



# TheyMayNotKnow

## FREE WEBINAR SERIES

*Using Captions and Subtitles!*

# April 2021



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## Recording

This webinar is being recorded. Automatic closed captioning has been enabled.



Please be aware that participants may experience errors related to accuracy, synchronicity, and program completeness.





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What to expect

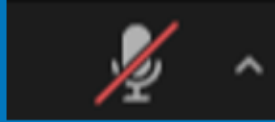
Set yourself up  
for success

Troubleshooting  
Tips

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## Accessibility Check

- You are muted



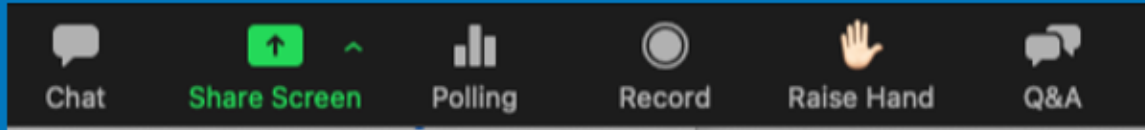
- We can't see you



- Close extra tabs and refresh if problems

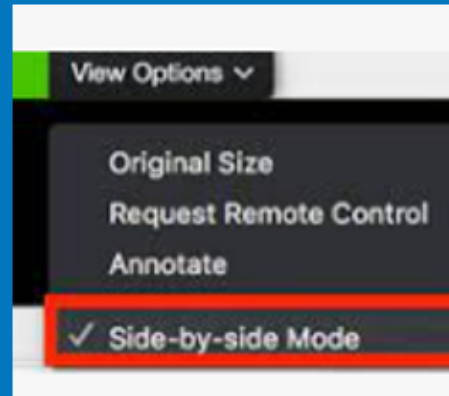


# Participate 😊



## Adjust your view


- Speaker view vs. Gallery view
- Click on View Options and Choose side-by side- if on PC/ Mac
- Hover your cursor on the divider and move to right or left when you see the double arrow



1 800 151(478) 2550 joan@innovativespeech.com f t

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**CC**

## TheyMayNotKnow

FREE WEBINAR SERIES

*Using Captions and Subtitles!*

Do you know someone who:

- Gets easily distracted?
- Has difficulty reading, writing
- Is chronically late

Why didn't anyone show me this before... It would have made my life so much easier!


**Let's Chat**

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# I'm here to help you

Powered by **vcita** ✕



## Let's Chat

Please select a date and time so that we can talk about potential solutions to help you move forward.

Schedule your free consult >

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Special Guest

Lily Lipman  
(my niece)

Actress, Teacher &  
Disability Advocate

<https://www.lilylipman.com/>

[www.innovativespeech.com](http://www.innovativespeech.com)

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Want a 1 or 6 slide per page handout?



Text **1-833-735-7333**  
**“CAPTION”**

(Available for US phone carriers only, *until April 22, 2021*)

or, email me at [Jgreenslp@gmail.com](mailto:Jgreenslp@gmail.com) or  
[Joan@innovativespeech.com](mailto:Joan@innovativespeech.com) and I will email a link so you  
can download a handout within 24 hours.

[www.innovativespeech.com](http://www.innovativespeech.com)

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Let's explore this new generation of assistive tech!



Learn what's possible

Match individual needs  
with features

Give it a try and adapt  
as needed

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What are captions,  
subtitles and  
transcriptions?

# Text versions of speech

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# Why bother with captions? How can they help?

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**Auditory Processing**

**Attention**

**Autism**

Quiet surroundings

Hearing issues

Aphasia

Speak another  
language

# Closed Captions

- Viewers can turn on or off
- Traditionally, assumes that the viewer can not hear so includes environmental sounds
- Time-coded chunks



# Open Captions

- Always in view- can not be turned off by viewer
- Time coded chunks of text



## Automated Live Transcription

- Auto-generating
- Immediate but may be less accurate



# Real-time captioning (person typing)

- Key words can be used
- Requires a person to do it



## Live event captioning

CART- Communication Access Realtime Translation

Uses a **trained** professional provider who translates speech to text.

