minutes to think through what price you would feel most comfortable at (and this next part is important) IF YOU KNEW you would DEFINITELY bring in the income you want to bring in from this.

Trust me, coming at these decisions from a place of serving your audience rather than just from neediness will for sure help you take this business further even faster.

YOUR INCOME GOALS

Now that you've decided on your pricing, let's talk about income goals.

I want you to think about the monthly income you would LOVE to be bringing in at about 12 months post-launch.

STEP 1: PAINTING THE VISION – CONT.

For the sake of simplicity with the math breakdown, let's say that this number is \$100k.

I want you to take that number and divide it up into four quarters like this:

1st quarter: \$10k

2nd quarter: \$20k

3rd quarter: \$30k

4th quarter: \$40k

Do you see how I progressively increased the income goal with each quarter? This is because this IS what a lot of businesses look like – they start off bringing in a smaller amount, and then the time and effort you put into it compounds!

Now let's just look at your first month. If you're aiming to bring in \$2000 in your first 30 days of launching your digital product priced at \$97 this is only TWENTY sales.

Do you see now the potential with this? Even if you're starting a brand-new Instagram account from scratch. Even if you've never done something like this before.

And not only is this income, but it's PASSIVE income, meaning it's money that's coming in while you're hanging with your kids, or on a walk, or working at your 9-to-5 job, or even sleeping.

It is sales being made because of a small handful of social media posts per week and one simple funnel you have already set up.

STEP 1: PAINTING THE VISION - CONT.

→ Deciding your target audience

As you can probably tell by my content, branding, and the language I use, my target audience is women.

I specifically aim to reach divorced, single moms who are wanting to build a business that supports their life and family.

You might want to broaden to include men, or *only* market to men.

You might even want to go more narrow by marketing just to moms, or to previous/current business owners, or to women in a specific profession.

Whatever the case, I want you to brainstorm out a list of who you could see yourself easily identifying with and speaking to in your marketing.

My best advice for this step is, just don't overthink it! You will always have the ability to pivot or speak to a different audience if you ever want to in the future. This is YOUR business, my friend.

→ Your Branding

This is the fun stuff here! Your branding is where a lot of your own distinct style, tastes, and personality really can come out. And there's SO much that can go into your brand, even more so than just fonts and colors.

STEP 1: PAINTING THE VISION – CONT.

For your brand, you will want to consider things like:

- **The “tone” of your messaging** (i.e. serious, casual, funny, sassy, professional, inspiring, authentic, etc.)
- **The style of your products and social media** (i.e. feminine, modern, minimal, luxurious, bold, bright, moody, etc.)
- **The values you communicate in your content and decision-making** (i.e. ambition, gratitude, family, success, motivation, freedom, adventure, joy, etc.)
- **Your “brand story”** (i.e. your personal story or parts of your journey that will resonate with your target audience)

To help you get started, I want you to walk away from this section today with at least these two things nailed down:

1. The name of your product
2. Your brand aesthetic

Naming your product

When it comes to naming your product, you will want to be thinking about what’s going to be the clearest and simplest way to communicate what you’re offering to your target audience.

Phrases like “passive income”, “digital product”, “DFY” or “done-for-you” are obviously great ones to consider incorporating.

STEP 1: PAINTING THE VISION – CONT.

You also can add your own values and language to this, whether that might be “joy”, “freedom”, “wealth”, “passion”, “purpose,” etc.

Here are some examples for you to brainstorm off of:

- “Purposeful Passive Income Playbook”
- “Done-For-You Roadmap to Freedom”
- “DFY Abundance Accelerator”
- “30 Days to Passive Profit” “DFY Boss Blueprint”

Although including “DFY” or “done-for-you” in your product name isn’t an essential, it CAN help set expectations and set your product apart when people come across your page. And whether or not you use the phrase in your product name, I do recommend at least including it somewhere in your IG bio!

It really is up to you what name you decide to go with.

The ONLY CAVEAT is if you’re considering using the same product name as mine. Using my product name is one thing I do NOT recommend – because it’s important to establish some distinction between our businesses.

Now I know coming up with a product name of your own can be a challenge, but don’t be afraid to bounce around ideas with friends or family.

You can also reach out to me to brainstorm together.

