

20 MOST USEFUL SHORTCUTS in GOOGLE SHEETS



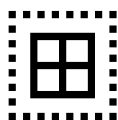
For Windows and Mac OS





20 most useful shortcut keys in Google Sheets for Windows

Shortcuts for Mac OS starts on page 3



Select all



Undo



Redo



Find



Open



Save



Copy



Cut



Paste



Print





20 most useful shortcut keys in Google Sheets for Windows



Paste without formatting

Ctrl

+

⇧ Shift

+

V

B

Bold

Ctrl

+

B

I

Italic

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I

U

Underline

Ctrl

+

U

~~ABC~~

Strikethrough

⇧ Shift

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5



Find and replace

Alt

+

Ctrl

+

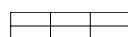
H



Select column

Ctrl

+



Select row

⇧ Shift

+



Insert new sheet

⇧ Shift

+

F11



Insert link

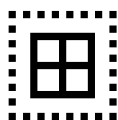
Ctrl

+

K



20 most useful shortcut keys in Google Sheets for Mac OS



Select all



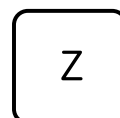
+



Undo



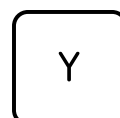
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Redo



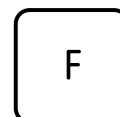
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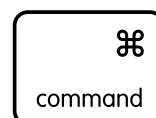
Find



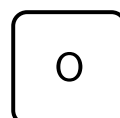
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Open



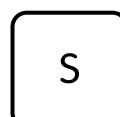
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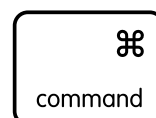
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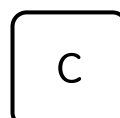
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Copy



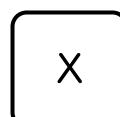
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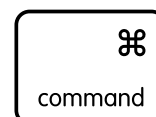
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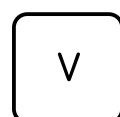
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Paste



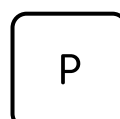
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Print



+

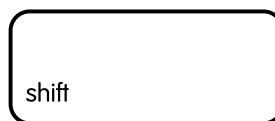




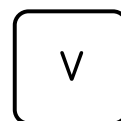
Paste without formatting



+



+

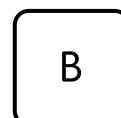


B

Bold



+

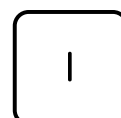


I

Italic



+



U

Underline

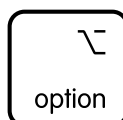


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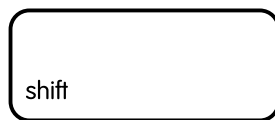


~~ABC~~

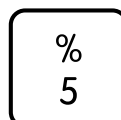
Strikethrough



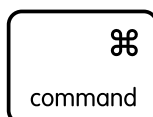
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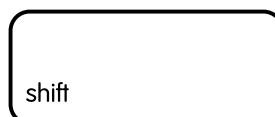
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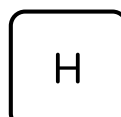
Find and replace



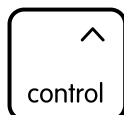
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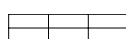
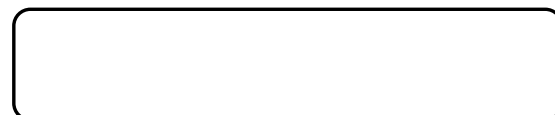
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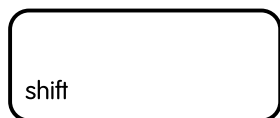
Select column



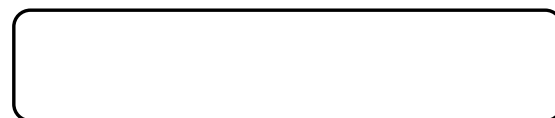
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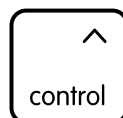
Select row



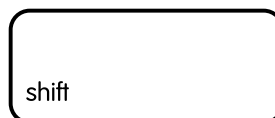
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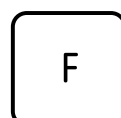
Insert new sheet



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Insert link



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