- <https://www.captionaccess.com/>
- <https://www.c2ccaptioning.com/>
- <https://www.acscaptions.com/>

## Subtitles

- Originally intended for hearing viewers who don't understand the language
- Don't include sound effects



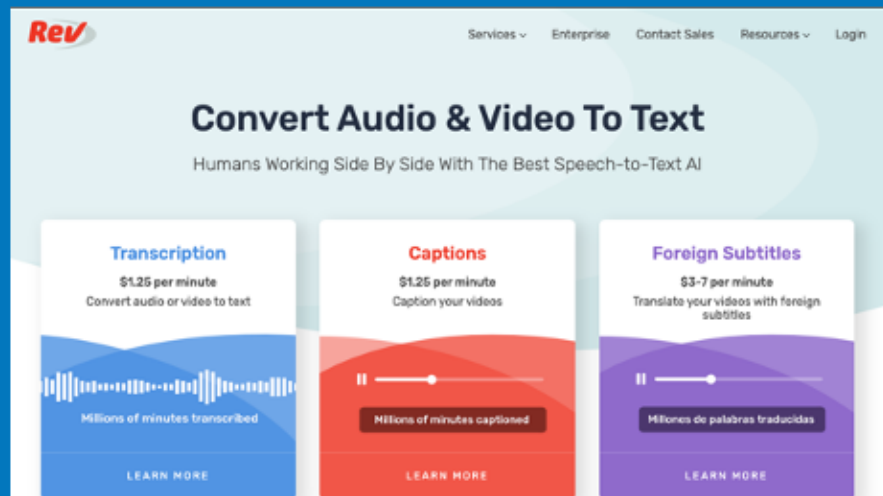
# Transcription

- The process in which speech or audio is converted into a written plain text document
- Not time-stamped



# Real-time captioning (Pay a service)

- Rev
- 3PlayMedia
- CaptioningStar
- Otter.ai



The screenshot shows the Rev website homepage. At the top left is the Rev logo. On the right, there are navigation links: Services, Enterprise, Contact Sales, Resources, and Login. The main heading is "Convert Audio & Video To Text" with the tagline "Humans Working Side By Side With The Best Speech-to-Text AI". Below this are three service cards:

Service	Price	Description	Volume
Transcription	\$1.25 per minute	Convert audio or video to text	Millions of minutes transcribed
Captions	\$1.25 per minute	Caption your videos	Millions of minutes captioned
Foreign Subtitles	\$3-7 per minute	Translate your videos with foreign subtitles	Millones de palabras traducidas

Each card includes a "LEARN MORE" button and a play button icon.

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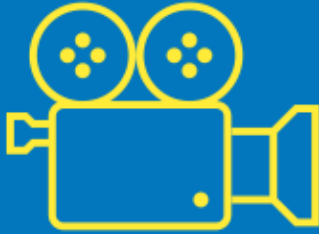
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## Off-line captions

Created or added after a video segment was recorded and before it is played.



## Notification of Recording



Maryland law- must provide verbal and visual notification of recording at beginning of meeting or class.

Transcripts from auto live captions can be saved to a file and should be considered like recording a session.

## Accessibility Laws

### The ADA- Americans with Disabilities ACT

- Website and video compliance
- <https://www.w3.org/WAI/>



## Accessibility- Accommodations



Classes and meetings that include a student requiring closed captioning should include a live trained captioner

<https://www.w3.org/WAI/media/av/captions/>

Agenda

✓ Virtual Meetings

Browsers

Presentation Tools



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## Virtual Meetings



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## Zoom – Automatic closed captioning

Free account request form-

<https://bit.ly/3tflkTH>

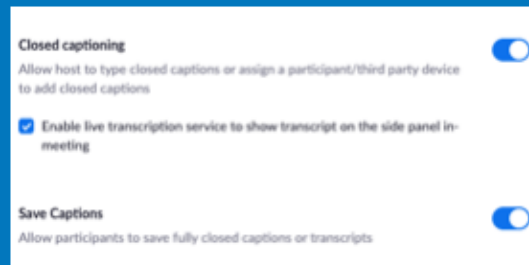
Live Captioning available now  
on all paid accounts



## Zoom – several options

The host needs to set up the meeting or webinar with captioning in advance

Profile > Settings > In Meeting Advanced



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## Zoom- Live transcript issues

Automated speech recognition-  
May not be available in:

- Breakout rooms
- Different operating systems– Doesn't work well with Grandpad tablet or Linux operating system
- It is hidden by default in the Zoom recordings.