STEP 1: PAINTING THE VISION – CONT.

→ Creating your brand aesthetic

As for your brand aesthetic, some homework for you is just to start collecting screenshots of other people's Instagram feeds or content that best represent your own personal style and the look you are wanting to achieve with your "forward-facing" elements of this business.

Pay attention to fonts, colors, even the layout of others' bios!

These screenshots can be collected inside a photo album or a Note in the Notes app of your phone. Trust me, they will come in handy when you are actually setting up your own Instagram profile where you will be bringing in traffic to your digital product!

Quick Tip

Pinterest can be a great place to find color inspiration! You can just type "Instagram color palette" into the search bar and look through the photos that come up. But remember: Sometimes less is more! You don't want too many colors.



STEP 2: SETTING UP YOUR BACKEND

→ Creating your digital product

Let's talk about creating your digital product.

Yes, you have the rights to just use and resell this Playbook; however, I also don't want you to be afraid to make this product your own!

In fact, your people are going to want to buy your product more when you DO make it your own, when you put your own personality and branding into it.

Here is what making this product your own can look like:

Step 1:

Find an eBook or Document template on Canva that you like.

Keep in mind that even with a great template you choose, you will likely need to move components around and play with the fonts & size to help fit all this juicy goodness into it! Last I checked, Canva has a 100-page limit.

Step 2:

Put your Canva template aside for now, and move onto actually deciding what's going to go onto your pages.

For this, you can just pull up a new Google Doc or a Note inside your Notes app. Then COPY and PASTE this Playbook into it.

STEP 2: SETTING UP YOUR BACKEND

Step 3:

Once you've copied and pasted the Playbook, carefully go through it page by page and highlight all of the parts, names, or photos that you know you will need to modify or tweak.

For example, for the welcome/introduction, you will want to use YOUR name, YOUR reasons for doing this or how YOU came across this digital product (of course, feel free to give me a shoutout if you'd like! You can either refer to me by name or IG username, or just call me "your mentor.").

NOTE: Keep in mind that there will be things you will NOT be able to include and finalize until you've gotten further in this process of setting up your own back-end (i.e. your emails, your Instagram account, etc.).

Step 4:

After finishing modifying your document, copy and paste it into the Canva template you already picked out. Design it using the name and branding colors you came up with.

THIS PART IS IMPORTANT: Be sure to double-check it for any errors or tweaks still needing to be made. Canva formatting can change things around, so be sure to go through it very carefully so it looks and feels amazing.

You can also add any hyperlinks (including affiliate links) you want to include. When you download your product as a PDF from Canva, your links WILL still be clickable. Then, wa-la! You've created your very own digital product.

STEP 2: SETTING UP YOUR BACKEND

→ Setting Up Your Store

There are a few ways that you can set up a “store page” to share and sell your products.

The most popular that you see on social is **Stan Store**. This is a great and easy option, and I will outline the steps in the next section.

However, if you are on a budget and unable to make the investment in Stan Store right away, then you can consider building a page in Systeme.io. (Systeme.io is the software that is recommended in The Roadmap course to build your funnel on to sell the course or other digital products.)

Systeme.io* - [Grab this product here](#). I am happy to assist if you want to explore how to build a landing page to connect your digital products on this system.

For the purpose of getting you up and running easily and effectively, we will explore Stan Store in this Playbook

Stan Store* - The reasons Stan Store is so widely used:

- 1.It's SUPER easy to set up
- 2.It's more affordable than many of its competitors (There are two levels \$29/month or \$99/month for ALL of its features - no up-charges or tiered pricing!)
- 3.It simplifies the sales process for you with short and sweet (yet still high-converting) descriptions of your products vs. long and complicated sales pages

STEP 2: SETTING UP YOUR BACKEND – CONT.

Because Stan Store really is a one-stop-shop, it is recommend using it for your digital product(s), freebies, AND emails (yes, you can do it all).

Your main store page (where people can click on your links to either opt into your freebie or purchase your DFY digital product) will also be what you will put as your link in your Instagram bio.

To set up your Stan Store, here are the steps you will want to follow:

1. Use THIS LINK to create your account. You can sign up with their basic Creator Plan, but you will want to upgrade right away to their \$99/mo Creation Pro Plan to use ALL of their features, specifically their email flows and funnel builder.

