

STRUCTURE BEFORE FUNDING™

PARTICIPANT AGREEMENT & ACKNOWLEDGMENT PACKET

Presented by SBC Solutions LLC

Participant Instructions: Please review all six sections before signing. Your signature at the end of this packet confirms your acknowledgment and agreement to the terms contained in this packet.

01 - PROGRAM DISCLOSURE & PARTICIPANT ACKNOWLEDGMENT

PROGRAM PURPOSE

Structure Before Funding™ is an educational and organizational readiness program presented by SBC Solutions LLC. The program is designed to help participants assess, organize, and strengthen the structure of a business, nonprofit, church, ministry, or organization before pursuing funding opportunities.

EDUCATIONAL INFORMATION

Program information, training, assessments, templates, discussions, and resources are provided for educational and organizational readiness purposes. Participants remain responsible for their own business, financial, tax, legal, governance, and operational decisions and should seek appropriately licensed professional advice when needed.

NO GUARANTEE OF FUNDING OR RESULTS

Participation does not guarantee grants, loans, donations, sponsorships, investments, contracts, increased revenue, or any specific financial result. Funding decisions are made by independent third parties and may depend on eligibility, documentation, implementation, financial condition, compliance, and other factors outside the control of SBC Solutions LLC.

PARTICIPANT RESPONSIBILITY

I understand that I am responsible for providing accurate information, completing applicable activities, reviewing my organizational needs, and making independent decisions regarding implementation.

ACKNOWLEDGMENT

I acknowledge that I have read and understand this Program Disclosure & Participant Acknowledgment and understand the purpose and limitations of the Structure Before Funding™ program.

02 - INTELLECTUAL PROPERTY & LIMITED USE AGREEMENT

OWNERSHIP OF PROGRAM MATERIALS

All Structure Before Funding™ program materials, including but not limited to frameworks, templates, assessments, scorecards, worksheets, workbooks, training materials, videos, presentations, and resources, are owned by SBC Solutions LLC or used with permission.

LIMITED USE LICENSE

Participants are granted a limited, non-exclusive, non-transferable license to use the Structure Before Funding™ program materials solely for their own internal business, nonprofit, church, ministry, or organizational purposes.

PROHIBITED USE

Participants may not copy, reproduce, distribute, sell, resell, license, sublicense, publish, upload, share, teach, or create derivative training programs from Structure Before Funding™ materials without prior written permission from SBC Solutions LLC.

NO SHARING OF PROGRAM ACCESS

Each participant is provided individual access to the Structure Before Funding™ program. Login credentials, portal access, program links, downloads, and other access information may not be shared with any other person or organization.

VIOLATION OF AGREEMENT

Violation of this agreement may result in immediate termination of program access without refund. SBC Solutions LLC reserves the right to pursue additional remedies when unauthorized copying, distribution, sharing, sale, or use of program materials occurs.

PARTICIPANT ACKNOWLEDGMENT

I acknowledge that I have read, understand, and agree to this Intellectual Property & Limited Use Agreement. I understand that my access is for my individual or organizational use only and that I may not copy, share, sell, distribute, or teach the program materials without prior written permission from SBC Solutions LLC.

03 - CONFIDENTIALITY & COHORT NON-DISCLOSURE AGREEMENT

CONFIDENTIAL INFORMATION

Confidential information may include participant business or organizational information, financial discussions, internal challenges, operational information, funding strategies, planning discussions, documents, ideas, processes, and other information shared in a private cohort session, Structure Lab, Zoom meeting, or program discussion.

PARTICIPANT CONFIDENTIALITY

Participants agree to respect the privacy and confidentiality of other cohort members. Information shared by another participant during a Structure Lab, Zoom session, group discussion, or other private program activity may not be recorded, copied, photographed, screenshotted, posted on social media, distributed, or shared outside the cohort without the express permission of the individual who shared the information.

NO UNAUTHORIZED RECORDING

Participants may not independently record, screen record, photograph, or capture private Structure Labs, Zoom sessions, cohort discussions, or participant conversations without prior authorization from SBC Solutions LLC and, when applicable, the individuals participating in the discussion.

PROTECTION OF SHARED INFORMATION

Participants agree not to use another participant's confidential information, business strategies, organizational information, ideas, documents, or private discussions for personal gain, competitive advantage, commercial use, or any unauthorized purpose.

CONFIDENTIALITY OBLIGATION

The participant's responsibility to protect confidential information continues after completion, withdrawal, or termination from the Structure Before Funding™ program. This confidentiality obligation applies to non-public information learned through private cohort participation and does not apply to information that is publicly available or independently known without violation of this Agreement.

VIOLATION OF CONFIDENTIALITY

A violation of this Agreement may result in immediate removal from the Structure Before Funding™ program and termination of program access without refund. SBC Solutions LLC reserves the right to pursue remedies available under applicable law when unauthorized disclosure, misuse, or distribution of confidential information causes or threatens harm.

PARTICIPANT ACKNOWLEDGMENT

I acknowledge that I have read, understand, and agree to this Confidentiality & Cohort Non-Disclosure Agreement. I agree to protect confidential information shared by SBC Solutions LLC and other cohort participants and understand that private cohort discussions and information may not be disclosed or used for unauthorized purposes.

