



THE NORTH WEST COLLEGE

Certificate & Diploma in Education and Training

Level 4 & Level 5

WHAT WILL BE OFFERED

- ✓ One weekly class: 3 hours per class
- ✓ Interactive classes
- ✓ In depth knowledge of the educational system, teaching and learning research, assessment and resources. Critical analysis, evaluation and review of the current theories and debates.
- ✓ Guidance and support on assignments and evidences
- ✓ Sharing good practice with peers
- ✓ Lecturer available for 1-1 sessions
- ✓ All resources used in class shared on MT
- ✓ Video recording of the sessions on MT
- ✓ No hidden fees

Certificate in Education and Training Level 4

Where will this course lead?

This part-time course is aimed at those who are employed to teach or train 14+ as part of their job role.

The Certificate in Education and Training (CET) is ideal for trainers/trainers/assistant/trainers who have some experience but whose teaching role does not include curriculum design.

Teaching may include working with groups or one to one teaching. The course provides progression from the Award in Education and Training (AET Level 3).

What will I study?

The CET Award is comprised of 5 mandatory units:

- Understanding roles, responsibilities and relationships in education and training.
- Planning to Meet the Needs of Learners in Education and Training
- Delivering Education and Training
- Using Resources for Education and Training.
- Assessing Learners in Education and Training.

Note: optional units are included and subject to change.

And three optional units. The College reserves the rights the units in accordance to the current professional needs.

How will this course be delivered?



The course consists of e-classroom based learning, tutorial support and observation of your teaching practice.

You will have the opportunity to explore key educational theories and to link these to your own practice. Your tutor will give you individual support with your assignments and will give you detailed written feedback on your observed teaching sessions.

(Three tutor observations lasting for approximately an hour are required)

What qualifications will I get?

Certificate in Education and Training (Level 4: 36 credits). NCfE

How will I be assessed?

Assessment will be by assignments and observation of teaching performance.

You will need to complete a Teaching Practice File, eight written assignments, some of them may be carried out through seminar presentations.

In the case of opting for a CET at 120 credits, you will be given 7 extra units to top up your qualification in order to be able to apply for a top-up degree at the end of your CET and DET.

If you have done previous courses or qualifications which could be accredited (eg/ PTTLS/ AET), you have an Accreditation of Prior Learning interview with your tutor to identify what evidence can be carried forward.

How do I get a place on the course?

After completing the online form or sending the form by email, you will need to have an interview before joining the course.



What are the entry requirements?

You will need to have completed the Award in Education and Training, PTLLS, or an equivalent qualification. Learners who are already in a teaching position may be given a place into this course.

You will need to have 30 hours of teaching practice whilst on the course, working with groups or in a one to one context in the post-14 sector.

Teachers are expected to have at least a Level 3 qualification in their subject teaching area, and you will need to show evidence of this or have appropriate experience and be working towards a Level 3 qualification.

You should also have English and Maths qualifications at Level 2 or be willing to work towards these qualifications. You are required to have at least a level 2 functional skills English qualification to access the programme.

Why is it important to top-up your CET to 120 credits? Who is it for?

A considerable number of learners join the CET/ DET course without holding a degree, bachelor or HND prior commencing. If the learner decides to top up their CET from 36 credits -basic- to 120 credits. This will allow them, after they have completed their CET 120 credits and DET to apply for a top-up degree at the university of their choice. Avoiding them to undertake a 3-years degree and decrease considerably the cost comparing to what they would have spent in year 1 and year 2 of a degree - £9k per year minimum-.

We strongly encourage students without degree to opt for this option and finally reach the goal of having a degree and pursue further later on in their life!

What else do I need to know?

You will need to have a subject specialist mentor in the workplace who can observe your teaching. Three mentor observations lasting for approximately an hour are required.

If you have Learning Difficulty or Disability please let us know when you apply. You will be offered support in your interview. If you need help completing your application we can help with this too.