## Google Meet- Free

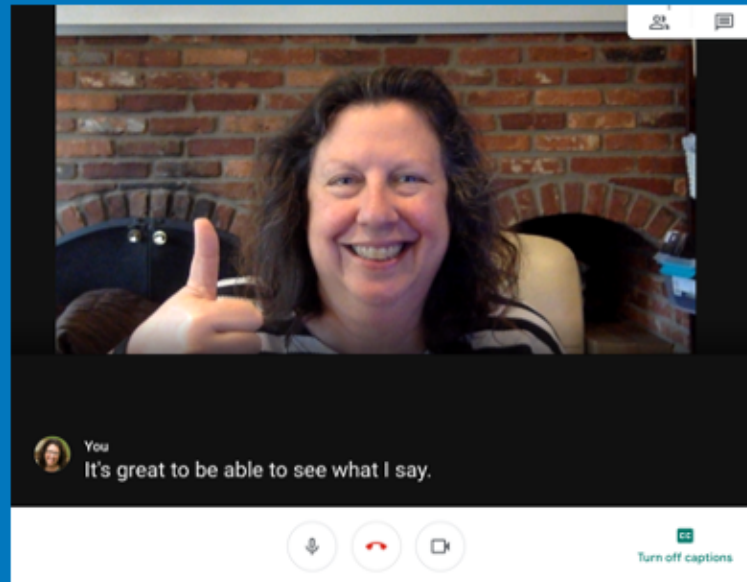
- Meet.google.com
- Use iOS or Android Google meet app



# Google Meet

No need for host  
to enable

Each person can  
turn captions on or  
off



## Google Meet Transcripts, by Scribbl.co

- Saves a transcript of the captions
- Great for notes
- Free for limited use
- Automatically creates the Google Doc for you.
- After the meeting it opens automatically in a new tab



## Multi-language support

- Right click in Google Meet window
- Click on “translate to”
- Select a language
- Now it should instantly translate the captions



## Video of Google Meet Captions & Translation

- Eric Curts offers great video tutorials
- <https://www.youtube.com/watch?v=4IB2bmeuVGU&list=PLlrM1WDJanG88emW91sy195EtLRehamiQ&index=18> Jan 2021

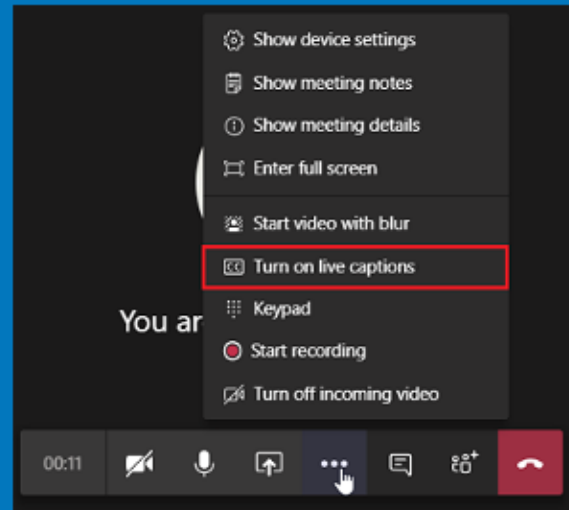


# Microsoft Teams



- Live captions
- Speaker attribution
- Join a Teams meeting or group call of 3 or more people
- Click on the 3 dots for More actions
- Click on Turn on Live Captions
- Rolling out now- preview feature in English only on Teams desktop and mobile apps

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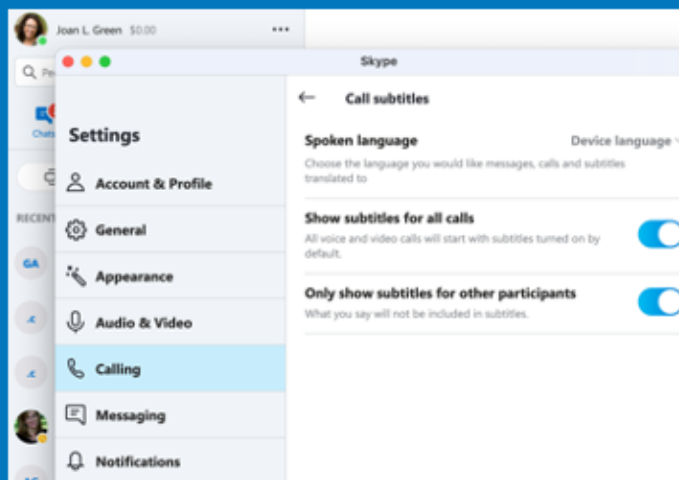


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# Skype- Live Captions and Subtitles



Click on your profile picture >  
Settings >  
Calling >  
Subtitles >  
Show subtitles for all calls



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## Cisco WebEx

- The Webex Assistant has to be enabled to turn on and off closed captioning
- Available from call controls
- With closed captioning you can see a max of 3 x 3 view with the grid layout.



