English EL3 — Topic Workbook

10 Topics • 20 Questions Each • With Answers

This workbook covers all the key English skills you need for the Entry Level 3 exam. Work through each topic, then check your answers at the back.

1. Spelling Common Words

Q1. Which is spelled correctly?

- A) becuase
- B) because
- C) becorse
- D) becuose

Q2. Which is spelled correctly?

- A) definately
- B) definatly
- C) definitely
- D) defanitly

Q3. Which is spelled correctly?

- A) diffrent
- B) different
- C) diferent
- D) differant

Q4. Which is spelled correctly?

- A) recieved
- B) received
- C) receved
- D) recevied

Q5. Which is spelled correctly?

- A) Wendsday
- B) Wednesday
- C) Wendesday
- D) Wensday

Q6. Which is spelled correctly?

- A) buisness
- B) bussiness
- C) business
- D) busyness

Q7. Which is spelled correctly?

- A) untill
- B) untl
- C) until
- D) untile

Q8. Which is spelled correctly?

- A) neccessary
- B) necessary
- C) necesary
- D) neccesary

Q9. Which is spelled correctly?

- A) seperate
- B) separete
- C) separate
- D) seprate

Q10. Which is spelled correctly?

- A) accomodation
- B) accommodation
- C) accomadation
- D) acomodation

Q11. Which is spelled correctly?

- A) adress
- B) addres
- C) address
- D) adresss

Q12. Which is spelled correctly?

- A) sincerely
- B) sincerly
- C) sincerley
- D) sinserely

Q13. Which is spelled correctly?

- A) occassion
- B) occasion
- C) ocasion
- D) ocassion

Q14. Which is spelled correctly?

- A) knowlege
- B) knowledge
- C) knowledg
- D) knowlegde

Q15. Which is spelled correctly?

- A) enviroment
- B) environment
- C) enviorment
- D) envirament

Q16. Which is spelled correctly?

- A) goverment
- B) govermnent
- C) government
- D) govenment

Q17. Which is spelled correctly?

- A) February
- B) Febuary
- C) Febary

■ D) Feburary

Q18. Which is spelled correctly?

■ A) strenght
■ B) strentgh
■ C) strength
■ D) strenth

Q19. Which is spelled correctly?

■ A) beautifull
■ B) beatiful
■ C) beautiful
■ D) beutiful

Q20. Which is spelled correctly?

■ A) restarant
■ B) restaurant
■ C) resturant
■ D) restraunt

2. Capital Letters & Full Stops

Q1. Which sentence is correct?

- A) my name is sarah.
- B) My name is Sarah.
- C) My name is sarah.
- D) my Name is Sarah.

Q2. Which sentence is correct?

- A) we went to london on Saturday.
- B) We went to London on saturday.
- C) We went to London on Saturday.
- D) we went to London on Saturday.

Q3. Which sentence is correct?

- A) i live in manchester.
- B) I live in Manchester.
- C) I live in manchester.
- D) i live in Manchester.

Q4. Which needs capitals? 'we visited ___ park on tuesday.'

- A) the / the
- B) The / the
- C) the / Tuesday
- D) The / Tuesday

Q5. Which has the correct full stop?

- A) She went to the shop
- B) She went to the shop.
- C) She went to the shop,
- D) She went. to the shop

Q6. How many capitals needed? 'james and emma went to paris in july'

- A) 2
- B) 3
- C) 4
- D) 5

Q7. Which is correct?

- A) Dr smith lives on oak road.
- B) dr Smith lives on Oak Road.
- C) Dr Smith lives on Oak Road.
- D) Dr smith lives on oak Road.

Q8. Where should the full stop go? 'The cat sat on the mat it was soft'

- A) After 'mat'
- B) After 'sat'
- C) After 'the'
- D) After 'very'

Q9. Which is correct?

- A) christmas is in december.
- B) Christmas is in december.
- C) christmas is in December.
- D) Christmas is in December.

Q10. Which is correct?

- A) my doctor is dr patel.
- B) My Doctor is Dr Patel.
- C) My doctor is Dr Patel.
- D) My doctor is dr Patel.

