

KH & Co, LLC DIY Membership Agreement

Effective Date: May 1, 2026

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KH & Co DIY Membership Agreement & Policies

By joining the KH & Co DIY Membership, you acknowledge and agree to the following terms and policies.

Educational Purpose Only

The KH & Co DIY Membership is intended for educational and informational purposes only.

Membership content, trainings, templates, discussions, and Q&A sessions are designed to provide general bookkeeping, business organization, and financial education guidance.

Participation in this membership does not establish a client-accountant relationship, CPA relationship, legal relationship, or fiduciary relationship.

Members remain solely responsible for their own business decisions, bookkeeping records, tax filings, compliance requirements, and financial management.

No Guaranteed Results

KH & Co, LLC does not guarantee specific financial, business, or operational results from participation in the membership.

Success depends on many factors, including implementation, consistency, business conditions, and individual circumstances.

Membership Access

Membership access is granted only to the registered member and may not be shared, transferred, copied, reproduced, or distributed.

Sharing login credentials, downloadable materials, trainings, templates, or member-only content outside of the membership is strictly prohibited.

Violation of this policy may result in immediate termination of membership access without refund.

Community Conduct & Respect

Members are expected to maintain a respectful, professional, and supportive environment within all membership spaces, including:

- Private groups
- Live Q&A sessions
- Discussions and comments
- Community chats

Harassment, bullying, discrimination, inappropriate language, solicitation, or disruptive behavior will not be tolerated.

KH & Co reserves the right to remove any member from the community at its discretion if conduct is deemed harmful to the membership environment.

Live Q&A Sessions

Live Q&A sessions are intended for general educational guidance and discussion.

Questions requiring:

- Detailed bookkeeping cleanup
- Tax preparation
- Payroll processing
- Financial statement preparation
- One-on-one consulting
- Business-specific accounting analysis

may require separate paid services outside of the membership.

KH & Co reserves the right to redirect certain requests to private consulting engagements if they exceed the scope of the membership.

Membership Payments & Billing

Membership fees are billed on a recurring basis according to the selected plan.

By joining, you authorize KH & Co, LLC to charge your payment method on file for recurring membership payments unless canceled prior to the next billing cycle.

Failure to process payment may result in suspension or termination of membership access.

Cancellation Policy

Members may cancel their membership at any time unless otherwise stated in a promotional or contractual agreement.

Cancellation stops future billing but does not provide refunds for prior membership payments already processed.

Members retain access through the remainder of the paid billing period unless otherwise stated.

Cancellation requests are to be submitted 14 business days prior to the billing date. Less than 14 days will not guarantee cancelation before the next billing cycle.

Refund Policy

Due to the digital nature of the membership, trainings, templates, downloadable resources, and educational materials, all membership payments are non-refundable.

Intellectual Property

All membership materials, trainings, templates, branding, documents, videos, downloads, and educational content remain the intellectual property of KH & Co, LLC.

Content may not be copied, resold, redistributed, republished, or used for commercial reproduction without written permission.

Privacy & Confidentiality

KH & Co values member privacy and encourages respectful confidentiality within the community.

Members are asked not to share private discussions, screenshots, financial information, or personal business information shared by other members.

While KH & Co will make reasonable efforts to maintain a professional and respectful environment, confidentiality within group settings cannot be fully guaranteed.

Modifications to Membership

KH & Co reserves the right to modify membership content, resources, pricing, policies, scheduling, community platforms, or included features at any time in order to improve the membership experience.

Membership Includes

The KH & Co DIY Membership includes educational and informational resources designed to help small business owners better understand bookkeeping, financial organization, and business operations.

Membership benefits may include:

- Educational trainings and tutorials
- Downloadable templates and worksheets
- Live Q&A sessions
- Access to a private member community
- General bookkeeping and business education
- Organizational and workflow resources
- Ongoing educational content updates

Membership features and content may evolve over time as the membership grows and improves.

What Is NOT Included

The KH & Co DIY Membership does not include:

- Full-service bookkeeping

- Tax preparation or tax filing
- CPA services
- Legal advice
- Payroll processing services
- One-on-one accounting services
- Financial audits
- Guaranteed business results
- Individualized financial analysis
- Business licensing or compliance services
- Emergency support
- Guaranteed response times

Any services outside the scope of the membership may require a separate engagement agreement and additional fees.

Member Communication Policy

Membership support is provided through designated membership platforms, community groups, live sessions, and approved communication channels only.

Direct messaging, text messaging, phone calls, social media messages, or after-hours support are not included as part of the membership unless otherwise agreed upon in writing.

KH & Co, LLC will make reasonable efforts to respond to member questions within normal business timeframes but does not guarantee immediate responses or unlimited support access.

Financial & Business Decision Disclaimer

Members understand and acknowledge that all financial, bookkeeping, tax, operational, and business decisions remain solely their responsibility.

The educational content, templates, discussions, trainings, and guidance provided within the membership are intended for general informational and educational purposes only and should not be interpreted as individualized financial, legal, or tax advice.

KH & Co, LLC shall not be held liable for:

- Financial losses
- Tax penalties
- Business losses
- Compliance issues
- Bookkeeping errors
- Operational decisions
- Actions taken based on membership content

Members are encouraged to consult with appropriate licensed professionals regarding their individual business, legal, accounting, or tax situations.

Governing Law

This Agreement shall be governed by and interpreted in accordance with the laws of the Commonwealth of Virginia, without regard to conflict of law principles.

Any disputes arising out of or related to this membership or agreement shall be handled within the appropriate courts located in the Commonwealth of Virginia.

Electronic Consent

By purchasing, accessing, or participating in the KH & Co DIY Membership, the member acknowledges and agrees to these terms electronically.

Electronic acceptance shall be considered legally binding and equivalent to a handwritten signature.

Recording Consent

Live trainings, webinars, Q&A sessions, and community discussions may be recorded for educational and membership purposes.

By participating in live sessions, members acknowledge and consent to the possibility that their voice, comments, submitted questions, or participation may appear in recordings made available to current or future members.

Members are responsible for limiting any confidential or sensitive information they choose to share during group discussions or live sessions.

Earnings & Results Disclaimer

KH & Co, LLC makes no guarantees regarding business growth, revenue increases, profitability, financial performance, or specific business outcomes as a result of participation in the membership.

Results will vary based on numerous factors including implementation, industry conditions, consistency, business practices, and individual effort.

Any examples, discussions, or success stories shared within the membership are provided for educational purposes only and should not be interpreted as guarantees of future results.

Membership Acceptance Statement

By joining the KH & Co DIY Membership, the member acknowledges that they have read, understood, and agreed to all membership policies, terms, disclaimers, and conditions outlined within this agreement.

The member further understands that participation in the membership constitutes acceptance of these terms in full.