

TheyMayNotKnow
FREE WEBINAR SERIES

Using Captions and Subtitles!

April 2021 hi

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Recording

This webinar is being recorded. Automatic closed captioning has been enabled.

Please be aware that participants may experience errors related to accuracy, synchronicity, and program completeness.

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ACCESSIBILITY CHECK
Leverage the Benefits of Tech

What to expect

Set yourself up for success

Troubleshooting Tips

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Accessibility Check

- You are muted
- We can't see you
- Close extra tabs and refresh if problems

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Participate 😊

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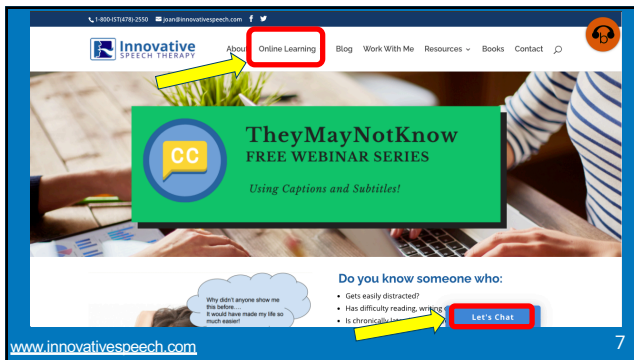
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Adjust your view

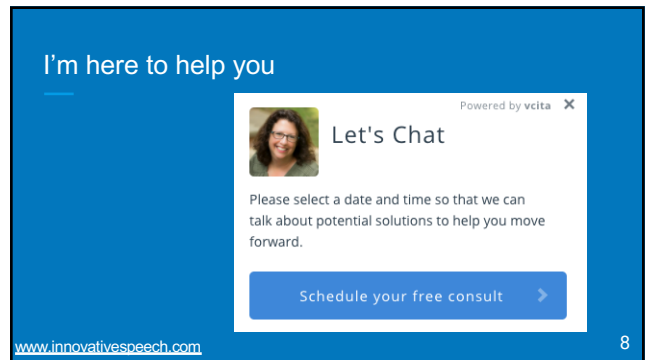
- Speaker view vs. Gallery view
- Click on View Options and Choose side-by-side- if on PC/ Mac
- Hover your cursor on the divider and move to right or left when you see the double arrow

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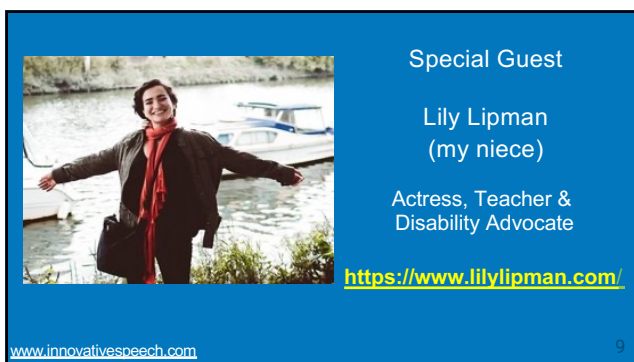
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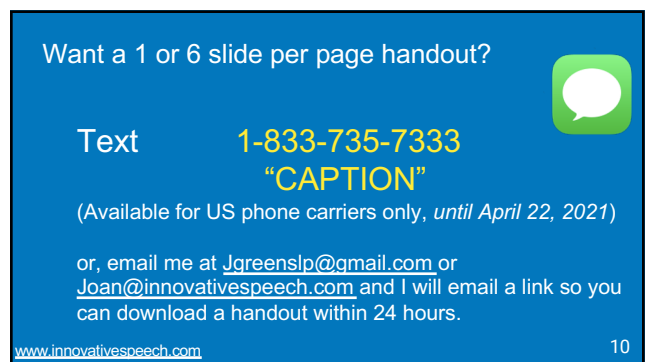
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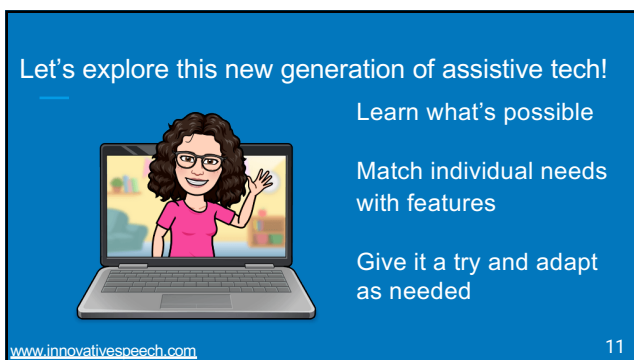
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Why bother with captions? How can they help?