2. Follow the steps to set your store up in just 30 minutes.

Some things to keep in mind:

The Stan Classic template gives a simple and clean look. It also puts the most important parts of what you want people to see at the TOP of the site vs. hiding them beneath unnecessary large banners or photos

Be sure to put your freebie at the top of your Stan Store so that your email list can grow. (We'll talk more about your freebie in Step 3.)

You can either use some of your own photos for your store OR use Canva to create your own graphics.

STEP 2: SETTING UP YOUR BACKEND – CONT.

If you're needing inspiration, you can use the link in my IG bio to visit my main Stan Store directly and get a better look at what exactly each page looks like.

When you get your Stan Store set up, shoot me a DM with the link over on IG. I'd love to take a look!

→ Creating your Instagram

Instagram is not a required social media platform for your business, but I DO recommend it as a great starting point.

You can also utilize TikTok, Pinterest, and even Facebook Reels or Facebook groups to direct more traffic to your digital products (but no need to rush to use all of these platforms right now).

If you already have an Instagram account, I recommend that you start a new one, unless the niche audience is the same. It is not recommended that you convert a personal account to a professional. Why?

In order for the algorithm to work, you need to have an account dedicated to your niche and your product. You want to ensure you are not searching for or looking at accounts that have nothing to do with your audience. It confuses the algorithm and what accounts you see as well as who your content is put in front of.

Determine your Name

Look back at your audience and the types of products you want to sell. Try to use something catchy, that helps people know what you do. You can use ChatGPT for help.

STEP 2: SETTING UP YOUR BACKEND – CONT.

Once you start to set up your account, make sure you do these two things:

Make your account PUBLIC – so that people can find you and your business can actually grow.

Make your account into a PROFESSIONAL account – Instagram offers two types, Business & Creator. I recommend going with Creator because it offers more features. You can follow the steps in [THIS LINK](#) to get this set up.

Optimizing your Bio

Next you will want to start working on your Bio – so that people who come your way will actually KNOW what you are about and how you can help them.

There's no one right way to write a Bio, but I typically follow this format:

FIRST LINE

I recommend making your first line a snippet of who you are or what is your transformation/journey (so that people can see a bit of themselves in you).

Examples: “Mom of 3 + 6-fig biz owner”; “Teacher turned small biz owner”; “New Yorker living that passive income life”; “SAHM turned digital product entrepreneur”

STEP 2: SETTING UP YOUR BACKEND – CONT.

SECOND & THIRD LINES

Your second & third lines outline who you help and HOW you help them (again, this should help your target audience identify themselves and get a feeling of whether they're in the right place).

Examples: "Helping women create passive income with done-for-you digital products"; "Helping moms quit their 9-to-5s with DFY digital products"; "Helping you build your own passive income biz with DFY digital products"

FOURTH LINE

Your fourth line should always be a powerful call-to-action. You can direct them to your free guide by pointing down at your Stan Store link - OR you can spark conversation by directing them to DM you for that free guide.

When given the choice, I ALWAYS recommend directing them to reach out to you because sometimes it's in those short conversations that the real connection & trust happens.

You can see this format in action by visiting my Instagram profile (and if you haven't already, shoot me a message to say hi and let me know you're going through the Playbook. I'd love to chat with you.

STEP 2: SETTING UP YOUR BACKEND – CONT.

→ Legal Stuff

This part of setting up a business might feel foreign or even overwhelming to you, and that's okay! It's really not that complicated and nothing to stress out about.

In fact, aside from adding your Private Label Rights to your Terms & Conditions, you do NOT need to rush to complete these steps (setting up your LLC & obtaining your EIN) before launching your product.

You will have time and the ability to do this later in the coming months. Ideally, you just want to get these taken care of before you file taxes.

Terms and Conditions

The great news is that setting up your Terms & Conditions for your Stan Store is pretty simple! You can use [THIS LINK](#) to walk through the process of adding yours to your Checkout pages.

There are TWO PARAGRAPHS (the first two numbered points) of your Terms & Conditions you will want to modify for the purposes of offering Private Label Rights so that your customers will have the ability to modify and resell your guide.