Q11. Which is correct?

- A) she works at tesco on mondays.
- B) She works at Tesco on Mondays.
- C) She works at tesco on Mondays.
- D) She Works At Tesco On Mondays.

Q12. How many sentences? 'I like dogs They are friendly My dog is Max'

- A) 1
- B) 2
- C) 3
- D) 4

Q13. Which is correct?

- A) the river thames flows through london.
- B) The River Thames flows through London.
- C) The river Thames flows through london.
- D) the River Thames flows through London.

Q14. Which is correct?

- A) We had fish and chips for tea.
- B) We Had Fish And Chips For Tea.
- C) we had fish and chips for tea.
- D) We had Fish and Chips for tea.

Q15. Which is correct?

- A) i saw mrs jones at sainsburys on friday.
- B) I saw Mrs Jones at Sainsbury's on Friday.
- C) I saw mrs jones at Sainsbury's on friday.
- D) i saw Mrs Jones at sainsbury's on Friday.

Q16. What is wrong with: 'He went to the Park.'?

- A) Nothing
- B) 'Park' shouldn't have a capital
- C) 'He' should be lowercase
- D) No full stop needed

Q17. Which is correct?

- A) i'm going to spain in august.
- B) I'm going to spain in August.
- C) I'm going to Spain in August.

■ D) I'm going to Spain in august.

Q18. Which is correct?

■ A) The bbc is a british company.
■ B) The BBC is a British company.
■ C) The BBC is a british company.
■ D) The bbc is a British Company.

Q19. Where should capitals be? 'on tuesday we have english class.'

■ A) on, tuesday, english
■ B) On, Tuesday, English
■ C) On, tuesday, English
■ D) on, Tuesday, English

Q20. Which is correct?

■ A) Her birthday is on the 5th of march.
■ B) Her birthday is on the 5th of March.
■ C) her birthday is on the 5th of march.
■ D) Her Birthday is on the 5th of March.

3. Commas & Punctuation

Q1. Where does the comma go? 'After dinner we watched a film.'

- A) After 'dinner'
- B) After 'we'
- C) After 'watched'
- D) No comma needed

Q2. Commas in: 'I bought apples bananas grapes and oranges.'

- A) After apples, bananas, grapes
- B) After bought only
- C) After every word
- D) No commas needed

Q3. Which uses commas correctly?

- A) I need eggs, milk, bread, and butter.
- B) I need, eggs milk bread, and butter.
- C) I need eggs milk, bread and, butter.
- D) I, need eggs milk bread and butter.

Q4. Where does the comma go? 'However the bus was late.'

- A) After 'However'
- B) After 'the'
- C) After 'bus'
- D) No comma needed

Q5. Which is correct?

- A) Dear Sir I am writing to complain.
- B) Dear Sir, I am writing to complain.
- C) Dear, Sir I am writing to complain.
- D) Dear Sir I am writing, to complain.

Q6. Where does the comma go? 'If it rains we will stay inside.'

- A) After 'rains'
- B) After 'If'
- C) After 'we'
- D) No comma needed

Q7. Which uses a question mark correctly?

- A) What time is it.
- B) What time is it?
- C) What time is it!
- D) What time is it,

Q8. Which uses an exclamation mark correctly?

- A) Watch out.
- B) Watch out,
- C) Watch out!
- D) Watch out?

Q9. Where does the comma go? 'On Monday I have a meeting.'

- A) After 'Monday'
- B) After 'On'
- C) After 'have'
- D) No comma needed

Q10. Which is punctuated correctly?

- A) 'Hello' she said
- B) 'Hello,' she said.
- C) 'Hello', she said
- D) Hello she said.

Q11. Which list uses commas correctly?

- A) I like football tennis, and swimming.
- B) I like football, tennis and swimming.
- C) I like, football tennis and, swimming.
- D) I, like football tennis and swimming.

Q12. Where comma? 'Although she was tired she kept working.'