<https://help.webex.com/en-us/nwl9xii/Enable-or-Disable-Webex-Assistant-for-Meetings-in-Control-Hub>

## Go To Meeting

Searchable transcript from recording

Use a 3rd party such as CapApp, 2020captioning.com

Real-Time Text Streaming Platform

Log into two separate websites using different links- one for video meeting and one for the caption streaming



## Otter.ai

- Free plan- 600 min a month
- Robust paid plans available
- Time stamped, can edit and insert photos, tag voices
- Works with Zoom, Google Meet, Go to Meeting, UberConference, Skype for Business and more
- <https://blog.otter.ai/how-to-transcribe-any-video-meetings-with-otter-ai/>



Otter Voice Notes

Agenda

Virtual Meetings



**Browsers**

Presentation Tools



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# Chrome Browser- Live Caption on Desktop

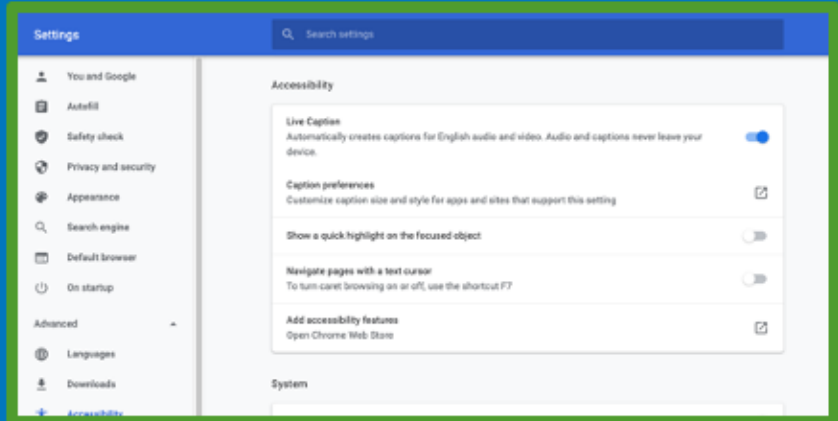
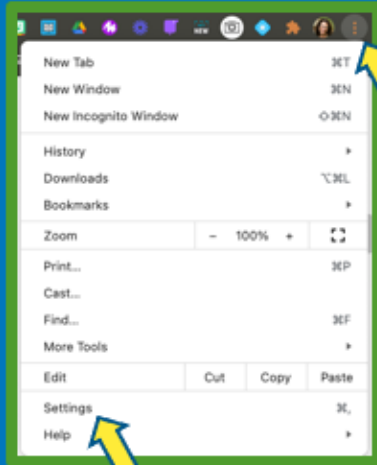
Chrome Settings > Advanced Settings >  
Accessibility > Toggle on Live Caption

Instantly captions audio and video

Appears in a small moveable black box

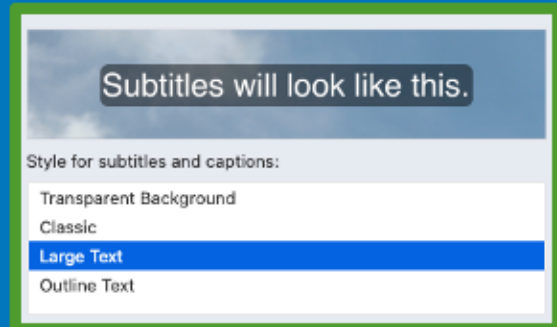
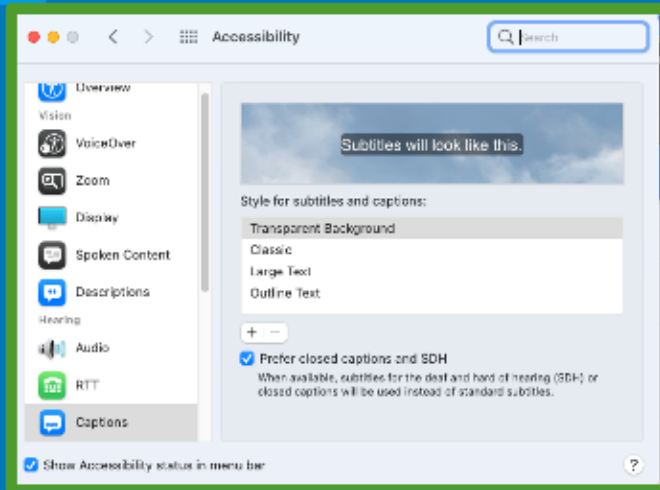


