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GET HIRED WITH AI

The 2026 Job Search Playbook
for Indian Students & Freshers



RESUME



ATS



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INTERVIEWS



NETWORKING



AI PROMPTS

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Plan.
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Better Resume

Bigger Opportunities

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Good
People
Get
Great
Jobs
😊

Progress
over
Overthinking.

GET HIRED WITH AI

The 2026 Job Search Playbook for Indian Students & Freshers

BUILT FOR ACTION

Use AI to think faster, write better and prepare harder - without pretending to have skills or experience you do not have.

This is a practical guide, but it is not meant to feel like a checklist from start to finish. The aim is simple: help you choose better roles, strengthen your resume, become easier to discover, reach the right people and walk into interviews better prepared.

Think of AI as a capable assistant rather than an autopilot. It can speed up the work, but your judgment, proof of skill and communication are still what make the application believable.

A short note before you begin

This guide is educational. It does not guarantee employment, interview calls, salary outcomes or visa eligibility. Hiring decisions depend on the employer, role, market, timing and your actual skills.

AI can improve how you present the truth; it should never be used to create a better-looking fiction. Qualifications, employers, projects, marks, certifications, job titles and results should all be real and verifiable. If a tool adds something you cannot confirm, take it out.

PRIVACY RULE

Do not paste Aadhaar numbers, PAN details, passwords, private company data, confidential interview questions or other sensitive information into an AI tool.

AI products change quickly. Button names, limits and features may look different from the screenshots or instructions you see online. The methods in this book are designed to work across capable AI assistants, not one specific product.

A better way to use this book

The book works best in small passes. Read a chapter, make one useful change, then continue. A job-search system that improves over two weeks will do more for you than finishing every page in one night and changing nothing.

The order matters

1. Choose a clear target role before rewriting your resume.
2. Build proof of skill before chasing more applications.
3. Fix your resume and LinkedIn before asking people for referrals.
4. Prepare stories and examples before you start mock interviews.
5. Track what works so your search gets smarter every week.

MINIMUM SETUP

Create one job-search folder with your master resume, target-role notes, project proof, application tracker and saved AI prompts. Keep one clean source of truth.

Your job-search system

- 1 [Move beyond application autopilot](#)
- 2 [Choose a role where you can compete](#)
- 3 [Build a resume worth reading](#)
- 4 [Make your resume ATS-safe](#)
- 5 [Turn LinkedIn into proof](#)
- 6 [Network without sounding needy](#)
- 7 [Build an application system](#)
- 8 [Prepare for interviews with AI](#)
- 9 [Research the company before the call](#)
- 10 [Handle HR, salary and offers](#)
- 11 [Your 30-day get-hired plan](#)

BONUS [110 copy-paste AI prompts](#)

TOOLS [Templates and checklists](#)

Move beyond application autopilot

More applications can feel productive, but volume on its own rarely fixes a weak search.

A weak job search can look surprisingly busy: twenty tabs open, the same resume going everywhere, and Easy Apply becoming muscle memory. A week later, there may be dozens of applications but almost no useful signal about what is working.

The issue is usually not a lack of effort. It is that the effort is spread so widely that there is very little to learn from it.

Look at the funnel, not just the feeling

Four numbers are worth watching each week: roles applied to, replies, interviews and offers. Together, they show where momentum is building and where the search may need attention.

If this is low	Work on this
Replies	Role fit, resume clarity, proof, targeting
Interview conversion	Preparation, stories, fundamentals, communication
Final-round conversion	Depth, judgment, role fit, negotiation, references
Application consistency	Schedule, tracker, realistic daily target

The 70/20/10 rule

A useful starting split is 70% strong-fit roles, 20% stretch roles and 10% experiments. It keeps the search ambitious without turning it into either a dream-role lottery or a race to apply to everything.

STRONG FIT

You meet most of the real requirements, can show relevant proof and can explain why the role makes sense for you in one sentence.

Where AI earns its place

- Compare job descriptions and identify repeated skills.
- Group roles into clear families instead of treating every title as unique.
- Point out gaps between the role and your current proof.
- Help you decide what to learn, build or remove from your search.

ROLE PATTERN PROMPT

I am targeting entry-level [FIELD] roles in India. I will paste 10 job descriptions. Extract the skills, tools and responsibilities that repeat most often. Group them into: must-have, commonly requested and nice-to-have. Do not invent requirements.