- A) After 'tired'
- B) After 'Although'
- C) After 'she'
- D) No comma needed

Q13. Correct ending? 'Can you help me'

- A) Can you help me.
- B) Can you help me!
- C) Can you help me?
- D) Can you help me,

Q14. Where comma? 'Thank you for your email Mrs Singh.'

- A) After 'email'
- B) After 'you'
- C) After 'Thank'
- D) No comma needed

Q15. Which is correct?

- A) Yours sincerely Mr J. Smith
- B) Yours sincerely, Mr J. Smith
- C) Yours, sincerely Mr J. Smith
- D) Yours sincerely Mr J. Smith,

Q16. Where comma? 'First preheat the oven.'

- A) After 'First'
- B) After 'preheat'
- C) After 'the'
- D) No comma needed

Q17. Which is correct?

- A) What a lovely day.
- B) What a lovely day!
- C) What a lovely day,

■ D) What a lovely day?

Q18. Where comma? 'In the morning I go for a walk.'

■ A) After 'morning'
■ B) After 'In'
■ C) After 'go'
■ D) No comma needed

Q19. Which letter opening is correct?

■ A) Dear Mr Ahmed.
■ B) Dear Mr Ahmed,
■ C) Dear, Mr Ahmed
■ D) Dear Mr, Ahmed

Q20. Which is correct?

■ A) I went to the shop, but it was closed.
■ B) I went to the shop but, it was closed.
■ C) I went, to the shop but it was closed.
■ D) I went to the, shop but it was closed.

4. Apostrophes

Q1. 'The ___ tail was wagging.' Which is correct?

- A) dogs
- B) dog's
- C) dogs'
- D) dogs's

Q2. What does 'it's' mean?

- A) Belonging to it
- B) It is / it has
- C) A type of animal
- D) None of these

Q3. '___ raining outside.' Which is correct?

- A) Its
- B) It's
- C) Its'
- D) Its's

Q4. 'The ___ bikes were in the garden.'

- A) childrens
- B) children's
- C) childrens'
- D) children

Q5. What does 'don't' mean?

- A) Do not
- B) Does not
- C) Did not
- D) Done not

Q6. '___ going to the park.' Which is correct?

- A) Were
- B) We're
- C) Where
- D) Wear

Q7. 'The ___ office is upstairs.'

- A) managers
- B) manager's
- C) managers'
- D) manageres

Q8. What does 'they're' mean?

- A) Belonging to them
- B) A place over there
- C) They are
- D) Their place

Q9. 'I ___ seen that film.' Which is correct?

- A) have'nt
- B) haven't
- C) havent
- D) have't

Q10. '___ coat is on the chair.'

- A) Sarah's
- B) Sarahs
- C) Sarahs'
- D) Sarah

Q11. What does 'couldn't' mean?

- A) Could not
- B) Can not
- C) Would not
- D) Should not

Q12. 'The ___ changing rooms need cleaning.'

- A) gyms
- B) gym's
- C) gyms'
- D) gym

Q13. '___ your favourite colour?'

- A) Whats
- B) What's
- C) Whats'
- D) What is'

Q14. 'That is ___ house.'

- A) there
- B) their
- C) they're
- D) theyre

Q15. 'The two ___ uniforms were muddy.'

- A) boy's
- B) boys
- C) boys'
- D) boys's

Q16. What does 'I'll' mean?

- A) I will
- B) I all
- C) I still
- D) I shall not

Q17. '___ been a long day.'

- A) Its
- B) It's
- C) Its'

■ D) Itz

Q18. 'The ___ toys were everywhere.'

■ A) baby's
■ B) babys
■ C) babies'
■ D) babys'

Q19. 'The teacher___ desk was tidy.'

■ A) teachers
■ B) teacher's
■ C) teachers'
■ D) teacherss

Q20. 'I ___ understand the question.'

■ A) did'nt
■ B) didnt
■ C) didn't
■ D) did'not

5. Homophones & Confusing Words

Q1. 'I went ___ the shop ___ buy milk.'

