



**Hello, fellow barndominium builder! Thank you for taking the time to download the Build Your Barndo contractor evaluation and reference forms. I hope you find them useful to help you make informed decisions when it comes to hiring the right people for the job.**

**Building a home can be an overwhelming task while at the same time, a grand achievement. That's why I recommend, if you haven't yet, checking out my complete Build Your Barndo resource guide. I recently completed my own Barndominium build while acting as the General Contractor. I know firsthand how easy it is to feel overwhelmed with the process. I've compiled guides, forms, and information that helped me along the way and put them into a convenient resource guide available for instant download.**

**You can access the resource guide at [www.buildyourbarndo.com](http://www.buildyourbarndo.com). You can't go wrong with obtaining as much information as possible when you are building your Barndominium dream home. I'm confident it will help you along the way.**

**Here's to making your dreams come true!**

## CONTRACTOR EVALUATION FORM

Date: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Scope of Work: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Other: \_\_\_\_\_

### Questions to Ask:

1. How long has your company been in business? \_\_\_\_\_
2. What is your Contractor's License Number? \_\_\_\_\_
3. Do you carry liability insurance? \_\_\_\_\_ Agency Name: \_\_\_\_\_  
Policy number: \_\_\_\_\_ Phone/Contact: \_\_\_\_\_
4. Do you carry worker's compensation? \_\_\_\_\_ Agency Name: \_\_\_\_\_  
Policy number: \_\_\_\_\_ Phone/Contact: \_\_\_\_\_
5. Can you provide 3 references for projects of similar scope?  
Owner: \_\_\_\_\_ Owner: \_\_\_\_\_ Owner: \_\_\_\_\_  
Project: \_\_\_\_\_ Project: \_\_\_\_\_ Project: \_\_\_\_\_  
Phone: \_\_\_\_\_ Phone: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Email: \_\_\_\_\_ Email: \_\_\_\_\_
6. Can you provide a banking reference? Name: \_\_\_\_\_ Phone: \_\_\_\_\_
7. Can you provide 3 supplier references?  
Supplier: \_\_\_\_\_ Supplier: \_\_\_\_\_ Supplier: \_\_\_\_\_  
Contact: \_\_\_\_\_ Contact: \_\_\_\_\_ Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_ Phone: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Email: \_\_\_\_\_ Email: \_\_\_\_\_
8. How many employees work directly for your company?
9. What is your policy on change orders?
10. What is your record for completing projects on time?
11. How long do you anticipate your phase of work to take?
12. What is your work schedule? Do you work weekends?
13. Who will oversee my project on behalf of your company?
14. Have you ever been involved in a dispute with an owner that resulted in litigation, arbitration or mediation?
15. Is your business financially secure? Will you be around next year if needed?
16. Do you guarantee all these things in writing?
17. Are you a member of the Better Business Bureau?
18. Are you a member of a local builders association?

## REFERENCE EVALUATION FORM

Date: \_\_\_\_\_

Reference Name: \_\_\_\_\_

Re: Contractor: \_\_\_\_\_

### Questions to Ask:

1. Do you have a personal relationship with the contractor? (i.e. brother, cousin, friend)
2. What type of work did the contractor do for you?
3. Were there any delays? If so, why?
4. Did workers show up regularly and on time?
5. Was the work area maintained in a neat and clean manner?
6. Were actual materials and workmanship as specified?
7. Were all aspects of the job presented in writing?
8. How did the contractor respond to changes? Were change orders submitted in writing?
9. Were time and cost estimates acceptable?
10. How were questions and complaints handled?
11. Were you comfortable asking questions about the work?
12. Was the final price what you expected?
13. Would you use the contractor again?
14. Did the contractor provide regular progress reports and keep you informed?
15. Would you recommend them to family and friends?
16. How would you describe the contractor's and crew's work in the following areas:

	Positive	Negative
a. Promptness	_____	_____
b. Accessibility	_____	_____
c. Neatness/Cleanliness	_____	_____
d. Responsiveness	_____	_____
e. Respectfulness	_____	_____
f. Adhered to schedule	_____	_____
g. Adhered to estimates	_____	_____
h. Receptive to changes	_____	_____

Additional Notes: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_