A useful first decision

- [] I can name one primary role I am targeting.
- [] I know the 5-8 skills that appear repeatedly for that role.
- [] I have at least one project, internship, course assignment or result that proves relevant ability.
- [] I know which gaps I can fix in the next 30 days.

Choose a role where you can compete

A focused resume is easier to understand - and easier to remember.

It is normal for a fresher to have several interests and only a small amount of proof so far. The trouble begins when that uncertainty becomes a resume that says "open to anything." Employers may value potential, but they are still hiring for a particular role.

Start with a working hypothesis

Your target does not have to define your whole career. It only needs to be clear enough for the next month. A useful sentence is: "For the next 30 days, I am targeting [ROLE] roles where I can use [SKILL 1], [SKILL 2] and [SKILL 3]."

Build a simple evidence map

What the role needs	Your current proof
Excel / analysis	Budget dashboard, coursework, internship task
Python / SQL	GitHub project, capstone, coding challenge
Client communication	College event, internship, freelance work
Content / social	Page growth, campaign, portfolio samples
Design	Figma case study, poster set, UI prototype

If the evidence column is mostly empty, the resume is probably not the real problem yet. A small piece of genuine proof will usually help more than another rewrite.

PROOF BEATS ADJECTIVES

"Detail-oriented" is a claim. A cleaned dataset, case study, live link, GitHub repo, campaign result or presentation is evidence.

A small proof project

One small project can close a surprisingly visible gap. Choose a skill that appears repeatedly in the roles you want and build something narrow enough to finish in about a week. The point is not internet applause; it is giving a recruiter something real to ask you about.

- Data: clean a public dataset and explain three useful insights.
- Marketing: audit a real brand and propose a one-page campaign.
- Software: build one small feature and document the trade-offs.
- Design: redesign one flow and explain why each change matters.
- Finance: analyse a listed company using public information and state your assumptions.
- Operations: map a process, find bottlenecks and propose improvements.

PROJECT SCOPER

I want a 7-day portfolio project for an entry-level [ROLE]. My current skills are [SKILLS]. Suggest 5 projects that are realistic for a fresher, use public data or free tools, and produce visible proof. For each, define the deliverable and what skill it proves.

Build a resume worth reading

Clear evidence, easy scanning and nothing you would hesitate to explain in an interview.



A resume is really an invitation to the next conversation. It does not need to tell your whole story; it needs to make the most relevant parts of that story easy to see for the role in front of you.

Keep a master resume, send a targeted one

A master resume can hold everything: projects, internships, achievements, tools and responsibilities. Treat it as your private source file. The version you send should be shorter and shaped around the role family, with the most relevant evidence doing the work.

A clean fresher structure

- Name + phone + professional email + city + LinkedIn + portfolio/GitHub when relevant.
- Two- or three-line summary only if it adds useful context.
- Education.
- Internships / work experience / meaningful volunteering.
- Projects with outcomes and links where possible.
- Relevant skills and tools.
- Selected achievements or positions of responsibility.

REMOVE FIRST

Photo unless genuinely required, full postal address, declaration, references available on request, objective statements that say nothing, rating bars for skills, and long lists of basic software.

Make each bullet prove something

Strong bullets usually answer three questions: what did you do, what did you use or change, and what happened as a result? Not every line needs a number, but each one should feel specific enough to discuss without improvising.

Weak	Stronger
Worked on social media.	Planned and scheduled 4 weekly Instagram posts; tracked reach and saves to improve the next content cycle.
Made a Python project.	Built a Python script that cleaned and combined 12 CSV files, then produced a summary report for analysis.
Helped in college event.	Coordinated registrations for a 300-student college event and resolved attendee queries with a 5-person team.
Know Excel.	Used PivotTables, XLOOKUP and charts to analyse monthly sales data and present category-level trends.

When you have no formal experience

Formal experience is only one kind of proof. Coursework, personal projects, college clubs, competitions, volunteering, freelance work, family-business work and open-source contributions can all count when they are labelled accurately. A two-day volunteer activity, for example, should not be dressed up as months of "operations experience."

The one-page rule

For most freshers, one page is a useful default because it forces prioritisation. Two pages can make sense when there is genuinely substantial internship, research or technical work to show. A readable two-page resume is better than shrinking the font just to claim one page.

Let AI edit; keep the voice yours

BULLET REWRITER

Rewrite this resume bullet for an entry-level [ROLE]. Keep every fact true.