- A) to / to
- B) too / to
- C) to / too
- D) two / to

Q2. 'The weather was ___ nice ___ stay indoors.'

- A) to / to
- B) too / too
- C) to / too
- D) too / to

Q3. '___ coming to the party?'

- A) Your
- B) You're
- C) Youre
- D) Yore

Q4. 'Put ___ bags over ___.'

- A) there / their
- B) their / there
- C) they're / there
- D) their / they're

Q5. 'I ___ the answer to the question.'

- A) no
- B) know
- C) now
- D) noe

Q6. 'The ___ is shining today.'

- A) son
- B) sun
- C) sunn
- D) sonne

Q7. 'We ___ our dinner at 6pm.'

- A) eight
- B) ate
- C) eat
- D) at

Q8. '___ going to be a great day!'

- A) Its
- B) It's
- C) Its'
- D) Itz

Q9. 'The dress was ___ expensive.'

- A) to
- B) two
- C) too
- D) tow

Q10. '___ house is the biggest on the street.'

- A) There
- B) Their
- C) They're
- D) Thier

Q11. 'Can you ___ me from across the room?'

- A) here
- B) hear
- C) heer
- D) heir

Q12. 'She ___ a letter to her friend.'

- A) road
- B) rode
- C) wrote
- D) rote

Q13. 'The shop is over ___.'

- A) their
- B) they're
- C) there
- D) thare

Q14. 'I need a ___ of paper.'

- A) peace
- B) piece
- C) peice
- D) piese

Q15. 'The children ___ very excited.'

- A) where
- B) were
- C) we're
- D) wear

Q16. 'She wore a ___ dress.'

- A) knew
- B) new
- C) nue
- D) knuw

Q17. '___ the best time to call?'

- A) Whens
- B) When's
- C) Whens'

■ D) Whenz

Q18. 'We walked ___ the park.'

■ A) threw
■ B) through
■ C) thorough
■ D) throo

Q19. 'He has ___ brothers.'

■ A) to
■ B) too
■ C) two
■ D) tow

Q20. 'I can ___ the flowers from here.'

■ A) sent
■ B) scent
■ C) cent
■ D) sence

6. Verb Tenses

Q1. 'Yesterday I ___ to the shops.'

- A) go
- B) goed
- C) went
- D) going

Q2. 'She ___ her homework every night.'

- A) do
- B) does
- C) done
- D) did

Q3. 'They ___ football last Saturday.'

- A) play
- B) plays
- C) played
- D) playing

Q4. 'I ___ to the gym every Monday.'

- A) goes
- B) go
- C) going
- D) gone

Q5. 'He ___ the bus this morning.'

- A) catched
- B) caught
- C) catcht
- D) catching

Q6. 'We are ___ dinner right now.'

- A) eat
- B) ate
- C) eating
- D) eated

Q7. 'She ___ a lovely cake yesterday.'

- A) bake
- B) baked
- C) baken
- D) baking

Q8. 'I have ___ that film before.'

- A) see
- B) saw
- C) seen
- D) seeing

Q9. 'The children ___ in the garden.'

- A) is playing
- B) are playing
- C) am playing
- D) be playing

Q10. 'He ___ very fast in the race.'

- A) runned
- B) ran
- C) runed
- D) running

Q11. 'She ___ to school every day.'

- A) walk
- B) walks
- C) walking
- D) walked

Q12. 'We ___ a great time at the party.'

- A) have
- B) has
- C) had
- D) having

Q13. 'I ___ my keys this morning.'

- A) losed
- B) lost
- C) losted
- D) loosing

Q14. 'They ___ coming to the party tomorrow.'

- A) is
- B) are
- C) was
- D) am

Q15. 'She ___ her lunch already.'

- A) eat
- B) ate
- C) has eaten
- D) have eaten

Q16. 'The dog ___ loudly last night.'

- A) bark
- B) barks
- C) barked
- D) barking

Q17. 'I ___ TV when the phone rang.'

- A) watch
- B) watched
- C) was watching

■ D) am watching

Q18. 'He ___ to work by bus.'

