



**BIWC**

*Bishkek International Women's Club*

## ***Privacy Policy***

as of August 2023

### **Responsibility For Your Data Held By Us**

BIWC understands the responsibility and commitment to protecting the data relating to its members and contacts. Our Privacy Policy applies to the personal data that is collected and stored in our Membership Information spreadsheet, as well as personal data that has been sent in emails. We carefully control how your personal data is acquired and the purposes for which it is used.

### **Definition Of Personal Data We Have About You**

When using the term 'personal data' in our Privacy Policy, we mean information that relates to you and allows us to identify you. Your personal data includes your name and your contact details, for example, your full name, email address, and telephone number.

### **Use Of Personal Data**

The data we hold about you is used exclusively for the purpose of contacting you to notify you about BIWC events and activities through our emailing system / WhatsApp channels and to improve the types and quality of the events we offer our members (Monthly Meetings, Annual Events, Activity Groups, etc.). The data is held on our Membership Information spreadsheet and is not shared with any other institution or organisation. We do not collect personal data from Cookie files via our website.

### **Photography and Video**

BIWC captures photographs and video footage during events. These photos and videos are used by the BIWC for publicity in our publications, on our website and in social media or in any third party publication. If you do not wish to have your image used for publicity purposes please contact our Membership Relations: [Bishkekiwc.membership@gmail.com](mailto:Bishkekiwc.membership@gmail.com)

### **Your Information Rights**

You have the right to access your personal data and supplementary information. If the contact details held about you are incomplete or inaccurate, you may request that we correct this. Please contact our Membership Relations to update your contact details, change your privacy settings, or, if you wish to withdraw your consent: [Bishkekiwc.membership@gmail.com](mailto:Bishkekiwc.membership@gmail.com).

Bishkek, August 2023



**BIWC EXECUTIVE COMMITTEE**