Use a clear action + context + result structure. Do not invent numbers, tools or outcomes. Give me 3 versions: concise, technical and business-focused. Original: [PASTE BULLET]

TRUTH CHECK

Review the resume bullet below. Highlight any phrase that sounds exaggerated, vague or unsupported. Ask me what evidence would be needed to keep that phrase. Do not rewrite yet. Bullet: [PASTE]

Resume quality check

- [] The target role is obvious within 10 seconds.
- [] The strongest relevant evidence is in the top half.
- [] Bullets begin with specific actions, not "responsible for."
- [] Projects explain what I built, analysed, improved or learned.
- [] Skills listed on the page can be defended in an interview.
- [] No dates, marks, titles or outcomes have been invented.
- [] There are no obvious spelling, punctuation or alignment errors.

Make your resume ATS-safe

There is no secret ATS score to chase. Clear matching is far more useful.



Applicant tracking systems are not all the same. Some mainly store and organise applications, while others support search, filtering or ranking. That is why there is no universal score worth chasing. A safer goal is a resume that is easy for both software and people to read.

What usually helps

- Use standard headings such as Experience, Education, Projects and Skills.
- Use a simple single-column layout when you want maximum parsing reliability.
- Write important skills as text, not only inside icons or graphics.
- Use the wording of the job description when it truthfully matches your experience.
- Save in the format the employer requests. PDF is common, but follow the instruction on the application.

What tends to backfire

- Copying the entire job description into your resume.
- Hiding keywords in white text.
- Listing tools you have never used.
- Repeating the same skill ten times.
- Buying an "ATS score" and treating it as the employer's actual decision system.

SIMPLE MATCHING RULE

If the job asks for SQL and you genuinely used SQL in a project, make that evidence easy to find. If you have never used SQL, adding the word is not optimisation - it is misrepresentation.

A simpler way to tailor

One practical way to tailor is to sort the job description into three groups: responsibilities you can already prove, skills you have but have buried, and genuine gaps. The first two belong in the resume conversation; the third belongs in your learning plan.

JOB-DESCRIPTION MATCH

Compare my resume with this job description. Create three lists: (1) requirements my resume already proves, (2) truthful evidence I have but may need to state more clearly, and (3) gaps I should not pretend to have. Then recommend the 5 highest-impact edits. Resume: [PASTE] Job description: [PASTE]

One quick parsing check

A simple check is to copy the text from your final PDF into a plain-text editor. If the order becomes confusing or important sections disappear, the layout may be doing too much. It is not a perfect ATS simulation, but it catches many avoidable formatting problems.

Turn LinkedIn into proof

A strong profile should still make sense on the days you post nothing.



LinkedIn becomes more useful when a visitor can quickly understand three things: the kind of role you are moving toward, what you can already do, and where they can see proof. The profile should not make a recruiter decode your ambitions.

Headline: clear beats clever

A student headline can be simple: "B.Com Student | Financial Analysis | Excel | Seeking Analyst Internships" or "Computer Engineering Student | Python, SQL, APIs | Backend Projects." The best wording is usually the wording people in your target roles already use.

About section: five short parts

- What you are studying or doing now.
- The type of work you are moving toward.
- Two or three skills you can prove.
- One project, internship or result worth opening.
- A clear invitation to connect for relevant roles, projects or conversations.

LINKEDIN ABOUT

Write a 120-word LinkedIn About section for a fresher targeting [ROLE]. Use only the facts I provide. Keep it specific and natural, not motivational. Include one proof point and end with a simple invitation to connect. Facts: [PASTE]

Featured section: let the work speak

If your field allows it, one or two visible pieces of work can say more than a paragraph of self-description: a portfolio, GitHub repo, case study, dashboard, article, presentation or project demo. A useful link gives someone the chance to judge the work for themselves.

Experience: keep it evidence-led

Your Experience section should sound like your contribution, not the employer's job description. Short bullets usually work best. If a project tells the story more clearly, it is perfectly fine to let the Projects section carry it.

A 15-minute weekly profile habit

- Add one new proof item or project update.
- Comment thoughtfully on two posts from people in your field.
- Connect with five relevant people, not fifty random accounts.
- Check whether your headline still matches your target role.

GOOD NETWORKING STARTS BEFORE THE DM

A complete profile with proof makes every future message more credible. Fix the profile before asking strangers for referrals.

Network without sounding needy

Good networking starts with context, then a specific and reasonable ask.