■ A) travel
■ B) travels
■ C) travelling
■ D) travell

Q19. 'We ___ never ___ to Spain.'

■ A) have / been
■ B) has / been
■ C) have / went
■ D) has / gone

Q20. 'She ___ the answer immediately.'

■ A) knowed
■ B) knew
■ C) knewed
■ D) knowing

7. Subject-Verb Agreement

Q1. 'The dog ___ in the garden.'

- A) are
- B) is
- C) were
- D) am

Q2. 'The children ___ playing outside.'

- A) is
- B) was
- C) are
- D) am

Q3. 'She ___ to the gym twice a week.'

- A) go
- B) goes
- C) going
- D) gone

Q4. 'Tom and Lisa ___ best friends.'

- A) is
- B) are
- C) was
- D) am

Q5. 'Everyone ___ welcome.'

- A) is
- B) are
- C) were
- D) am

Q6. 'The team ___ playing well.'

- A) is
- B) are
- C) am
- D) were

Q7. 'My parents ___ retired.'

- A) is
- B) has
- C) are
- D) am

Q8. 'There ___ three apples on the table.'

- A) is
- B) are
- C) was
- D) am

Q9. 'The news ___ on at six.'

- A) is
- B) are
- C) were
- D) am

Q10. 'He ___ not like spicy food.'

- A) do
- B) does
- C) doing
- D) done

Q11. 'Each student ___ a textbook.'

- A) have
- B) has
- C) are having
- D) having

Q12. 'The flowers ___ beautiful.'

- A) is
- B) am
- C) are
- D) was

Q13. 'Nobody ___ the answer.'

- A) know
- B) knows
- C) knowing
- D) are knowing

Q14. 'My brother and I ___ going out.'

- A) is
- B) am
- C) are
- D) was

Q15. 'The class ___ starting at 9am.'

- A) are
- B) is
- C) were
- D) am

Q16. 'Either the cat or the dog ___ making noise.'

- A) is
- B) are
- C) were
- D) am

Q17. 'Many people ___ unhappy.'

- A) is
- B) was
- C) are

■ D) am

Q18. 'Mathematics ___ my favourite subject.'

■ A) are
■ B) is
■ C) were
■ D) am

Q19. 'The books on the shelf ___ dusty.'

■ A) is
■ B) am
■ C) are
■ D) was

Q20. 'One of the students ___ absent.'

■ A) are
■ B) is
■ C) were
■ D) am

8. Reading for Information

Q1. 'No dogs except guide dogs.' What does this mean?

- A) All dogs allowed
- B) No dogs at all
- C) Only guide dogs allowed
- D) Dogs on leads

Q2. 'Best before 15 March.' What does this mean?

- A) Eat on 15 March
- B) Best quality before that date
- C) Dangerous after that date
- D) Made on 15 March

Q3. 'Experience desirable but not essential.' Meaning?

- A) Must have experience
- B) Nice to have but not required
- C) Only experienced people
- D) No skills needed

Q4. 'Please find attached.' What does this mean?

- A) Search for something
- B) Document sent with email
- C) Attach something
- D) Find the post office

Q5. 'Out of order.' What does this mean?

- A) Working well
- B) Wrong sequence
- C) Broken / not working
- D) Very organised

Q6. 'Next of kin.' What does this mean?

- A) Next appointment
- B) Nearest relative / emergency contact
- C) Neighbour
- D) Doctor

Q7. 'Take on an empty stomach.' What should you do?

- A) Take after a meal
- B) Take when you haven't eaten
- C) Only when feeling sick
- D) Take with milk

Q8. 'Yours faithfully.' When do you use this?

- A) Writing to a friend
- B) Dear Sir/Madam (name unknown)
- C) Writing to family
- D) In a text message

Q9. 'CCTV in operation.' What does this mean?

- A) TV is broken
- B) Security cameras recording
- C) Area is closed
- D) Show ID

Q10. 'Subject to availability.' What does this mean?

- A) Everyone can have one
- B) Only if stock is available
- C) Need a specific subject
- D) Certain days only

Q11. A '—' in a timetable means?