# Chrome's Captioning



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# Chrome's Captioning



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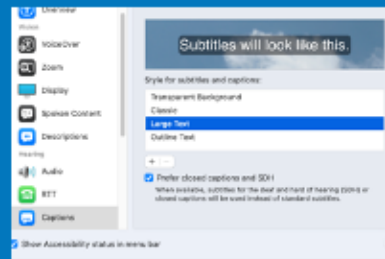
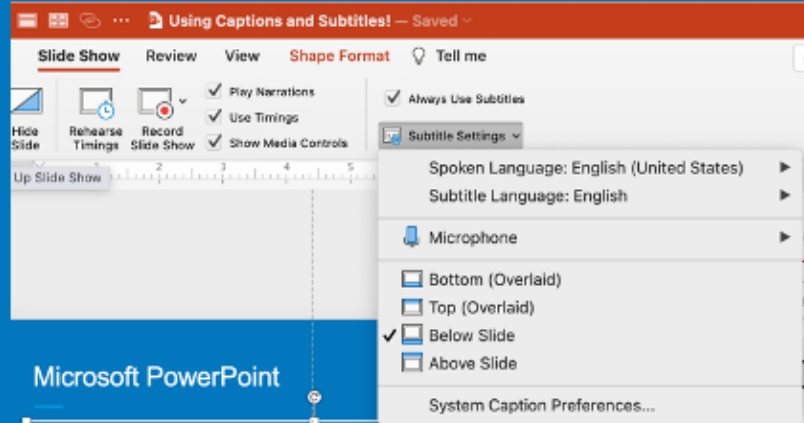


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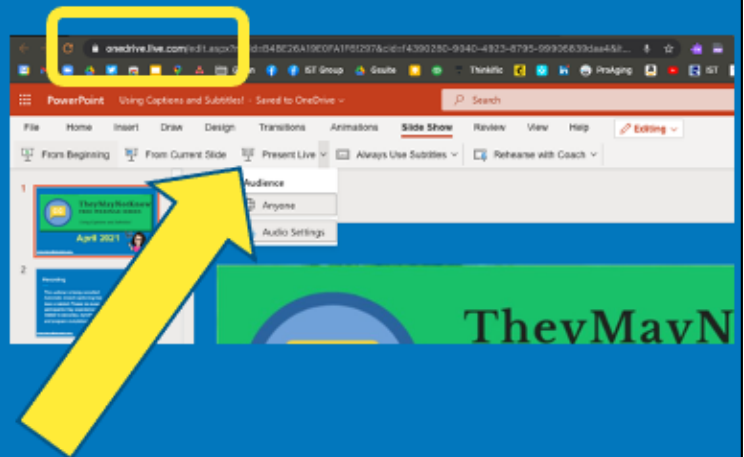
# PowerPoint

- Slide Show
- Always Use Subtitle
- Subtitle Settings



# Live Presentations- - Join from OneDrive

- Audience connects the presentation to their device (laptop, tablet or phone)
- Can move back through slides at own pace
- Can provide instant feedback in the form of live reactions
- Everyone can enable live subtitles in English or another of 67 languages



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# Live Presentations- PowerPoint AI- Office 365

- [Powerpoint.office.com](https://powerpoint.office.com)
- Use a URL or QR Code



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# Google Slides

Automatic captioning is available when in the "Present" mode online.