Networking is less about collecting connection counts and more about becoming familiar enough that the right people understand where you fit. A smaller network of relevant relationships, handled respectfully over time, can be far more useful than a huge list of strangers.

Start with warm paths

- College alumni.
- Past internship colleagues.
- Professors, mentors and seniors.
- People who worked on a project, event or community with you.
- Friends or relatives who can introduce you to someone in the field.

What a good first message feels like

A good first message is short enough to read quickly, specific enough to show why you chose that person, and easy enough to answer without turning into homework.

EXAMPLE

Hi Riya - I am a final-year economics student targeting research analyst roles. I saw that you moved from campus placements into equity research. I am trying to understand what made your first portfolio project useful in interviews. If you have a minute, I would value one piece of advice.

When a referral request makes sense

A referral request becomes much easier to consider when the role is clearly relevant and you have already done your homework. A job link, one-line fit summary and clean resume are usually enough. It also helps to make "no" feel completely acceptable.

REFERRAL MESSAGE

Hi Arjun - I found the Junior Data Analyst opening at [Company]. I have worked with SQL, Excel and Power BI through [project/internship], and the role looks closely aligned. If you are comfortable referring me, I can send the job link and my one-page resume. No worries at all if company policy or timing makes that difficult.

What usually backfires

- "Hi" and nothing else.
- Ask for a referral before checking whether the person works anywhere near the team.
- Send a five-paragraph life story.
- Pretend you have been following their work for years.
- Follow up every day.
- Get angry when someone does not reply.

MESSAGE EDITOR

Rewrite this networking message so it is respectful, specific and under 70 words. Keep my real reason for contacting the person. Remove flattery, pressure and generic phrases. Message: [PASTE]

One follow-up is usually enough

One polite follow-up after several days is reasonable. If there is still no reply, that is usually the signal to move on. Good networking compounds across many respectful conversations; it rarely comes from putting pressure on one person.

Build an application system

A good application process should be thoughtful without becoming exhausting.

The best application system is usually a simple one you can keep using. You should be able to see what you sent, whom you contacted, what happened next and where a follow-up may still be useful.

A simple tracker is enough

Field	What to record
Company / role	Exact title and team if known
Source	LinkedIn, company site, referral, campus, other
Date	When you applied
Resume version	Which targeted version you used
Contact	Recruiter, employee, alumni, hiring manager
Status	Applied, reply, test, interview, rejected, offer
Next action	Follow-up date or preparation task

Three application speeds are plenty

- Fast: strong fit, standard resume, minor edits, 10-15 minutes.
- Targeted: good role, meaningful tailoring, company research, 25-40 minutes.
- Priority: top role, referral/outreach, portfolio adjustment, deeper research, 45-90 minutes.

Not every vacancy deserves an hour, and not every one deserves a one-click application either. The useful middle ground is matching the effort to how much the opportunity actually matters.

Cover letters

A cover letter is most useful when the employer asks for one, when your transition needs context, or when a priority role deserves a more thoughtful introduction. The strongest versions stay specific: why this role, why your evidence fits and why the company is relevant, without retelling the resume line by line.

COVER LETTER DRAFT

Draft a 220-word cover letter for [ROLE] at [COMPANY]. Use only the facts I provide. Connect my two strongest proof points to the role. Mention one specific reason I am interested in this company. Avoid exaggerated enthusiasm, clichés and generic praise. Facts: [PASTE] Job description: [PASTE]

End the week with a review

- [] Which role family gave me the most replies?
- [] Which resume version performed best?
- [] Where did applications stall?
- [] Which skill gap appeared repeatedly?
- [] Which outreach message got replies?
- [] What will I change next week?

Prepare for interviews with AI

The goal is to make your thinking clearer, not to memorise perfect lines.



AI is particularly useful for creating practice questions, challenging weak answers and simulating follow-ups. What it cannot know is the exact question one interviewer will choose. Treat it as a way to build range and confidence, not as a prediction machine.

Build a small story bank

Before mock interviews, it helps to collect six real stories you know well: a difficult problem, a mistake, a conflict, a team win, a time you learned quickly and a project you are proud of. For each one, note the situation, what you did and the result or lesson.

SPECIFIC BEATS IMPRESSIVE

A modest project you understand deeply is safer than a grand project you cannot explain when the interviewer asks "Why did you choose that approach?"