- A) Arrives at midnight
- B) Does not stop there
- C) Time not decided
- D) Bus is free

Q12. 'Terms and conditions apply.' Meaning?

- A) No rules
- B) Extra rules you should read
- C) The advert is false
- D) Apply for permission

Q13. 'No entry without PPE.' What is PPE?

- A) Personal Payment Equipment
- B) Personal Protective Equipment
- C) Private Property Entry
- D) Public Place Entry

Q14. 'Please RSVP by Friday.' What should you do?

- A) Reply whether you can attend
- B) Forward the email
- C) Print it out
- D) Ignore it

Q15. 'Block capitals only.' How should you write?

- A) Joined-up writing
- B) CAPITAL LETTERS
- C) In pencil
- D) As small as possible

Q16. 'Fire assembly point.' What is this?

- A) Where fires start
- B) Safe meeting place in emergency
- C) Fire extinguisher location
- D) Fire station

Q17. 'Yours sincerely.' When do you use this?

- A) Writing to a friend
- B) When you used the person's name
- C) In a text message

■ D) Dear Sir/Madam

Q18. 'Wet floor — caution.' What should you do?

■ A) Mop the floor
■ B) Walk carefully — floor is slippery
■ C) Pour more water
■ D) Ignore it

Q19. 'Occupation' on a form means?

■ A) Your age
■ B) Your job
■ C) Your address
■ D) Your hobbies

Q20. 'Up to £1,000 fine.' What does 'up to' mean?

■ A) Exactly £1,000
■ B) Could be any amount up to £1,000
■ C) More than £1,000
■ D) Less than £100

9. Formal vs Informal Writing

Q1. Which greeting is formal?

- A) Hi mate!
- B) Hey there!
- C) Dear Mr Thompson,
- D) Alright?

Q2. Which sign-off is formal?

- A) Cheers!
- B) See ya!
- C) Yours sincerely,
- D) Catch you later!

Q3. Which sentence is more formal?

- A) Sort this out.
- B) I'm not happy.
- C) I would like to bring a matter to your attention.
- D) This is rubbish.

Q4. When would you use informal writing?

- A) Letter to a bank
- B) Text to a friend
- C) Job application
- D) Complaint to company

Q5. Which is a formal way to complain?

- A) This is terrible!
- B) I am writing to express my dissatisfaction.
- C) You've messed this up.
- D) I'm fuming.

Q6. Which is NOT appropriate in a formal letter?

- A) I am writing to inform you...
- B) I would be grateful if...
- C) Please find enclosed...
- D) Gonna need you to fix this ASAP

Q7. Which is a formal email opening?

- A) Yo!
- B) Hey babes
- C) Dear Mrs Patel,
- D) Sup?

Q8. Which is a formal way to ask for help?

- A) Help me out, yeah?
- B) I would appreciate your assistance.
- C) Give us a hand.
- D) Do me a favour?

Q9. When should you write formally?

- A) Texting a friend
- B) Social media post
- C) Letter to landlord
- D) Group chat

Q10. Which is suitable for an informal message?

- A) Yours faithfully,
- B) I look forward to hearing from you.
- C) Thanks, see you soon!
- D) I await your prompt response.

Q11. Too informal for a job application?

- A) I am keen to develop my skills.
- B) I have five years of experience.
- C) I'm well good at this.
- D) I would welcome the opportunity.

Q12. Formal way to start a complaint?

- A) I'm really annoyed...
- B) I am writing to complain about...
- C) Sort this out...
- D) What's going on with...

Q13. Suitable for an informal note?

- A) Dear Sir/Madam...
- B) Hi! Just a quick note about...
- C) To Whom It May Concern...
- D) I am writing in relation to...

Q14. Which word is more formal: 'get' or 'obtain'?

- A) Get
- B) Obtain
- C) Same formality
- D) Neither

Q15. Formal email to a teacher?

- A) Hey Miss, where's my report?
- B) Dear Ms Clarke, I am writing to enquire about my report.
- C) Oi Miss, got my report?
- D) Can I get my report please Miss

Q16. Which sentence is informal?