Please note that when you enrol you are accepting that the course content and module descriptions are accurate at the time of publishing and that the course content as described is based on what is possible to deliver under the government advice and social distancing rules at that particular time. In the event of changes made to those rules, by national or local government, the College may need to make further alterations to the published course content. By enrolling with the College, you will be confirming that you are content to proceed with the course as detailed at that time and on the basis that the programme may be subject to reasonable change.

Course duration – 4 or 6 months

What can I do after this course?

The objective of this qualification is to confirm occupational competence in a teaching role within the workplace.

You can progress onto Diploma in Education and Training (DET), Level 5, or a University Certification in Education.

Completion of the course enables you to meet the minimum requirement for those employed as a teacher or trainer in Further Education colleges, Adult Education centres or Work-Based learning.

To obtain QTLS and become fully qualified as a teacher, you will need to complete your DET first before registering.



Curriculum

Unit No	Unit title	Credits
Unit 01	Understanding roles, responsibilities and relationships in education and training	3
Unit 02	Delivering education and training	6
Unit 03	Using resources for education and training	3
Unit 04	Assessing learners in education and training	6
Unit 05	Planning to meet the needs of learners in education and training	3
Unit 8	Develop and prepare resources for learning and development	6
Unit 13	Identify individual learning and development needs	3
Unit 32	Equality and diversity	6

3 observations are to be conducted during the programme.

The basic CET is 36 credits. However, an alternative is provided for learners who wish to do a top-up degree after completion of their CET 120 credits and DET 120 credits.

Undertaking a CET at 120 credits followed by a DET at 120 credits will enable learners to register at any university of their choice for a 1-year top-up degree which will lead them to a full BA Hons after completion.

The following units are added to the above ones to top-up your CET from 36 credits to 120 credits:

Unit No	Unit title	Credits
Unit 27	Action research	15
Unit 31	Effective partnership working in the learning and teaching context	15
Unit 34	Inclusive practice	15
Unit 39	Specialist delivery techniques and activities	9
Unit 40	Teaching in a specialist area	15
Unit 41	Understanding and managing behaviours in a learning environment	6
Unit 42	Working with the 14 – 19 age range in education and training	9

RPL: Learners who have achieved units from the list in previous qualifications will be able to request for credits transfer.



How do I register my interest for this course?

The easiest and fastest way to show your interest for this course is to fill in the form on the website and submit it. The admin team will get back to you within 72 hours.

If you have an enquiry about the course please contact the admin on:

admin@thenorthwestcollege.co.uk or **0121 517 0759**

Is the Certificate in Education and Training course funded?

Unfortunately, the CET course is not government funded. However, if you are already in a placement or working within a school we can contact your school and discuss with your employer to see if they can help you with the cost.

How much does the CET cost?

The Certificate in Education and Training **Level 4 costs 1200£.**

Free-interest instalments are available, please contact the admin for more information on the instalment procedure.



Diploma in Education and Training Level 5

Where will this course lead?

This course is aimed at those who are employed in a full teaching role in the post-14 sector and leads to full qualification at Level 5.

The course provides progression from the Certificate to Teach in the Lifelong Learning Sector (CTLTS Level 4) and Certificate in Education and Training (CET Level 4). The programme is for candidates who are in a full teaching role with responsibility for initial assessment, design and delivery of courses, assessment of learning, programme evaluation and curriculum development.

For entry in to DET you will need to have completed AET/PTLLS and CTLTS/CET or have equivalent qualifications.

What will I study?

The course consists of the following:

- Planning, delivering and evaluating teaching and learning developing the skills to assess learning in education and training
- Developing knowledge around theories, principles and models in education and training
- Understanding professionalism and the influence of professional values in education and training.

Units include:

- Developing Teaching, Learning and Assessment
- Theories, Principles and Models in Education and Training
- Action Research
- Wider Professional Practice and Development in Education and Training
- Developing, using and Organising Resources in a Specialist Area

Note: optional units are included and subject to change.