Use STAR as a frame, not a script

STAR - Situation, Task, Action, Result - works best as a quiet structure in the background. The most interesting part is usually your action, because that is where the interviewer gets to see how you think and what you actually did.

BEHAVIOURAL MOCK

Act as an interviewer for an entry-level [ROLE]. Ask me one behavioural question at a time. After each answer, score clarity, specificity, ownership and result from 1-5. Ask one natural follow-up. Do not rewrite my answer until I have attempted it.

Technical interviews

For technical practice, AI can generate questions by difficulty while you explain your reasoning aloud. When an answer goes wrong, the useful follow-up is the missing concept, not just the final solution. A small error log makes repeated gaps much easier to spot.

TECHNICAL DRILL

Create a 30-minute interview drill for a fresher targeting [ROLE]. Focus on [SKILLS]. Ask 8 questions from basic to practical. Do not reveal answers immediately. After I answer, explain what a strong interviewer would expect and identify gaps in my reasoning.

A quick answer audit

- [] Did I answer the question asked?
- [] Did I explain my own contribution clearly?
- [] Did I give enough context but not a full life story?
- [] Did I use evidence or a concrete example?
- [] Could I handle one deeper follow-up?
- [] Did I admit uncertainty instead of bluffing?

Questions to ask the interviewer

- What would good performance in the first 90 days look like?
- What kinds of projects does a new team member usually start with?
- What makes someone successful on this team beyond the job description?
- What is one challenge the team is currently trying to solve?

Research the company before the call

The aim is familiarity, not memorisation.



Company research is more useful when it gives you a working picture rather than a memorised About page: what the company sells, who it serves, how the role contributes and what has changed recently enough to matter.

A 15-minute research routine

1. Company website: product, customers, business model and language.
2. Job description: responsibilities, tools, stakeholders and repeated priorities.
3. Recent official updates: launches, results, expansion, hiring or leadership changes when relevant.
4. LinkedIn: team backgrounds and how employees describe the work.
5. Your own questions: what is still unclear after the first four steps?

COMPANY RESEARCH BRIEF

I am interviewing for [ROLE] at [COMPANY]. Using the information I paste below, create a one-page interview brief with: what the company does, how it likely makes money, key customers, what this role appears to own, 5 role-relevant questions I should be ready for, and 4 thoughtful questions I can ask. Mark any assumption clearly. Sources: [PASTE]

Interest is better than fake familiarity

If you discovered the company only last week, that is fine. Explain what caught your attention now. Genuine, recent interest is far more credible than pretending the brand has been your lifelong dream.

ONE USEFUL SENTENCE

"What stood out to me was [specific product, problem or team detail], because it connects directly with [your real experience or interest]."

Handle HR, salary and offers

The final stages are easier when you stay clear, calm and factual.



It is easy to treat an HR round as a formality, especially for a first job. It is still part of the evaluation. You will usually want clear, honest answers ready for location, availability, any notice period, salary expectations and competing timelines.

Talking about salary

If the employer has already published a range and it works for you, the conversation can be simple. Otherwise, comparable roles can give you context, and asking about the employer's budget may be reasonable. There is no upside in inventing competing offers or quoting a number you cannot explain.

A CLEAN ANSWER

"I am mainly focused on role fit and learning at this stage. Based on similar entry-level roles I have seen, I would expect something around [range], but I am open to understanding the complete compensation and responsibilities."

Once an offer arrives

- [] Role title and actual responsibilities match what was discussed.
- [] Fixed pay, variable pay and any joining bonus are clear.
- [] Location, work mode and expected hours are understood.
- [] Probation, notice period and important conditions are written down.
- [] You have checked for suspicious payment requests or unusual onboarding demands.
- [] You know the deadline for accepting.

Negotiating early in your career

Negotiation is still possible early in your career, particularly when you have relevant internships, a genuine competing offer or skills that are difficult to find. A calm, evidence-based request works better than trying to force the conversation.

NEGOTIATION MESSAGE

Write a polite salary negotiation message for an entry-level [ROLE]. Current offer: [DETAILS]. My strongest reasons: [EVIDENCE]. I want to ask for [TARGET] without bluffing or sounding entitled. Keep it under 140 words.

Rejecting an offer

If you decide not to proceed, a brief and appreciative response is enough. There is rarely a need to criticise the company or explain every detail. Leaving the conversation professionally protects a relationship you may cross again later.

Your 30-day get-hired plan

Think of the next month as a reset for the system, not a race for perfection.



