



Courageous Resolve Board Member Job Posting - Introduction

We are seeking passionate and dedicated individuals to join the Board of Directors of our non-profit corporation, which is committed to promoting and supporting men's mental well-being. As a board member, you will play a pivotal role in shaping the strategic direction of the organization, overseeing its governance and operations, and advancing its mission to provide crucial mental health resources and support to men in need. This is an extraordinary opportunity to make a meaningful difference in the lives of individuals and communities while contributing to a cause that is critically important.

Responsibilities

1. Strategic Planning: Collaborate with fellow board members to develop and refine the organization's strategic goals and objectives, ensuring alignment with its mission and vision.
2. Governance Oversight: Provide fiduciary oversight and ensure compliance with legal and regulatory requirements, including adherence to the organization's bylaws and policies.
3. Fundraising and Development: Support fundraising efforts by leveraging personal and professional networks, identifying potential donors and sponsors, and participating in fundraising events and campaigns.
4. Advocacy and Outreach: Serve as ambassadors for the organization, advocating for men's mental health awareness and destigmatization, and actively engaging with stakeholders, partners, and the broader community.
5. Financial Management: Review and approve budgets, financial reports, and investment strategies, ensuring responsible stewardship of the organization's resources.
6. Program Evaluation: Monitor and evaluate the effectiveness of the organization's programs and initiatives, providing input and guidance for continuous improvement.
7. Board Engagement: Attend regular board meetings, participate in committee work, and actively contribute to discussions and decision-making processes.

Qualifications

1. Demonstrated commitment to men's mental health advocacy and awareness.
2. Previous board or leadership experience in non-profit organizations or related fields.
3. Expertise in fundraising, finance, law, marketing, or mental health services is highly desirable.
4. Strong communication, collaboration, and problem-solving skills.
5. Ability to dedicate time and energy to fulfilling board responsibilities, including attending meetings and engaging in committee work.



Board Members – Position Specific Responsibilities (from CR Bylaws)

Chair of the Board

- (a) preside at all meetings of the Corporation and of the Directors; and
- (b) supervise other Officers in the execution of their duties.

Vice Chair

In the absence of the Chair, his or her death, or inability or refusal to act, the Vice Chair must carry out the duties of the chair. The Vice Chair will also undertake such duties as from time to time may be prescribed by the Chair or the Directors.

Secretary

- (a) issuing notices of general meetings and directors' meetings;
- (b) taking minutes of general meetings and directors' meetings;
- (c) keeping the records of the Corporation;
- (d) filing the annual report of the Corporation and making any other filings with the registrar;
- (c) providing any other information concerning the Corporation requested by the registrar; and
- (d) ensuring that the register of Members of the Corporation is maintained.

Treasurer

- (a) ensuring financial records, including books of account, are kept up to date for the Corporation;
- (b) ensuring that financial statements to the Directors, Members, and others are rendered when required; and
- (c) ensuring that the financial statements include a balance sheet, statement of income and expenditures, and a statement concerning the details of various investments and debt, if any, made by or on behalf of the Corporation.

Board Member

- (a) shall manage, or supervise the management of, the activities and internal affairs of the Corporation, which includes:
 - i. authorizing an annual budget,
 - ii. developing policies that guide the governance and operations of the Corporation, and
 - iii. taking all necessary steps to ensure the objectives of the Corporation are carried out and to promote its best interest; and
- (b) may exercise all of the powers of the Corporation.



Operations

Platform Moderator/Social Media Manager

We are seeking a dynamic and empathetic individual to join our team as a Social Media Platform Moderator for our non-profit organization dedicated to improving men's mental well-being, fostering productive networking, and cultivating positive relationships within our online community. As a moderator, you will play a crucial role in ensuring a safe, supportive, and engaging environment for our members, facilitating discussions, and promoting meaningful interactions that contribute to our mission of promoting mental health awareness and support for men.

Responsibilities

- **Community Engagement:** Monitor and actively engage with members on our social media platforms, fostering a sense of community and belonging while encouraging respectful and constructive dialogue.
- **Content Moderation:** Review and moderate user-generated content, comments, and discussions to ensure compliance with community guidelines and standards.
- **Crisis Intervention:** Identify and respond promptly to any concerning or crisis situations, providing support, resources, and referrals as needed to individuals in distress.
- **Educational Outreach:** Share relevant resources, information, and educational content related to men's mental health and well-being to facilitate learning and awareness within the community.
- **Conflict Resolution:** Address conflicts or disputes among community members in a fair and impartial manner, promoting understanding and conflict resolution techniques.
- **Event Promotion:** Collaborate with the marketing and outreach team to promote events, campaigns, and initiatives on social media platforms, encouraging participation and engagement.
- **Data Analysis:** Monitor and analyze social media metrics and trends to identify opportunities for community growth, engagement, and improvement.
- **Policy Development:** Contribute to the development and refinement of community guidelines, moderation policies, and best practices to ensure a positive and inclusive online environment.

Qualifications

- Strong interpersonal skills and the ability to communicate effectively with diverse audiences.
- Empathy, compassion, and sensitivity to the mental health needs of community members.
- Experience in community management, social media moderation, or online forum moderation is preferred.
- Knowledge of mental health topics and resources is a plus.
- Ability to work independently, multitask, and prioritize tasks in a fast-paced environment.
- Familiarity with social media platforms and moderation tools.
- Commitment to promoting a safe, supportive, and inclusive online community.