



澳大利亞學漢語協會

Association for Learning Mandarin in Australia Inc.

Annual General Meeting of the Association for Learning Mandarin in Australia Inc.

President's Report 2023-2024

Outline of the Association for Learning Mandarin in Australia (ALMA) objectives

ALMA is a non-or-profit organisation that was established in 1984. ALMA's fundamental objectives, as set out in its constitution are:

- To further the use and learning of the Chinese language in Australia.
- To promote awareness and understanding of Chinese culture and heritage in Australian society.
- To set up and operate bilingual Chinese and English educational and child-care facilities.

ALMA raises funds through financial memberships to ALMA as well as through the Chinese Australian Early Childhood Centre (CAECC), which it owns and operates.

Summary of CAECC related activities:

2023-2024 saw the Committee spending time working on:

- Assisting the management team with staff recruitment for the Assistant Director and ECT/Room Leader role.
- Meeting with the Mawson Primary School Principal to discuss the pathway to the MIP program for out of area residents.
- Support the reviewing and implementation of CAECC changes to staff documentation on the children's activities.
- Reviewing the finances of CAECC including opening of new bank accounts and term deposits.
- Reviewing of CAECC policies.
- Organising fundraising and cultural events for Lunar new year and Mid-Autumn Festival
- Undertaking of Branding and website refresh
- New staff uniforms purchase with new branding
- Engagement and management of an external Specialist HR Consultant to undertake review of CAECC HR policies and procedures

Summary of Non-CAECC activities

Outside of the CAECC, ALMA continues with providing the following:

- Presentation of a program on community radio station 2XX every Friday from 7pm to 7:30pm that provides children with a bedtime story as well as promoting the use and learning of Mandarin in the ACT and informs the community, especially the Chinese speaking community, about local events and other information of interest.
- The Mandarin Community Tutoring project, which brings together fluent speakers of Mandarin and other members of the ACT community who wish to improve their knowledge of Mandarin and or understanding of Chinese Culture (at no cost).

What's in store for 2024-2025

- Continue with implementation of workplan including working on Branding and Website refresh and increasing social media presence.
- Continue the 2XX weekly radio program.
- Maintain ALMA's assets and income to ensure the CAECC remains financially viable.

Committee members acknowledgement

The 2023-2024 Committee has certainly delivered on a number of projects successfully and greatly supported the CAECC management team. I would like to thank each Committee members for their dedication, time and significant contribution to the committee activities:

- Ms Tina Jong as Vice President and her support in recruitment and HR matters
- Ms Rachel Qiu as Treasurer and her review of the CAECC budget
- Ms Margareta Sugianto as Secretary and her fundraising efforts
- Ms Jennifer Eather as Assistant Secretary and her policy review efforts
- Ms Chiewyi Lian for providing advice at the committee meetings and organising the cultural events
- Ms June Cheah for supporting recruitment, cultural events and the engagement and management of HR specialist/consultant.
- Ms Ruth Chau for her policy review efforts and supporting the cultural events
- Ms Cindy Lee for the branding and website refresh work
- Ms Shirley Lin for her advice at committee meetings and supporting cultural events
- Ms Joanne Van Ngo for the branding and website refresh, staff uniforms purchase as well as responding to google reviews.
- Dr Amanda Scott for her work and commitment to the Committee, providing excellent corporate knowledge to committee discussions.
- Ms Cassandra Estrin for committee support and previous contribution
- Mr Teck Chi Wong for his continuing work on the ALMA newsletter.
- Ms Annette Chemin for her hard work and continued dedication to CAECC.

Adelina Tan
President, ALMA
29 October 2024