No 30-day plan can guarantee an offer. What it can do is leave you with a clearer target, stronger proof, better applications and much better interview readiness - all things you can carry into the month after it.

Week 1 - Focus and proof

- Choose one primary role family and one backup.
- Collect 15-20 relevant job descriptions and identify repeated requirements.
- Audit your current proof against those requirements.
- Start one small portfolio project that closes a visible gap.
- Build your master resume.

Week 2 - Resume and profile

- Create one targeted resume for the primary role.
- Run the truth check and ATS-safe review.
- Rewrite your LinkedIn headline and About section.
- Add one visible project or proof item.
- Build your application tracker.

Week 3 - Outreach and interviews

- Contact 10-15 relevant alumni, employees or recruiters with specific messages.
- Apply to strong-fit roles consistently.
- Create six behavioural stories.
- Complete three mock interviews.
- Build an error log for technical or role-specific gaps.

Week 4 - Improve the funnel

- Review reply and interview conversion.
- Improve the resume only where evidence suggests a problem.
- Finish and publish the portfolio project.

- Follow up once where appropriate.
- Double down on the role sources and outreach that produced real replies.

THE RULE FOR MONTH TWO

Keep what produced signal. Change what did not. Do not rebuild the entire system because of one rejection.

110 copy-paste AI prompts

You will not need all 110 prompts. The useful ones are the ones that solve the problem in front of you.

Anything inside [BRACKETS] is a placeholder for your own information. When a prompt refers to your resume or a job description, add the relevant text below the prompt so the AI has real context to work with.

BEST PRACTICE

Start a fresh chat for important applications. Give the AI source material. Tell it not to invent facts. Then review every line yourself.

Role targeting - 1 to 12

PROMPT Compare these job descriptions and identify the 10 skills that repeat most often. Separate hard skills, business skills and communication skills.

PROMPT Group these job titles into role families based on similar work, not just similar names.

PROMPT Based on my current skills [PASTE], rank these 5 target roles from most realistic to biggest stretch and explain why.

PROMPT Create a 30-day skill-gap plan for [ROLE] using only free or low-cost resources and practical projects.

PROMPT Turn this job description into a plain-English list of what I would probably do in a normal week.

PROMPT Which requirements in this job description look truly essential and which look preferred? Explain your reasoning without pretending to know the employer's internal rules.

PROMPT Create a role scorecard for [ROLE] with columns for requirement, my proof, gap and next action.

PROMPT Suggest 10 search terms and job-title variations for finding entry-level [ROLE] openings in India.

PROMPT Identify skills in this job description that are likely transferable from my [COURSE/PROJECT/INTERNSHIP].

PROMPT Ask me 12 questions that will help decide whether [ROLE A] or [ROLE B] is a better fit for me.

PROMPT Find the overlap between these three target roles and suggest one portfolio project that would support all three.

PROMPT Create a one-sentence target statement for my next 30 days based on these goals and skills: [PASTE].

Resume - 13 to 30

PROMPT Rewrite this bullet to be clearer and more specific without adding any facts: [BULLET].

PROMPT Give me 5 stronger action verbs for this bullet, but keep the meaning unchanged: [BULLET].

PROMPT Ask me questions that would uncover measurable or concrete detail behind this vague bullet: [BULLET].

PROMPT Review this resume for vague words such as helped, worked on, responsible for or hardworking. Suggest precise replacements only where truthful.

PROMPT Cut this resume section by 25% without removing important evidence.

PROMPT Reorder these bullets for an entry-level [ROLE], putting the most relevant evidence first.

PROMPT Turn these rough project notes into 3 concise resume bullets. Do not invent numbers or outcomes: [NOTES].

PROMPT Check whether my Skills section contains anything I cannot reasonably defend in an interview. Ask follow-up questions before judging.

PROMPT Rewrite my resume summary in 45 words or fewer. No adjectives unless supported by proof.

PROMPT Suggest what to remove from this resume for a [ROLE] application and explain why each removal helps.

PROMPT Check this resume for inconsistent tense, punctuation and date formatting.

PROMPT Convert this paragraph into 2 resume bullets while keeping every fact unchanged.

PROMPT Identify the three strongest proof points in my resume for [ROLE].

PROMPT Suggest a better project title for this resume entry without exaggerating what I built.

PROMPT Review my resume as a busy recruiter. What is unclear after a 10-second scan?