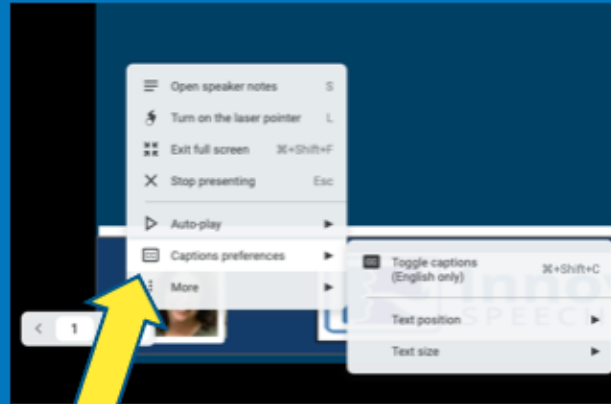
The keyboard shortcut for Windows is Ctrl + F5, for Mac OS it is Command + Shift + Enter, and for Chrome OS it is Ctrl + Search + 5.



# Google Slides

Subtitles are not saved by Google Slides

If you are recording the presentation, they will be saved in the recording.



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## Captioning Apps



- **Google Translate-**  
iOS and Android- conversation mode-  
to help with 1:1 communication. Free.
- **Clips by Apple**  
iOS only. Create video with captions.  
Free

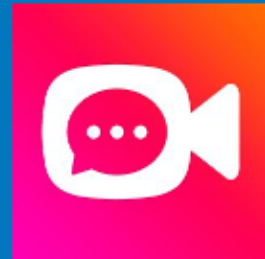


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## Captioning Apps

- Clipomatic by Apalon  
iOS and Android. Free. Turns all you say into live captions- multiple languages- customizable. Can edit. Free
- Autocap by Eli Leshem- Freemium  
Android User prerecorded video or camera to create live video. Can edit transcription



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## YouTube.com

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- Offers automatic captions that are generated by machine learning algorithms.
- Review and edit for accuracy
- Closed captioning available for majority of videos



## TV- Closed captioning

Look at your remote and  
Settings on TV

Menu > Settings > System  
> Accessibility > Closed  
Captions



# A bit about what I'm offering



**2-WEEK TECH SAVVY CHALLENGE**  
with Joan Green from Innovative Speech Therapy

Let's transform your relationship with your iPhone!

Are you interested in building confidence, overcoming obstacles, and streamlining tasks when using your iPhone?

**For iPhone Users**

[www.innovativespeech.com](http://www.innovativespeech.com)



**Survival Tech Skills for Remote Learning in College**  
*Discover Ways to Leverage the Benefits of Tech Tools for Academic Success!*

Survival Tech Skills for Remote Learning in College

**Self-Paced Course for Helping Older Students**

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# More opportunities to learn



**FOR SLPs/PATHOLOGISTS**

### Cognition Conference Session

#### Let's Leverage the Benefits of Tech to Help Cognitively Impaired Clients

A 4-hour course hosted by SpeechTherapyPD.com worth 4.0 ASHA CEUs (Introductory Level, Professional Area).

Mark Your Calendar: 2/23/21 at 2PM PST

Could you use some help becoming more tech savvy to enhance your clients' support and improve their overall engagement, therapy and performance? SLPs leverage the benefits of various features, apps and devices to help their clients in the areas of evidence information and help their jobs to help them meet or progress toward goals and an improved quality of life.

**COST: \$88.00** (or register to attend the course at multiple events and receive 50% per year)

[Click here to learn more and register!](#)



**FOR TEACHERS**

### Let's Talk on Tuesdays: Classroom Strategies

**YOU'RE INVITED** to the second edition of Let's Talk on Tuesdays!

Want to learn more about classroom strategies that can help you teach and reach your at-risk and low-achieving students? Join the **Let's Talk on Tuesdays** conference LIVE in our Facebook Teachers Lounge on March 22nd at 7pm and get your questions answered. You don't have to be registered for the conference to attend, but if you'd like to watch the presentation at any of the many times we'll repeat it, you'll need to register. **FREE!**

**MARCH 22ND, 2021 at 7pm EST**

With Seth Pether, Executive Director, Core Skills for Teaching Excellence in All Students, Rob Gutzke, CEO, Computational Development, and Jose Green (Executive Technology)

**COST: FREE!**

[Click here to learn more and register!](#)

## For SLPs

## For Teachers

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# Assistive Technology Book, 3rd edition by Joan Green