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Auditory Processing
Attention
Autism
Quiet surroundings
Hearing issues
Aphasia
Speak another language

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Closed Captions

- Viewers can turn on or off
- Traditionally, assumes that the viewer can not hear so includes environmental sounds
- Time-coded chunks



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Open Captions

- Always in view- can not be turned off by viewer
- Time coded chunks of text



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Automated Live Transcription

- Auto-generating
- Immediate but may be less accurate



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Real-time captioning (person typing)

- Key words can be used
- Requires a person to do it



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Live event captioning

CART- Communication Access Realtime Translation

Uses a **trained** professional provider who translates speech to text.

- <https://www.captionaccess.com/>
- <https://www.c2ccaptioning.com/>
- <https://www.acscaptions.com/>

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Subtitles

- Originally intended for hearing viewers who don't understand the language
- Don't include sound effects



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Transcription

- The process in which speech or audio is converted into a written plain text document
- Not time-stamped



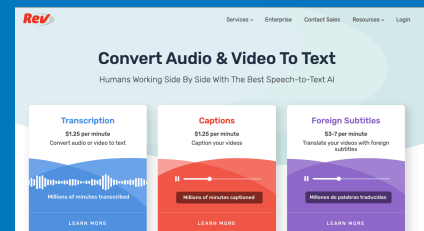
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Real-time captioning (Pay a service)

- Rev
- 3PlayMedia
- CaptioningStar
- Otter.ai



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Off-line captions

Created or added after a video segment was recorded and before it is played.



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Notification of Recording

Maryland law- must provide verbal and visual notification of recording at beginning of meeting or class.

Transcripts from auto live captions can be saved to a file and should be considered like recording a session.



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Accessibility Laws

The ADA- Americans with Disabilities ACT

- Website and video compliance
- <https://www.w3.org/WAI/>



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Accessibility- Accommodations

Classes and meetings that include a student requiring closed captioning should include a live trained captioner



<https://www.w3.org/WAI/media/av/captions/>

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Agenda

✓ Virtual Meetings

Browsers

Presentation Tools



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Virtual Meetings



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Zoom – Automatic closed captioning

Free account request form-
<https://bit.ly/3tflkTH>

Live Captioning available now on all paid accounts



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Zoom – several options

The host needs to set up the meeting or webinar with captioning in advance

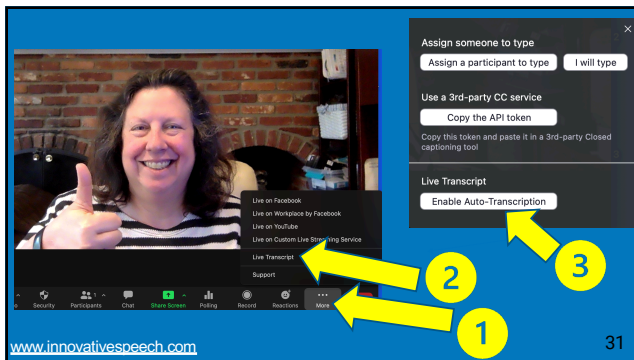
Profile > Settings > In Meeting Advanced



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Zoom- Live transcript issues

Automated speech recognition-
May not be available in:


- Breakout rooms
- Different operating systems– Doesn't work well with Grandpad tablet or Linux operating system
- It is hidden by default in the Zoom recordings.