STEP 2: SETTING UP YOUR BACKEND – CONT.

You can select those two paragraphs and simply replace it with the following:

Paragraph 1: Subject to your compliance with these Terms of Use, the Company hereby grants you Private Label Rights upon purchase of [*insert name of your digital products here*], which grants you the rights to modify, claim authorship of, and resell this product for 100% of the profits. Additional rights include: the right to add this product to a membership site or bundle within a package; the right to create audio or video products using this product; the right give away the product to subscribers or customers; the right to change sales page and/or graphics; the right to break up the product into separate sections; the right to add or remove content to the product; the right to put your name on it; the right to edit or create your own covers for the product; the right to give away, sell, or transfer the Private Label Rights to any third party.

Paragraph 2: All Content NOT included within [*insert name of your digital products here*] itself, including graphics, Stan Store descriptions, and social media content and videos relating to the product, are copyrighted unless otherwise noted and are the property of the Company and/or a supplier to the Company. No such materials may be used except as provided in these Terms of Use.

Then you will want to replace any blank lines in the rest of your Terms with your name and/or business name or contact information when directed.

After you finish, be sure to save your updates.

STEP 3: SELLING YOUR PRODUCT

Marketing on Instagram

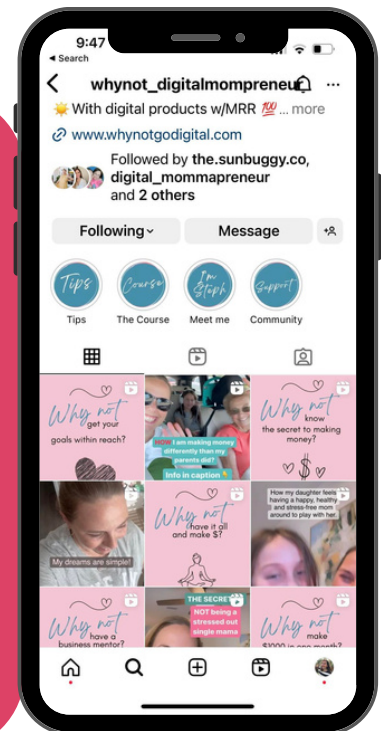
Let's talk about organic marketing. Organic marketing is what I most recommend especially when first starting out. It's free, risk-free, AND can still bring in more than enough of the traffic and sales you need with some great content & consistency.

Specifically, I recommend organic marketing through posting Reels on Instagram (and potentially branching out to more social media platforms over time).

Reels are a great way to get new eyes on your content and build "like, know, and trust" with potential customers!

Quick Tip

If you are uncomfortable with public speaking or showing your face. Don't worry too much about it. There are so many creative ways to deliver messaging and generate leads on Instagram, TikTok, or Reels on Facebook.



STEP 3: SELLING YOUR PRODUCT – CONT.

Here are some different ideas of things you can share with your target audience through Reels:

REEL CONTENT IDEAS

- 1. YOUR WHY BEHIND SELLING A DFY DIGITAL PRODUCT (EX. MORE MONEY, MORE TIME, MORE FLEXIBILITY, LESS STRESS, ETC.)*
- 2. YOUR RESULTS (I.E. INCOME) FROM SELLING YOUR DFY DIGITAL PRODUCT*
- 3. WHAT A DFY DIGITAL PRODUCT IS/WHAT SETS DFY DIGITAL PRODUCTS APART*
- 4. PERSONAL STORIES OR PARTS OF YOUR OWN JOURNEY THAT WILL RESONATE WITH OTHERS*
- 5. ENCOURAGEMENT FOR THOSE WHO ARE LOOKING FOR A WAY TO MAKE MORE MONEY OR BRING IN PASSIVE INCOME*
- 6. POWERFUL THOUGHTS OR MINDSET SHIFTS AROUND MONEY OR BUSINESS*

STEP 3: SELLING YOUR PRODUCT – CONT.

If you haven't already, I recommend scrolling through my content to brainstorm different ideas of what you can share with your Reels. (You can also check out my coaching business account @thesunbuggy.co) One thing you'll notice is that I keep it simple. I'm not trying to over-explain or over-complicate what I'm offering.

