

COLLEGE CAREER COMPASS™

Course Access & Delivery Instructions

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Quick Reference	
Document Type	Course Access & Delivery Instructions
Audience	Parents, guardians, students, marketplace reviewers, ESA programs, scholarship programs, and education marketplace administrators
Purpose	To explain how students access College Career Compass™ courses, how courses are delivered, what students complete, how parents may support progress, and how course completion is demonstrated
Course Level	Grades 9-12 Minimum Recommended Age 14
Delivery	Self-paced online curriculum through the College Career Compass™ learning platform
Support Contact	College Career Compass™

College Career Compass™ Support Standard

College Career Compass™ is designed to provide a clear, structured, and student-centered learning experience for high school students. Our courses include guided lessons, reflection prompts, examples, planning tools, and portfolio-based assignments, enabling students to move through the curriculum independently. At the same time, parents remain informed and able to support progress.

The goal of College Career Compass™ is to help students build clarity, confidence, and direction through self-discovery, career exploration, pathway planning, scholarship awareness, and future-ready action steps.

Overview

College Career Compass™ courses are delivered as self-paced online curriculum through the College Career Compass™ learning platform. Students complete guided lessons, reflection activities, self-discovery exercises, career and pathway exploration, scholarship awareness activities, planning tools, and portfolio-based assignments.

The courses are designed for independent student completion. Students receive built-in directions, prompts, examples, and activity guidance so they can move through the course without requiring live instruction, tutoring, counseling, or instructor feedback.

Parents or guardians may support the experience by helping students access the platform, encouraging consistent progress, discussing reflections, reviewing completed work, and supporting homeschool or educational documentation decisions.

Credit and Documentation

College Career Compass™ provides curriculum and course completion evidence. Families remain responsible for determining whether and how the course is used for homeschool credit, transcript documentation, ESA requirements, scholarship program requirements, or other educational records.

Course Delivery Format

College Career Compass™ courses are delivered online through the College Career Compass™ learning platform. Courses are:

- Self-paced
- Asynchronous
- Student-facing
- Designed for independent completion
- Organized into guided lessons and activities
- Supported with prompts, examples, and reflection questions
- Built around portfolio-based learning outcomes
- Appropriate for homeschool, ESA, microschool, and independent high school learning environments

Students may complete the course at a pace that works for their schedule, family routine, homeschool plan, or learning environment.

How Families Receive Access

After purchase, enrollment, or marketplace approval, families receive course access instructions through the approved purchase pathway. Depending on how the course is purchased, access instructions may be provided through:

- The College Career Compass™ website
- The College Career Compass™ learning platform
- Email communication from College Career Compass™
- An ESA, scholarship, or education marketplace platform
- A direct-pay or reimbursement approval process

Parents or guardians should follow the access instructions provided after purchase or approval. If the course was purchased through a third-party marketplace, families should also follow that program's procedures for purchase confirmation, approval, payment, reimbursement, or documentation.

Student Access

Course access is intended for the enrolled student only. Each student should use the course materials for their own educational learning experience.

Students access the course through the College Career Compass™ learning platform and complete the lessons, activities, reflections, research tasks, planning tools, and portfolio assignments provided within the course.

Course materials, login credentials, downloads, worksheets, videos, activities, planning tools, and curriculum resources may not be shared, transferred, copied, resold, publicly posted, or distributed without written permission from College Career Compass™.

Technology Requirements

Students need reliable internet access and a device capable of accessing the College Career Compass™ learning platform.

A laptop, desktop computer, Chromebook, or tablet is recommended for completing lessons, reflections, research tasks, planning tools, and portfolio assignments.

Families are responsible for ensuring they have the technology needed to access and complete the course. If technical issues occur, a parent or guardian may contact College Career Compass™ using the support information provided on the course platform, website, or marketplace listing.

What Students Do in the Course

Students move through guided online lessons and complete activities designed to help them build clarity, confidence, and direction for life after high school. Depending on the course selected, students may complete:

- Guided lesson activities
- Reflection responses
- Self-discovery exercises
- Strengths, interests, values, and aptitude activities
- Learning, motivation, energy, and mindset reflections
- Career exploration notes
- Postsecondary pathway research
- Scholarship awareness activities
- Future-ready experience planning
- Resume and personal brand activities
- Goals and Priority worksheets
- Next-step planning tools
- Portfolio assignments
- Final course outcome or plan

The course is designed to help students not only gather information but also make meaning from what they discover.

Student Learning Process

College Career Compass™ courses are designed around the following learning cycle:

Notice → Reflect → Connect → Explore → Apply → Preserve

This learning cycle helps students move from awareness to understanding, from understanding to exploration, and from exploration to planning. Students are encouraged to:

- Notice meaningful patterns in who they are and what they are learning
- Reflect on strengths, interests, values, goals, and experiences
- Connect self-discovery to future possibilities
- Explore career and postsecondary pathways
- Apply learning through planning tools and decision-making activities
- Preserve important discoveries in a portfolio or final plan

This structure supports self-awareness, metacognition, pattern recognition, meaning-making, and decision-readiness.

How the Course Is Designed to Support Independent Student Progress

College Career Compass™ courses are intentionally designed to help students move through meaningful college and career readiness work without requiring live instruction or constant parent direction.

Each course is structured to reduce overwhelm and support student ownership. Lessons are broken into manageable steps, and students are guided through a clear progression of reflection, exploration, research, planning, and portfolio development.