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Google Meet- Free

- Meet.google.com
- Use iOS or Android Google meet app

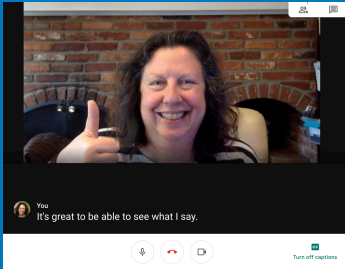


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Google Meet

No need for host to enable


Each person can turn captions on or off



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Google Meet Transcripts, by Scribbl.co


- Saves a transcript of the captions
- Great for notes
- Free for limited use
- Automatically creates the Google Doc for you.
- After the meeting it opens automatically in a new tab



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Multi-language support

- Right click in Google Meet window
- Click on "translate to"
- Select a language
- Now it should instantly translate the captions



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Video of Google Meet Captions & Translation

- Eric Curts offers great video tutorials
- <https://www.youtube.com/watch?v=4B2bmeuV/GU&list=PLlrM1VWDJanG88gmW91sy195EiLRehamiQ&index=18> Jan 2021

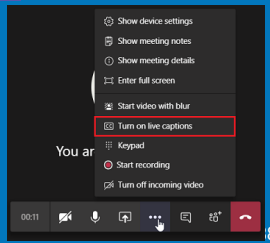


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Microsoft Teams

- Live captions
- Speaker attribution
- Join a Teams meeting or group call of 3 or more people
- Click on the 3 dots for More actions
- Click on Turn on Live Captions
- Rolling out now- preview feature in English only on Teams desktop and mobile apps

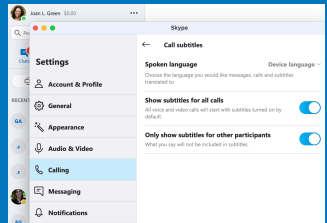


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Skype- Live Captions and Subtitles

Click on your profile picture > Settings > Calling > Subtitles > Show subtitles for all calls



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Cisco WebEx

- The Webex Assistant has to be enabled to turn on and off closed captioning
- Available from call controls
- With closed captioning you can see a max of 3 x 3 view with the grid layout.

<https://help.webex.com/en-us/nw19xii/Enable-or-Disable-Webex-Assistant-for-Meetings-in-Control-Hub>



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Go To Meeting

Searchable transcript from recording

Use a 3rd party such as CapApp, 2020captioning.com

Real-Time Text Streaming Platform

Log into two separate websites using different links- one for video meeting and one for the caption streaming




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Otter.ai

- Free plan- 600 min a month
- Robust paid plans available
- Time stamped, can edit and insert photos, tag voices
- Works with Zoom, Google Meet, Go to Meeting, UberConference, Skype for Business and more
- <https://blog.otter.ai/how-to-transcribe-any-video-meetings-with-otter-ai/>



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Agenda

Virtual Meetings

✓ Browsers

Presentation Tools



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Chrome Browser- Live Caption on Desktop

Chrome Settings > Advanced Settings > Accessibility > Toggle on Live Caption

Instantly captions audio and video

Appears in a small moveable black box

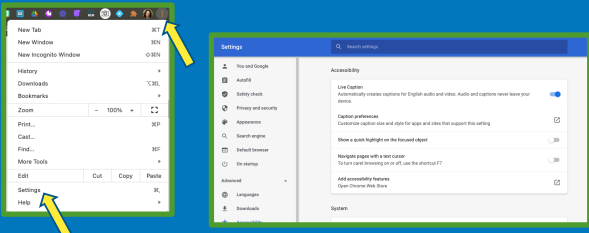


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Chrome's Captioning

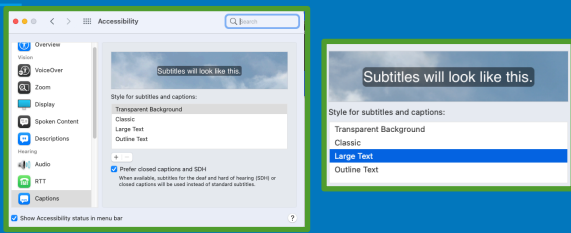


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Chrome's Captioning



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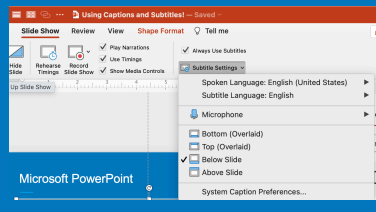
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PowerPoint

