

## CONTACT & INFO

**Pronouns:** he/him/his

**Phone:** [REDACTED]

**Email:** [REDACTED]

**Website:** [REDACTED]

## EDUCATION

### BACHELOR OF SCIENCE, ELECTRONIC GAME & INTERACTIVE DEVELOPMENT

Champlain College  
Sept 2006 - May 2010  
Graduated Magna Cum Laude (3.75 GPA)

## SKILLS

- Articulate 360 Suite (Storyline, Rise)
- Adobe Creative Suite
- Camtasia
- Vyond
- Audacity
- Murf.ai
- VideoScribe
- Figma
- Otter.ai
- Basic HTML/CSS
- Microsoft Office 365
- Project Management
- Illustration & Graphic Design

## AWARDS

- 2020 - Exemplary Achievement Award for Innovation
- 2021 - Work Excellence Recognition
- 2022 - Spotlight Award for D&I Initiatives

## PROFILE

I'm [REDACTED], and I have 10 years of experience in e-learning and instructional design. My specialty is creating eye-catching, interactive e-learning courses and educational videos.

My background includes instructional design, graphic design, video and audio editing, LMS management, web design, game design, and UI design.

## EXPERIENCE

May 2023 - Present

Sana Labs | Part-Time Freelance

### LEARNING DESIGNER

- Authoring courses for a variety of clients in numerous industries.
- Includes design, content writing, QA, and interactivity development.

April 2019 - November 2023

CNA Insurance | Chicago, IL | Full-Time

### SR. LEARNING & DEVELOPMENT CONSULTANT

- I created e-learning courses, videos, and other content under tight deadlines using Articulate Rise and Storyline 360, Camtasia, Vyond, Audacity, and other software.
- Created a "New Employee Orientation" course package for construction and manufacturing clients.
- Created additional courses provided as part of our insurance package for clients primarily in the construction and manufacturing industries. Topics included ladder safety, fall protection, hazard communication, PPE, material handling, etc.
- Customized courses with client branding, including clients such as EMCOR.
- Created 5-minute video-based courses for various clients for Construction Safety Week 2022.
- Project management, including working with SMEs to design content, navigate the review process, keep projects on track, innovate, and keep up with industry trends.
- Solidified our development process, including implementing a consistent peer review cycle for projects and standards for consistency and accessibility.
- Uploaded and managed our content on our LMS.
- Ensured our designs met marketing, branding and legal standards.

April 2017 - Oct 2018

Presence Health

### LEARNING SYSTEMS COORDINATOR

- Sole administrator of our Learning Management System.
- Managed the customer service line, handling issues brought forward by our users, primarily nurses and doctors.
- Created instructional documentation and reports on data from the system and aggregated data, particularly system usage information.
- Assisted with New Employee Orientation, both virtually and in-person.

October 2016 - 2017

### PRODUCTION SPECIALIST

- Freelance contract work creating and doing QA for course modules for a variety of clients. Creating course content from course design documents in various LMS's including Learning Objects, Blackboard, and Canvas.

Sept 2013 - Sept 2016

Keuka College

### LMS SUPPORT SPECIALIST

- Managing the front end of the College's LMS, Moodle.
- Building and managing course pages and course page content.
- Working with instructors on syllabi and instructional documentation.
- Transcribing videos and creating instructional videos.