Remember what I said at the beginning of the Playbook about people genuinely WANTING to make more money? I really do believe this. And for this reason, I trust that my content is compelling even just by sharing my results or some powerful thoughts alone.

Another thing you'll notice with my content over time is that I am a BIG fan of recycling content. Especially B-roll between reels and stories.

Some things you can do right now to help you set this sustainable system up include:

- Creating a photo album on your phone of potential background videos already in your camera roll that you can add onto and use as an ongoing collection to pull from.
- Creating a Note in the Notes app on your phone with your "content calendar" for the week. When you're first starting out, 2-3 Reels most days will suffice and help you grow your following quickly.
- Saving trending audios while scrolling through Reels inside the Instagram app.
- Saving ideas for Reels while scrolling through Reels inside the Instagram app.

STEP 3: SELLING YOUR PRODUCT – CONT.

If creating Reels, coming up with ideas, or writing captions feels intimidating to you right now, that's okay. It can take time and practice to really find your voice and get into a good groove with it.

As you are growing more comfortable and developing your skills, Youtube is a great resource you can utilize! There are a ton of different tutorials you can comb through and learn from, revolving around topics like finding trending audios, using SEO in your captions, or even how to use different functions while creating Reels.

Quick Tip

Involve your family. Make sure they all know that you will be taking video. Then keep your phone handy for those moments; a sunset, walking, working on the computer, spending time with your kids. If you know what your audience aspires to, then paint that life for them. Let them know your product can help make that happen.

Your Call-to-Action

One thing you will want to include in the caption of the majority of your Reels is a call-to-action, which is really just an invite to take the next step.

My favorite call-to-action is telling people to send me a DM – because I want a call-to-action that's going to spark a conversation and give me a chance to actually CONNECT with them.

STEP 3: SELLING YOUR PRODUCT – CONT.

Something as simple as “DM me ‘DFY’ for my free guide to bringing in passive income with DFY digital products” is my way to send them the link directly, be able to answer questions or offer encouragement, and even follow up with them in the near future.

Regardless of what call-to-action you choose to go with, my best recommendation is to direct them to a “freebie” in some way, shape, or form. Once they opt in for this freebie, your emails will then also be able to do the selling for you! We’ll dive more into this in the next section.

→ Offering Your Freebie

If you don’t already have a freebie created, it’s wise to get one. Why? Your freebie, or lead magnet, is what’s going to help you GROW an email list that you can continually nurture and convert into paying customers.

It’s up to you what kind of freebie you choose to offer. This can be a free video, a free workshop, a free guide, a free mini course, etc.

The key with any high quality freebie is giving them valuable information that helps create trust, as well as giving them a taste of what you can offer them with your paid product.

My freebie is a co-written guide, similar to this one, but much simpler. It outlines the 5 steps to help a woman get started with taking The Roadmap Course. The freebie was created to entice women to want to take the course. It provides them with a little information about myself and my co-momprenneur and helps them see the type of mentoring we will provide if they purchase from us.

STEP 3: SELLING YOUR PRODUCT – CONT.

Check out my freebie as well as others for inspiration.

Once you have your freebie created, you can then add this to the top of your Stan Store and start putting together an email flow inside Stan Store to nurture those new leads as well. We're going to look at selling with your emails in the next section.

→ Selling with Emails

An email list is one of the most powerful things you can have for your business. It gives you a direct line of communication with your audience that DOESN'T rely on an algorithm or get as easily buried like posts on social media.

With a well-written email flow that goes out to this list, you can build trust and convert leads into customers with ease and automation.

So let's start building it!

Setting up your email

The first thing you will want to do is be sure you have an email address set up with your Stan Store account that you will not mind people on your email list having access to if someone wants to reply to your emails.

Just for professionalism and privacy, I do recommend using a business email (NOT to be confused with a personal email or just a Gmail account). Otherwise email recipients will be able to see your personal email address when they are viewing the emails you send them.

STEP 3: SELLING YOUR PRODUCT – CONT.

If you don't have a business email account and want to set this up, you can follow [THIS LINK](#) to set one up at a low monthly cost with Google Workspace.

Please note: If you decide to purchase The Roadmap, you will learn how to purchase and set up your domain (and website) inside the course. Depending on which service you purchase your domain through, you can usually add in email for a small charge.