The curriculum does not assume that students already know what they want to do after high school. Instead, it provides a guided process that helps students begin with what they can notice about themselves, then gradually connect those discoveries to future possibilities and next steps. This design supports independent student progress by providing:

- Clear lesson structure
- Student-facing instructions
- Reflection prompts that help students think more deeply
- Examples that show students how to begin
- Activities that move from self-awareness to exploration
- Planning tools that help students organize ideas
- Portfolio assignments that preserve meaningful learning
- Outcomes that give students something tangible to review, discuss, and build from

College Career Compass™ is designed so that students are not simply consuming information. They are actively building self-awareness, making connections, exploring possibilities, and preserving evidence of growth. This makes the course appropriate for self-paced learning while still maintaining structure, depth, and educational purpose.

Built-In Student Support

College Career Compass™ courses are intentionally designed with built-in student support. Each course includes:

- Clear student-facing directions
- Guided prompts
- Examples
- Reflection questions
- Activity instructions
- Planning tools
- Portfolio guidance
- Course outcome expectations

Students should first use the instructions, examples, prompts, and support provided inside the course. The curriculum is designed so students can work independently without needing live teaching or instructor feedback.

Parent / Guardian Role

Parents do not need to teach the course. The curriculum includes built-in directions, prompts, examples, and portfolio guidance so students can move through the course independently. Parents may support the student experience by:

- Helping the student access the course platform
- Encouraging consistent progress
- Discussing reflection questions
- Reviewing completed activities
- Helping students think through future possibilities
- Supporting homeschool recordkeeping or transcript decisions
- Celebrating portfolio or final plan completion

Parents or guardians are the primary contact for course access, payment, marketplace, ESA/vendor, and technical support questions.

Course Completion

College Career Compass™ courses are completed by working through the guided lessons, completing student activities, and assembling the required portfolio or final course outcome. Progress may be demonstrated through:

- Completed reflections
- Self-discovery activities
- Career exploration notes
- Postsecondary pathway research
- Scholarship awareness activities
- Planning tools
- Portfolio artifacts
- Final course products

Depending on the course, the final student outcome may include:

Course	Final Student Outcome
Discover Your Direction™	My Direction Portfolio™
Build Your Future™	My College & Career Compass Plan™
Full-Year College & Career Readiness Course	My College & Career Compass Portfolio & Plan™

Grades, Credit, and Documentation

College Career Compass™ courses are structured as high school-level elective curriculum. Students complete guided lessons, activities, portfolio assignments, and final course outcomes that families may use

College Career Compass™ does not award accredited high school credit, issue official transcripts, or automatically assign academic grades unless a separate grading or documentation service is explicitly offered.

Homeschool families, umbrella schools, ESA programs, scholarship programs, or other education programs may choose to use completed coursework, portfolio artifacts, final course outcomes, and course completion records for documentation purposes.

Families are responsible for determining credit, grades, completion status, transcript use, and state, ESA, scholarship, umbrella school, or program requirements.

Many families may choose to document College Career Compass™ courses as high school elective coursework in areas such as college and career readiness, career exploration, future planning, personal development, postsecondary planning, or life skills.

ESA / Scholarship Marketplace Access Note

College Career Compass™ may be available through approved ESA, homeschool scholarship, direct-pay, reimbursement, or education marketplace programs.

Vendor approval, course approval, reimbursement eligibility, documentation requirements, and payment procedures may vary by state, program, or marketplace.

Families are responsible for following the procedures of their specific ESA, scholarship, or marketplace program. This may include purchase approval, documentation submission, reimbursement requests, course eligibility confirmation, or marketplace-specific support procedures. College Career Compass™ cannot guarantee approval, reimbursement, or payment by a third-party ESA, scholarship, or marketplace program unless the purchase has been approved through that program.

Technical Support

For course access, login, payment, marketplace, ESA/vendor, or technical support questions, parents or guardians may contact College Career Compass™ using the support information provided through the course platform, website, or marketplace listing.

Technical support may include assistance with:

- Course access questions
- Login or account navigation issues
- Platform access concerns
- Purchase or enrollment confirmation questions
- Marketplace or ESA access questions
- General course navigation questions

Technical support does not include live tutoring, counseling, therapy, individualized advising, personalized grading, or guaranteed admissions, scholarships, or career outcomes.

Important Service Boundary

College Career Compass™ courses are educational curriculum products. They are not therapy, counseling, clinical assessment, financial advising, legal advice, live tutoring, guaranteed college admissions services, guaranteed scholarship services, or guaranteed career placement services.

Families should consult appropriate professionals for therapeutic, legal, financial, academic, or program-specific guidance when needed.

Intellectual Property and Course Use

College Career Compass™ course materials are proprietary educational curriculum resources. This includes course text, lesson content, prompts, worksheets, downloadable materials, planning tools, portfolio templates, graphics, videos, and related instructional resources.

Course materials are provided for the enrolled student's individual educational use only. Materials may not be copied, redistributed, modified for resale, uploaded publicly, shared with non-enrolled students, or used to create competing products or services without written permission from College Career Compass™.

What Makes the Delivery Model Different

College Career Compass™ courses are designed to be more than online access to course materials. The delivery model combines structured curriculum, independent student work, built-in scaffolding, and portfolio-based outcomes.

Students are not expected to figure out the process on their own. The course guides them through what to notice, how to reflect, what to explore, how to organize their thinking, and how to preserve their strongest discoveries.

This makes the course especially useful for homeschool, ESA, microschool, and independent learning environments because it provides both flexibility and structure. Students can move at their own pace while still following a purposeful curriculum sequence designed to support clarity, confidence, and direction.

Closing Statement

College Career Compass™ is designed to make college and career readiness clearer, more structured, and more meaningful for students and families. Through guided lessons, reflection, exploration, planning, and portfolio-based learning, students build clarity, confidence, and direction for life after high school.

These access and delivery instructions help families understand how the course works, how students move through the curriculum, what support is included, and how completion can be documented.