The College reserves the rights the units in accordance to the current professional needs.



How will this course be delivered?

The course consists of e-classroom-based learning, 1:1 tutorial support, observations of your teaching practice and self-directed study time. You will have the opportunity to analyse and review educational theories and models and link these to your own practice. Evaluations and critical reflections will be conducted. You will be also looking at wider practice such as how you work with other professionals in the educational system.

Your tutor will give you individual support with your assignments and feedback on your observed teaching.

(Eight tutor observations lasting for approximately an hour are required, only six are required if you have completed the CET)

What qualifications will I get?

Diploma in Education and Training (DET) Level 5 awarded by NCfE

How will I be assessed?

Assessment will be by assignments, a portfolio of teaching evidence, seminars and presentations, a research assignment, and observations of teaching performance carried out by your course tutor and mentor.

How do I get a place on the course?

After completing the online form or sending the form by email, you will need to have an interview before joining the course.



What are the entry requirements?

You will need to have 120 hours of teaching practice working with groups throughout the duration of the course. However, learners who have completed the CET will be able to transfer 20 hours of placement hours to their DET, which will result in 100 hours for their DET.

Teachers are expected to have at least a Level 3 Qualification in their subject teaching area, and you will need to show evidence of this or have appropriate experience and be working towards a Level 3 Qualification.

You should also have English and Maths qualifications at Level 2 or be willing to work towards these qualifications. You are required to have at least a level 2 functional skills English qualification to access the programme. You will require a named mentor to support you whilst on programme. They will observe your teaching, mentor and support you in your development.

The college may be able to help you to get a placement in a school or college, contact us for further information.



What else do I need to know?

If you have a learning difficulty or disability, please let us know when you apply. Options for personalised support can be discussed at interview. If you need help completing your application, we can help with this too.

Please note that when you enrol you are accepting that the course content and module descriptions are accurate at the time of publishing and that the course content as described is based on what is possible to deliver under the government advice and social distancing rules at that particular time. In the event of changes made to those rules, by national or local government, the College may need to make further alterations to the published course content. By enrolling with the College, you will be confirming that you are content to proceed with the course as detailed at that time and on the basis that the programme may be subject to reasonable change.

Course duration 6/8 months -academic year-.

What can I do after this course?

This is a full qualification for teaching 14+ which includes Secondary education onward. On successful completion applicants can consider applying for QTLS.



Curriculum

To be awarded the NCFE Level 5 Diploma in Education and Training, learners are required to successfully complete four mandatory units and a minimum of three optional units.

Unit No	Unit title	Credits
Unit 01	Teaching, learning and assessment in education and training	20
Unit 02	Developing teaching, learning and assessment in education and training	20
Unit 03	Theories, principles and models in education and training	20
Unit 04	Wider professional practice and development in education and training	15
Unit 6	Action research	15
Unit 10	Developing, using and organising resources within a specialist area	15
Unit 16	Inclusive practice	15

8 observations are to be conducted during the programme.

If you have completed the CET, 2 observed sessions will be transferred to your DET as well as 20 teaching hours.

RPL: Learners who have achieved units from the list in previous qualifications will be able to request for credits transfer.



How do I register my interest for this course?

The easiest and fastest way to show your interest for this course is to fill in the form on the website and submit it. The admin team will get back to you within 72 hours.

If you have an enquiry about the course please contact the admin on:

admin@thenorthwestcollege.co.uk or **0121 517 0759**

Is the Diploma in Education and Training course funded?

Unfortunately, the DET course is not government funded. However, if you are already in a placement or working within a school we can contact your school and discuss with your employer to see if they can help you with the cost.

How much does the DET cost?

The Diploma in Education and Training **Level 5 costs 2000£.**

Free-interest instalments are available, please contact the admin for more information on the instalment procedure.