- A) I would be grateful for a response.
- B) Could you please confirm?
- C) Just let me know, yeah?
- D) I look forward to hearing from you.

Q17. Main difference between formal and informal writing?

- A) Formal is longer
- B) Formal uses professional language and structure
- C) Informal has spelling mistakes

■ D) Formal never uses 'I'

Q18. Which would you write formally?

■ A) Birthday card
■ B) Shopping list
■ C) Covering letter for a job
■ D) Note to child's teacher

Q19. Formal: 'I ___ like to arrange a meeting.'

■ A) would
■ B) wanna
■ C) wud
■ D) want

Q20. Most formal email ending?

■ A) Ta!
■ B) Cheers mate
■ C) Kind regards,
■ D) Later!

10. Reading Comprehension Skills

Q1. 'FREE for under 5s' — who doesn't pay?

- A) Everyone
- B) Children under 5
- C) Children under 5 stone
- D) Early arrivals

Q2. 'Allow 28 days for delivery.' Meaning?

- A) Arrives in exactly 28 days
- B) Could take up to 28 days
- C) Order 28 items
- D) Costs £28

Q3. 'Season to taste.' What does this mean?

- A) Cook in the right season
- B) Add salt/pepper until it tastes right
- C) Use seasonal veg
- D) Let it cool first

Q4. 'Concessions available.' What are concessions?

- A) Free tickets
- B) Reduced prices for certain groups
- C) Sweets and popcorn
- D) Extra seating

Q5. 'Do not hesitate to contact us.' Meaning?

- A) Don't contact us
- B) Feel free to get in touch
- C) Contact immediately
- D) Emergency only

Q6. 'Must be flexible.' What does this mean?

- A) Touch your toes
- B) Willing to work different hours/tasks
- C) Very tall
- D) Need driving licence

Q7. 'By appointment only.' Meaning?

- A) Walk in any time
- B) Must book before visiting
- C) Important people only
- D) Free for everyone

Q8. 'We regret to inform you...' What kind of news?

- A) Good news
- B) Bad / disappointing news
- C) Party invitation
- D) Promotion

Q9. 'For patrons only.' Who are patrons?

- A) Anyone
- B) Customers / business users
- C) People with a pass
- D) Staff only

Q10. 'Operates weekdays only.' When does it run?

- A) Mon–Sun
- B) Mon–Fri
- C) Sat–Sun
- D) Every other day

Q11. 'Strictly no admittance.' Meaning?

- A) Enter quietly
- B) Absolutely not allowed in
- C) Enter slowly
- D) Adults only

Q12. 'Serves 4–6.' What does this mean?

- A) Takes 4-6 hours
- B) 4-6 ingredients
- C) Enough for 4-6 people
- D) Cook at 4-6 degrees

Q13. 'While stocks last.' Meaning?

- A) Buy any time
- B) Only until items run out
- C) Always in stock
- D) Stock market

Q14. 'Mandatory field.' What does mandatory mean?

- A) Optional
- B) Required — must complete
- C) About a farm
- D) Can skip it

Q15. 'No liability accepted.' Meaning?

- A) Full responsibility
- B) Not responsible if something goes wrong
- C) Will pay for damage
- D) Everything guaranteed

Q16. 'Further to our conversation...' Meaning?

- A) Never spoken before
- B) Following up on earlier discussion
- C) Call me back
- D) Forgot what we said

Q17. 'No diving — shallow end.' Why no diving?

- A) Pool too warm
- B) Could cause injury — water not deep
- C) Splashes too much

■ D) Pool closed

Q18. 'On behalf of' means?

■ A) Instead of
■ B) Representing someone
■ C) Against someone
■ D) By accident

Q19. 'ID required.' What to bring?

■ A) A friend
■ B) Proof of identity
■ C) A receipt
■ D) An invitation

Q20. 'All proceeds go to charity.' What are proceeds?

■ A) People attending
■ B) Money raised
■ C) Food and drink
■ D) Prizes