Setting Up Your Confirmation Emails (& Swipe Files)

The second thing you will want in place before setting up your email flow is a confirmation email containing the download links for each of your digital products.

You can use [THIS LINK](#) to see where your confirmation email settings are located. For your convenience, I'm including templates on the next page - one for your freebie, and one for your paid digital product.

Once you have set up your confirmation emails, you can then start setting up your email flow.

CONFIRMATION EMAILS (SWIPE FILES)

Subject: You did it! Here is your free guide!

Hi [Customer Name],

Whoohoo! You did it! I am so excited to share more with you about DFY/done-for-you digital products, as well as how you can get YOUR profitable digital product biz up & running!

Here is your free download: [PRODUCT LINK]

Tomorrow you're going to get another email from me with more info about my [Product Name - insert hyperlink]. If you don't see it in 24 hours, be sure to check your promotions tab or spam folder, and move that message over to your primary inbox so you don't miss out on any updates!

And don't forget, you can always shoot me a DM on IG [include hyperlink] anytime with any questions you have! I am cheering you on.

[Your Name]

Subject: WHOOHOO! Here is your [Product Name]!

Hi [Customer Name],

Thank you for purchasing [Product Name]! I'm so excited for you to dive in. I can't wait to see what you do and how your life changes with this! Here is your download:

DOWNLOAD LINK

Shoot me a DM on IG [include hyperlink] when you get a chance to let me know that you've taken this step! I'd love to connect & celebrate with you!

[Your Name]

STEP 3: SELLING YOUR PRODUCT – CONT.

Setting Up Your Email Flow (Nurture Sequence Swipe File)

There is just one email flow, or email sequence, you will want to have in place when you first launch. This flow is for people who opt in for your freebie.

There is no one right way to write your flow, but ideally your first few emails offer value, introduce yourself and a part of your story, and sell them on your product. The purpose is to “nurture” them into wanting to buy your product.

You will want to schedule your first email to be sent 24 hours after receiving the freebie with their confirmation email, and then every other email to be sent 24 hours after the previous one. If you need help with setting up your email flow for your freebie, you can visit [THIS LINK](#) for a quick how-to.

To help you save time, I’ve included below a handful of sample emails for you to use for yourself. You will want to add more at some point, especially to highlight new sales and new results, or share more of your personal story.

Your email flow is something you will always be tweaking or adding more to over time, but these templates are definitely a great start.

SWIPE FILE – EMAIL SEQUENCE

Subject: Are you ready for your first \$3-5k months?

Have you had a chance to check out my free guide? If so, and you are ready to use a DFY digital product to get your own passive income biz off the ground, I want to invite you to purchase my [Product Name].

[INSERT FEEDBACK ON YOUR DIGITAL PRODUCT HERE – CAN ADD THESE LATER]

With [Product Name] you will learn everything you need to know about getting a profitable DFY digital product business up and running in the next 30 days (and enjoying \$3k, \$5k, and even \$10k+ months!)

You will get:

- My digital product to use, modify, and resell as your own
- A step-by-step process for getting your online shop set up with ease and automation My content strategies for marketing your product in just a few hours a week
- PLUS my plug-and-play email templates so your automated system can bring in daily sales even in your sleep!

This is an entire business ready for you to fully make your own and fully profit from.

Why? Because I know just how life-changing a stream of passive income like this can be, and I want to see YOU thriving!

[Your Name]

P.S. Have questions about [Product Name], or about DFY digital products? You can shoot me a DM on Instagram [insert hyperlink] anytime!

SWIPE FILE – EMAIL SEQUENCE

Subject: Five steps to starting a DFY digital product biz

Hi [Customer Name],

Do you want to know what I love about DFY, or done-for-you digital products? It's an easy way to start up your own business and make money without needing to create a product from scratch (which, let's be honest, is where SO many of us get stuck!).

And while there ARE business models such as MLMs and affiliate marketing that are already meeting this need, there are none that offer quite as much ownership, or freedom from attachment to another brand, as DFY.

When you have a DFY product with resell rights, your profits are YOUR profits, and your business is YOUR business.

Here are five steps to starting a DFY digital product biz in the next 30 days:

Step One: Find a DFY product with Private Label Rights. (Don't worry, I've actually already created the PERFECT one [include hyperlink] for you!)

