Functional Skills English Entry Level 3

Mock Test 5

Total marks: 42

Pass mark: 25 out of 42

Time allowed: 1 hour 15 minutes

Reading 16 marks | SPaG 6 marks | Writing 20 marks | Total 42 marks. You may use a dictionary for the Reading section only.

You will need: pen, pencil, ruler, rubber. Dictionary allowed for Reading section.

Name: _____ Date: _____

Text 1 — Medicine Label

ClearCold Relief Capsules
Fast-acting relief from cold and flu symptoms

What this medicine is for:
ClearCold Relief helps with headaches, blocked nose, sore throat, and high temperature caused by colds and flu.

How to take:
Adults and children over 12: Take 2 capsules every 4–6 hours. Do not take more than 8 capsules in 24 hours.
Children aged 6–12: Take 1 capsule every 4–6 hours. Do not take more than 4 capsules in 24 hours.
Children under 6: Do not give this medicine. Ask your pharmacist for advice.

Warnings:
• Do not take with other medicines containing paracetamol
• Do not drink alcohol while taking this medicine
• If symptoms last more than 7 days, see your doctor
• Keep out of reach of children
• Store below 25°C in a dry place

Ingredients: Paracetamol (500mg), Phenylephrine (5mg). Also contains: lactose, maize starch, gelatin.

Allergy advice: Contains lactose. If you are allergic to any of the ingredients, do not take this medicine.

Best before: see date printed on box. Manufacturer: Wellcare Pharma Ltd, Birmingham.

Text 2 — Community Centre Programme

Elmbridge Community Centre — What's On This Summer

There's something for everyone at Elmbridge Community Centre!

Kids' Holiday Club (ages 5–11)
Every weekday, 9am–3pm, from 21st July to 29th August.
Arts and crafts, sports, games, and cooking activities.
Cost: £15 per day or £60 per week. Bring a packed lunch.
Spaces are limited — book early to avoid disappointment!

Adult Computer Skills (all ages welcome)
Tuesdays, 10am–12pm, starting 22nd July (6-week course).
Learn to use email, search the internet, and fill in online forms.
FREE — funded by the local council.

Family Film Fridays
Every Friday at 2pm. Free entry, popcorn £1.
Family-friendly films shown on the big screen. No booking needed.

Over 60s Coffee Morning

Thursdays, 10:30am–12pm. Tea, coffee, and biscuits £1.50.
A friendly space to chat, play board games, and meet new people.

For more information or to book, call 01234 567 890 or pop in to the centre at 5 Elmbridge Road.

Section A — Reading

12 questions • 16 marks

Question 1 (1 mark)

What symptoms does ClearCold Relief help with?

- A) Broken bones and bruises
- B) Headaches, blocked nose, sore throat, and high temperature
- C) Stomach ache and diarrhoea
- D) Toothache and earache

Question 2 (1 mark)

How many capsules can an adult take in 24 hours?

- A) 4
- B) 6
- C) 8
- D) 12

Question 3 (1 mark)

What should you do if a child is under 6 years old?

- A) Give them half a capsule
- B) Give them 1 capsule with food
- C) Do not give this medicine — ask a pharmacist
- D) Give them 2 capsules at bedtime

Question 4 (1 mark)

Why should you NOT take ClearCold with other medicines containing paracetamol?

- A) It would taste bad
- B) Because ClearCold already contains paracetamol, so you could take too much
- C) Because paracetamol stops ClearCold from working
- D) Because it would make you sleepy

Question 5 (2 marks)

A 10-year-old takes one capsule at 8am. When is the earliest they can take the next capsule, and what is the maximum they can take that day?

- A) 12pm, maximum 4 capsules
- B) 10am, maximum 8 capsules
- C) 2pm, maximum 4 capsules
- D) 9am, maximum 6 capsules

Question 6 (2 marks)

Why is the allergy advice important? Who should read it carefully?

- A) Anyone who is allergic to any of the ingredients, because taking the medicine could make them very unwell
- B) Only children, because adults don't have allergies
- C) It isn't important — it's just there for decoration

■ D) Only people who are already feeling well

Question 7 (1 mark)

How much does the Kids' Holiday Club cost per week?

- A) £10
- B) £15
- C) £60
- D) £100

Question 8 (1 mark)

What day and time is the Adult Computer Skills course?

- A) Mondays, 10am–12pm
- B) Tuesdays, 10am–12pm
- C) Wednesdays, 2pm–4pm
- D) Fridays, 10am–12pm

Question 9 (1 mark)

Why is the Adult Computer Skills course free?

- A) Nobody wants to attend
- B) It is funded by the local council
- C) The teacher is a volunteer
- D) It is only 30 minutes long

Question 10 (1 mark)

Which activity does NOT need to be booked in advance?

- A) Kids' Holiday Club
- B) Adult Computer Skills
- C) Family Film Fridays
- D) Over 60s Coffee Morning

Question 11 (2 marks)

A grandparent aged 68 wants to learn how to send emails and also wants a social activity. Which TWO events would suit them?

- A) Adult Computer Skills and Over 60s Coffee Morning
- B) Kids' Holiday Club and Family Film Fridays
- C) Family Film Fridays and Adult Computer Skills
- D) Kids' Holiday Club and Over 60s Coffee Morning

Question 12 (2 marks)

The notice says "Spaces are limited — book early to avoid disappointment!" What does this mean?

- A) Only a certain number of places — book quickly so your child gets a spot
- B) The building is very small so nobody can attend
- C) You can turn up on any day without booking
- D) The club has already closed for the summer

Spelling, Punctuation and Grammar

4 questions • 6 marks

Question 13 (1 mark)

Choose the correct word: "We _____ going to the cinema tomorrow."

- A) is
- B) am
- C) are
- D) be

Question 14 (2 marks)

Which sentence uses "their", "there", and "they're" correctly?

- A) Their going to put there bags over they're.
- B) They're going to put their bags over there.
- C) There going to put they're bags over their.
- D) They're going to put there bags over their.

Question 15 (1 mark)

Which word is spelled correctly?

- A) diffrent
- B) differant
- C) different
- D) diferent

Question 16 (2 marks)

Which sentence uses a capital letter correctly?

- A) we went to london on saturday.
- B) We went to London on saturday.
- C) We went to London on Saturday.
- D) We went to london on Saturday.

Section B — Writing

Complete both writing tasks.

Task 1 — Informal Note (8 marks)

You want to sign your child up for the Kids' Holiday Club (Text 2).

Write a note to your partner or a family member explaining what the club offers, when it runs, how much it costs, and why you think your child would enjoy it.

Include: what activities are available, the dates and times, the cost, and your opinion.

Write 6–10 sentences.

Marking: Content & purpose (3 marks) • Organisation (2 marks) • SPaG (3 marks)

Task 2 — Formal Email (12 marks)

You recently took some medicine that made you feel unwell.

Write a formal email to your doctor explaining what happened.

Include: a suitable subject line, a formal greeting, which medicine you took, when you took it, what symptoms you had, and ask for advice on what to do next.

Write 8–12 sentences.

Marking: Content & purpose (4 marks) • Organisation & format (4 marks) • SPaG (4 marks)