- Slide Show
- Always Use Subtitle
- Subtitle Settings



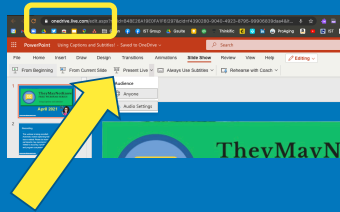
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Live Presentations- - Join from OneDrive

- Audience connects the presentation to their device (laptop, tablet or phone)
- Can move back through slides at own pace
- Can provide instant feedback in the form of live reactions
- Everyone can enable live subtitles in English or another of 67 languages

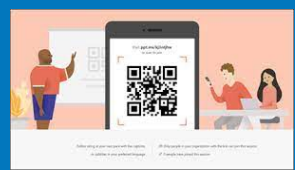


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Live Presentations- PowerPoint AI- Office 365

- Powerpoint.office.com
- Use a URL or QR Code




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Google Slides

Automatic captioning is available when in the "Present" mode online.

The keyboard shortcut for Windows is Ctrl + F5, for Mac OS it is Command + Shift + Enter, and for Chrome OS it is Ctrl + Search + 5.



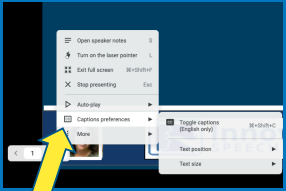
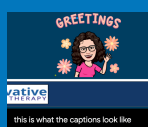
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Google Slides

Subtitles are not saved by Google Slides

If you are recording the presentation, they will be saved in the recording.






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Captioning Apps

- **Google Translate**- iOS and Android- conversation mode-to help with 1:1 communication. Free.
- **Clips by Apple** iOS only. Create video with captions. Free

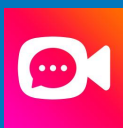




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Captioning Apps

- **Clipomatic by Apalon** iOS and Android. Free. Turns all you say into live captions- multiple languages- customizable. Can edit. Free
- **Autocap by Eli Leshem**- Freemium Android User prerecorded video or camera to create live video. Can edit transcription






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YouTube.com

- Offers automatic captions that are generated by machine learning algorithms.
- Review and edit for accuracy
- Closed captioning available for majority of videos



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TV- Closed captioning

Look at your remote and Settings on TV

Menu > Settings > System > Accessibility > Closed Captions

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A bit about what I'm offering



2-WEEK TECH SAVVY CHALLENGE
with Joan Green from Innovative Speech Therapy

Let's transform your relationship with your iPhone!
Are you frustrated in building confidence, overcoming obstacles, and maximizing skills when using your iPhone?

For iPhone Users

Survival Tech Skills for Remote Learning in College
Discover Ways to Leverage the Benefits of Tech Tools for Academic Success!



Self-Paced Course for Helping Older Students

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More opportunities to learn



Cognition Conference Session
Let's Leverage the Benefits of Tech to Help Cognitively Impaired Clients



Let's Talk on Tuesdays Classroom Strategies
YOU'RE INVITED to the second edition of Let's Talk on Tuesdays!

For SLPs For Teachers


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Assistive Technology Book, 3rd edition by Joan Green

Resources to support literacy, communication and learning differences

Available on Amazon and many other online bookstores



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IST Tech Savvy Solutions Facebook Group



<https://www.facebook.com/groups/ISTTechSavvySolutions/>

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I offer free 15 minute phone consultations to help you figure out your next steps...

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