Step Two: Make it your own! Add your own branding or your own voice. Take into account who you want your target audience to be as you are modifying or rewriting.

Step Three: Price your product. Keep in mind: A \$97 product sold just ONCE per day is almost \$3k a month!

Step Four: Put systems in place to drive traffic to your store. This can look like using organic marketing on social media (think: Reels on IG, pins on Pinterest, etc.). This can also look like you promoting a freebie, or lead magnet, to grow your email list where you can then nurture ideal customers and bring in sales daily.

Step Five: Start bringing in \$3-10k+ a month of passive income! Actually get to LIVE your life while watching money come in, just from someone stumbling across a seven-second Reel or reading an automated email.

Listen – if you are tired of trading all of your time for money or struggling under the weight of financial stress, I get it! I have been there, and there is a better way.

The power of digital products is being able to have a stream of income that frees you from that stress and allows you to create more time for the people and things you love.

And I've created the perfect product for you to do this with.

My [Product Name – include hyperlink] walks you through a 30-day step-by-step process of setting up and selling your own digital products using my DFY template (resell rights included!).

When you follow the steps inside, you will not only come out on the other side with a product ready to sell, but you will also have an actual funnel and strategy for bringing in the sales you need for \$3k, \$5k, and even \$10k and beyond months!

I want you to use everything inside [Product Name], including [Product Name] itself, to really create a passive income business that you can fully make your own AND fully profit from.

Why? Because more money in the hands of more women makes for a better world! And because I believe deep in my heart that there is more than enough to go around.

If you are ready to get started and launch your own passive income biz in the next 30 days, your next step is to purchase the [Product Name – include hyperlink].

And don't forget you can always shoot me a DM [include hyperlink] if you have questions!
[Your Name]

SWIPE FILE – EMAIL SEQUENCE

Subject: You are closer to making money than you realize

Hi [Customer Name],

I want you to know that you are closer to having a profitable passive income business, and your first \$3-10k months, than you realize.

Whether you are already a business-owner, or have zero experience...

Whether you work a 9-to-5, or are a stay-at-home mom...

Whether you have a large social media presence, or are starting from scratch...

You CAN leverage just a few hours a week to bring in income that provides for your family and changes your life.

With just one digital product and an automated system for driving traffic to it, you can build a highly profitable business from home in just a few hours a week.

And with a DONE-FOR-YOU, or DFY, digital product, you don't even need to have any special expertise or create your own product from scratch either.

This is why I created [Product Name - include hyperlink] - to help you get your biz up and running FAST using the steps inside and my plug-and-play template.

Download it, then tweak it and make it your own so you can resell it for FULL profit.

Start bringing in \$97 sales every day, multiple times a day, even in your sleep - and just as importantly, enjoy the freedom that comes with it.

Ready to get started? Your next step is to purchase [Product Name] here [include hyperlink].

And don't forget you can always shoot me a DM [include hyperlink] if you have questions!

[Your Name]

SWIPE FILE – EMAIL SEQUENCE

Subject: [Insert \$ amount] in _____ days

In the last _____ days, I've made [insert \$ amount] using nothing more than one digital product.

I want you to imagine this being YOU.

Imagine getting notifications throughout the week while you're with your kids... or binging Netflix... or folding laundry... or even sleeping!

Notifications letting you know that you just made another sale on a digital product (that you didn't even have to create from scratch!) all because someone else stumbled across a Reel and decided they wanted in on this kind of life too.

One product bringing in thousands a week while you're just working 2-3 hours - all so that you can spend the rest of your time enjoying the people and things you love.

If you haven't already, I want to challenge you to take a bold step. Purchase [Product Name] for \$37 today.

Change your life.

Build a business that can run on autopilot and give you the time and freedom you've been dreaming of.

[Your Name]

P.S. Don't forget, you can always shoot me a DM [insert hyperlink] on Instagram with any questions you have. I am here for you!

SWIPE FILE - EMAIL SEQUENCE

Subject: Another [insert \$ amount] made while [insert activity]

Hi [Customer Name],

And just like that, another [insert income made here] today while _____!

This is the beauty of digital products - having a business that runs and makes money for you while you're out having an actual life!

