Inklusive Nature Studios Ltd
Company No: 17134027
vicky@inklusivenature.com www.InklusiveNatureStudios.com

Privacy Policy

Policy brief & purpose

Your privacy is important to us and we are committed to protecting your personal data.

This policy:

- Provides information about the personal data we collect, why it is collected, and how it is stored and used.
- You can find out what information we hold about you and/or request that it be deleted at any time by emailing vicky@inklusivenature.com.

'Personal data' is any information that can directly or indirectly identify an individual (a 'data subject').

Inklusive Nature Studios Ltd (17134027) is a company incorporated in England and Wales and is the data controller. As a data controller we will comply with all applicable data protection laws.

UK data protection regulations (General Data Protection Regulations) require that personal data shall be:

a) processed lawfully, fairly and in a transparent manner in relation to individuals;
b) collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes; further processing for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes shall not be considered to be incompatible with the initial purposes;
c) adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed;
d) accurate and, where necessary, kept up to date; every reasonable step must be taken to ensure that personal data that are inaccurate, having regard to the purposes for which they are processed, are erased or rectified without delay;
e) kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed; personal data may be stored for longer periods insofar as the personal data will be processed solely for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes subject to implementation of the appropriate technical and organisational measures required by the GDPR in order to safeguard the rights and freedoms of individuals; and
f) processed in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures.

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What data do we collect and why?

Your name, email address, telephone number and office or home address may be collected for the purposes of providing quotes or administering works. Should you proceed to commission work, these details may be used to issue the appropriate documentation and to invoice for work carried out.

If you book onto an event with us, your name, email address and/or telephone number may be collected for the purposes of administering the event booking. If photographs are to be taken at an event, you will be asked for your consent for these to be used.

Other data may be requested for specific projects that you consent to take part in and you will be fully informed about why it is requested and how it will be used.

We will only ever collect the data that is necessary for the purpose for which it is provided. You can withdraw your consent and ask that your data be deleted at any time by emailing vicky@inklusivenature.com.

How is this data stored and used?

Your data will be securely stored under password protection and may be held in:

- Outlook email account
- OneDrive
- Starling Bank
- Stripe
- Systeme.IO

Once the purpose for which the data was collected has expired, your data will be deleted.

We will never share your information with third parties or use it to contact you for other purposes without your consent.

ICO Registration reference: ZC173393 **Date registered:** 12 June 2026 **Expires:** 11 June 2027 **Tier:** 1

Last reviewed 03/07/2026