04 - MEDIA & RECORDING RELEASE

PROGRAM RECORDING NOTICE

Structure Before Funding™ sessions, including certain cohort meetings, Structure Labs, virtual sessions, and program activities, may be photographed, audio recorded, or video recorded by SBC Solutions LLC for program administration, participant access, documentation, training, educational, promotional, or archival purposes.

PARTICIPANT PRIVACY & CONFIDENTIAL INFORMATION

SBC Solutions LLC will make reasonable efforts to avoid intentionally publishing sensitive financial information, confidential organizational records, personally identifying documents, or private information disclosed by a participant during protected program discussions without appropriate authorization.

MEDIA USE AUTHORIZATION

By participating in the Structure Before Funding™ program, I authorize SBC Solutions LLC to use approved photographs, video recordings, audio recordings, screenshots, and program participation media in educational materials, program recaps, websites, social media, presentations, and promotional materials.

TESTIMONIALS & PARTICIPANT STORIES

Testimonials, participant success stories, quotes, or detailed participant experiences will only be used for promotional purposes when voluntarily provided or separately authorized by the participant. SBC Solutions LLC may edit approved testimonials for length or clarity but will not intentionally change the meaning of the participant's statement.

NO COMPENSATION

I understand that I will not receive compensation, royalties, or payment for authorized use of approved program photographs, recordings, media, or promotional materials unless a separate written agreement states otherwise.

PARTICIPANT ACKNOWLEDGMENT

I acknowledge that I have read and understand this Media & Recording Release. I understand that certain program activities may be recorded and that authorized program media may be used by SBC Solutions LLC as described in this Release.

05 - PARTICIPANT PROGRAM AGREEMENT

PROGRAM PARTICIPATION

Participants agree to actively engage in the Structure Before Funding™ program by reviewing assigned materials, completing applicable assessments and activities, participating in Structure Labs or program sessions when available, and taking responsibility for implementing decisions within their own business, nonprofit, church, ministry, or organization.

PROGRAM ACCESS

Program access is provided to the enrolled participant and may not be shared, transferred, sold, or provided to another individual or organization. Participants are responsible for maintaining the confidentiality of their login credentials and program access information.

PROGRAM EXPECTATIONS

Participants are expected to maintain respectful and professional conduct during Structure Labs, Zoom sessions, group discussions, and other program activities. Harassment, disruptive behavior, unauthorized solicitation, misuse of participant information, or conduct that interferes with the learning environment may result in removal from the program.

NO GUARANTEE OF RESULTS

Participation in the Structure Before Funding™ program does not guarantee grants, loans, donations, sponsorships, investments, contracts, increased revenue, or any specific financial result. Participants understand that results may vary based on individual circumstances, eligibility, documentation, implementation, and independent third-party decisions.

PAYMENTS & REFUND POLICY

All program fees are due according to the payment terms selected at enrollment. Unless otherwise stated in writing by SBC Solutions LLC or required by applicable law, payments made for the Structure Before Funding™ program are non-refundable. Failure to participate, attend sessions, complete assignments, or access available program materials does not automatically create a right to a refund.

REMOVAL FROM PROGRAM

SBC Solutions LLC reserves the right to suspend or terminate a participant's program access for violation of program agreements, unauthorized sharing of program materials or access, breach of confidentiality, harassment, disruptive conduct, or other serious violations of program policies. Removal resulting from a participant's violation does not automatically entitle the participant to a refund.

PARTICIPANT ACKNOWLEDGMENT

I acknowledge that I have read, understand, and agree to this Participant Program Agreement. I understand my responsibilities as a participant and agree to comply with the program expectations, policies, and participation requirements described in this Agreement.

06 - ELECTRONIC SIGNATURE ACKNOWLEDGMENT

CONSENT TO ELECTRONIC RECORDS & SIGNATURES

I consent to receive, review, acknowledge, and sign required Structure Before Funding™ program documents electronically. I understand that my electronic signature, when captured through the designated signature process, is intended to serve as my signature and acknowledgment of the applicable agreement.

INTENT TO SIGN ELECTRONICALLY

By using the designated electronic signature process, I intend my electronic signature to confirm my identity, my review of the applicable document, and my agreement to the terms I am signing.

ACCURATE PARTICIPANT INFORMATION

I agree to provide accurate identifying and contact information when completing the electronic signature process. I understand that I should not sign or submit an acknowledgment using another person's name, email address, or identity.

ELECTRONIC COPIES & RECORDS

I understand that electronic copies of program agreements, acknowledgments, and signature records may be maintained by SBC Solutions LLC as part of its program records. I may request a copy of an electronically signed program document by contacting SBC Solutions LLC.

PARTICIPANT ACKNOWLEDGMENT

I acknowledge that I have reviewed and understand this Electronic Signature Acknowledgment. I voluntarily consent to the use of electronic records and the designated electronic signature process for required Structure Before Funding™ program documents and agreements.

PARTICIPANT SIGNATURE & FINAL ACKNOWLEDGMENT

By signing below, I acknowledge that I have received and reviewed Sections 01 through 06 of this Structure Before Funding™ Participant Agreement & Acknowledgment Packet. I understand and agree to the Program Disclosure & Participant Acknowledgment, Intellectual Property & Limited Use Agreement, Confidentiality & Cohort Non-Disclosure Agreement, Media & Recording Release, Participant Program Agreement, and Electronic Signature Acknowledgment. I intend my electronic signature to serve as my signature and confirmation of my agreement to this packet.

Participant Full Legal Name	
Organization Name	
Participant Email	
Participant Signature	
Date	