Are you ready to start leveraging just a few hours a week to bring in continual passive income in the same way?

If so, your next step is purchasing [Product Name], where I've already done the legwork and created the product for you.

You can click here [insert hyperlink] to learn more about [Product Name] and get started now.

I am rooting for you and can't wait to see how your life changes with this!

[Your Name]

Later on down the road, you may want to have a second email flow, specifically for people who purchase your digital products. This is primarily if you are also offering other products that you want to sell as add-ons.

STEP 3: SELLING YOUR PRODUCT – CONT.

→ Building Connection

We've touched on building connection with your Reels, as well as with your emails, but I also want to offer a few more ideas on how you can help leads get to know you and your product.

Building Connections with DMs

One of the best parts of using Instagram as your marketing platform is how easy it is to build a sense of community and relationship. The DMs, or direct messaging system built into the app, is a perfect tool to use for this.

When you launch your freebie & digital product, one thing you can have in place is a short series of DMs you send to people who reach out for your links.

You will want to be sure that these DMs you send are designed to SERVE and not just sell. Remember that these are real human beings you are talking to, not just a means to an end.

To help you brainstorm some ideas, here are some sample DMs you might want to incorporate into your follow-up strategy:

- Hey _____, I'm so glad you're here! I'd love to know more about you and help in any way I can. Did anything from my [insert freebie here] resonate with you?
- Hey _____! I just wanted to check in and see if there is anything I can do for you!

STEP 3: SELLING YOUR PRODUCT – CONT.

By the way, I'm a huge fan of automation wherever I can, including with DMs. As you grow your business and start to have more DMs you may want to check out ManyChat to automatically send out links and follow-up DMs whenever people message you. Once you get your biz up and running, this is one tool worth checking out and experimenting with. The starting level is free.

Building Connections with Stories

Posting to your Stories is one piece of your marketing strategy you do not want to gloss over.

Stories are an important part of the algorithm and you need to be posting about 4x a day. Some ideas are an update on your sales, or screenshots of messages coming in, or even just a peek into your everyday life. Think of anything that might be away to help build connection with your audience.

If you aren't too sure of what to share or how to layout your Stories, start observing the Stories of other business owners on Instagram to see how they are utilizing theirs.

Once you start posting Stories that can be helpful for your audience, ***you will want to create some Highlights for your profile.***

I recommend having Highlights for things like:

- Your results
- Your story/your why
- FAQ
- Info about your freebie
- Info about your digital product

STEP 3: SELLING YOUR PRODUCT – CONT.

You can even use Canva to create your own Highlight covers with your brand colors, or purchase some for a few dollars on Etsy.

You can use [THIS LINK](#) to learn how to add a Story to a Highlight.

STEP 4: LAUNCHING

YAY! You've made it to the launching section, which means IT'S GO TIME!

Once you've confirmed that your products, your Stan Store, your email flows, and your Instagram are all functioning and set up correctly, you will want to officially launch your product and start promoting it.

Here are some fun things you can do to boost sales with your launch:

- Do a short PRE-LAUNCH where you start hinting on your IG that something new and awesome is coming. Create a countdown. Invite people to DM you for that freebie if it's already ready. Stir up hype!
- Offer a launch promo or special "launch pricing." You can offer this to your audience for a week or so and promote it on both IG and in your freebie emails. Just remember to go back through those emails after the launch promo ends to take out the sections where you are mentioning it!)

STEP 4: LAUNCHING - CONT.

- Create hype in your Stories and posts! Take screenshots of new sales or give updates on what's happening throughout the launch (and of course, you can KEEP doing this even AFTER the launch ends as well.)
- Don't forget to push your freebie! Even if people aren't ready to buy now, you can still get them on your email list by offering your freebie and nurture them until they're ready to buy over time.
- Share what you are doing on your other social media platforms, or with family and friends who can support you. I promise, people DO want to know what you're up to! And if you're nervous about not getting engagement, don't be afraid to just ask. This can look like sending a message to a few trustworthy people that says, "Hey, would you just hit the like button or post a quick comment on any posts you see me post this week? I'm excited & nervous about this new biz, and could definitely use the support!"

Final Tip

Don't forget
to have fun!