Resources to support literacy,  
communication and learning  
differences

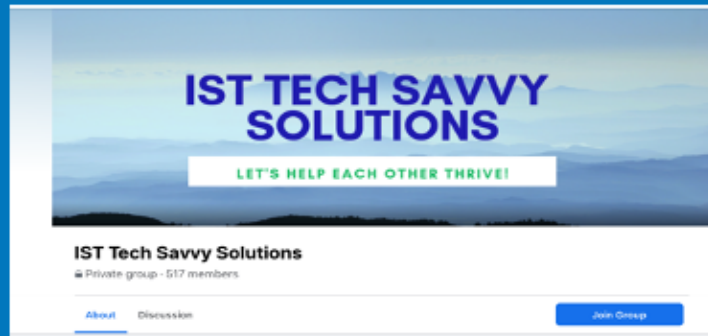
Available on Amazon and many  
other online bookstores



[www.innovativespeech.com](http://www.innovativespeech.com)

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# IST Tech Savvy Solutions Facebook Group



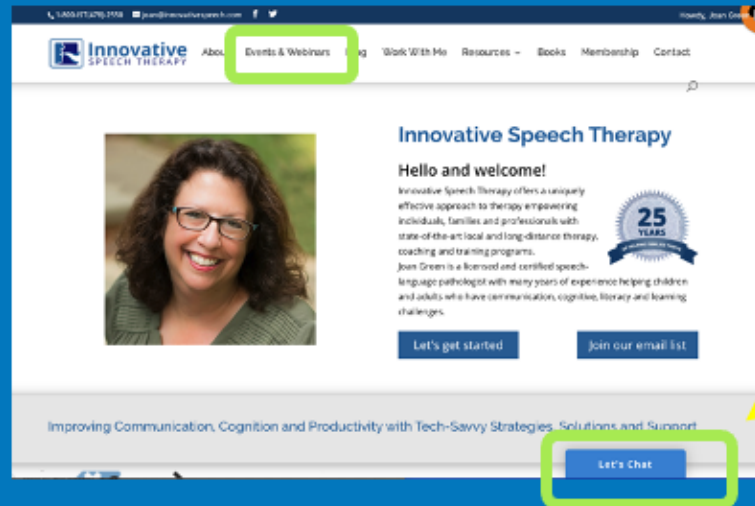
<https://www.facebook.com/groups/ISTTechSavvySolutions/>

[www.innovativespeech.com](http://www.innovativespeech.com)

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I offer free 15 minute phone consultations to help you figure out your next steps...



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# Archived prior webinars

<https://learn.innovativespeech.com/bundles/webinar-recordings>

\$25 a month  
cancel anytime

[www.innovativespeech.com](http://www.innovativespeech.com)

Recorded Webinars  
Amazon Alexa: An Introduction

Recorded Webinars  
Technology for Seniors

Recorded Webinars  
Promote Engagement with Individuals who have complex communication needs!

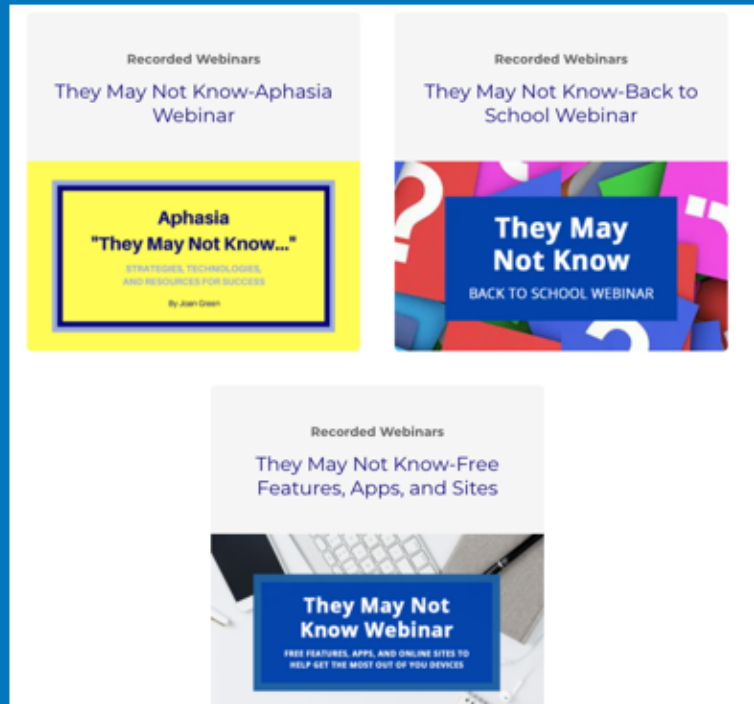
Recorded Webinars  
Improve Organization, Productivity and Attention

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TOUCH



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