PROMPT Compare Resume A and Resume B for [ROLE]. Which version communicates fit faster, and why?

PROMPT Write 3 versions of this bullet: concise, technical and business-focused. Keep all facts true.

PROMPT Create a final pre-send checklist specific to the resume below: [PASTE].

ATS and tailoring - 31 to 42

PROMPT Compare my resume with this job description and list only the truthful missing terms I should consider making more visible.

PROMPT Identify any keyword in my resume that appears unsupported by a project, internship or example.

PROMPT Suggest standard section headings for this resume so it is easy for humans and software to parse.

PROMPT Flag formatting choices in this resume text that could cause confusion when converted to plain text.

PROMPT Create a tailoring plan with only 5 edits for this job; prioritise impact over rewriting everything.

PROMPT Map each major job requirement to the exact resume bullet that proves it. Mark any requirement with no proof.

PROMPT Tell me which wording from the job description I can truthfully mirror in my resume.

PROMPT Review this Skills section for keyword stuffing and redundancy.

PROMPT Suggest a simple single-column order for my resume sections based on this role.

PROMPT Check whether my project descriptions show the tools named in the Skills section.

PROMPT Create an ATS-safe plain-text version of this resume without changing content.

PROMPT List the five highest-risk claims in this tailored resume that an interviewer may challenge.

LinkedIn - 43 to 54

PROMPT Write 5 LinkedIn headline options for a fresher targeting [ROLE]. Keep each under 120 characters and avoid "aspiring."

PROMPT Rewrite my LinkedIn About section to sound natural and specific. Use only my facts and keep it under 150 words.

PROMPT Turn this project into a short LinkedIn Featured description with a clear outcome and link placeholder.

PROMPT Suggest 8 skills I should consider featuring on LinkedIn based on this target role and my actual evidence.

PROMPT Rewrite this internship description for LinkedIn in 3 short bullets.

PROMPT Create a simple LinkedIn profile audit checklist for [ROLE].

PROMPT Suggest a professional custom headline for someone switching from [BACKGROUND] to [ROLE] without hiding the transition.

PROMPT Turn these rough notes into a 120-word LinkedIn post about what I learned from a project. No inspirational clichés.

PROMPT Suggest 5 useful comments I could leave on this industry post that add a real thought instead of "Great post."

PROMPT Identify which parts of my LinkedIn profile do not support my current target role.

PROMPT Write a short description for my portfolio link in the Featured section.

PROMPT Create a 15-minute weekly LinkedIn routine that focuses on proof and relationships, not posting every day.

Networking and referrals - 55 to 70

PROMPT Rewrite this cold message to an alumnus so it is under 70 words and asks one specific question.

PROMPT Draft a first message to a recruiter about [ROLE] using my real background:

IDASTEI

PROMPT Draft a polite referral request that includes the job link, my fit and an easy way to decline.

PROMPT Write one follow-up message after no reply. Keep it brief and pressure-free.

PROMPT Draft a thank-you message after a 15-minute career conversation.

PROMPT Help me turn this generic message into one that clearly explains why I chose this person: [PASTE].

PROMPT Write a message to a senior from my college who works in [FIELD]. Ask for perspective, not a job.

PROMPT Write a message to someone who posted about a role I already applied for. Do not ask them to "check my application."

PROMPT Draft a short note asking a former internship colleague if they would be comfortable being a reference.

PROMPT Create a message for reconnecting with someone I have not spoken to in one year.

PROMPT Write a referral request for a role where I meet most but not all requirements. Keep the gap transparent.

PROMPT Create a polite decline when someone offers a role that does not fit my target.

PROMPT Draft a message asking for feedback after a rejected interview without demanding an explanation.

PROMPT Write a connection request note based on this person's profile and my genuine reason for reaching out: [PASTE].

PROMPT Rewrite this networking message to remove flattery, desperation and vague wording.

PROMPT Create a 4-week networking plan with 3 meaningful outreach actions per weekday.

Applications - 71 to 82

PROMPT Turn this job description into a 10-minute application checklist.

PROMPT Decide whether this role should be Fast, Targeted or Priority based on my background and explain why.

PROMPT Draft a 200-word cover letter that connects my two strongest proof points to this role.

PROMPT Cut this cover letter to 150 words without losing the specific reason I want the role.

PROMPT Remove clichés and generic company praise from this cover letter.

PROMPT Write a short answer to "Why are you interested in this role?" using these facts: [PASTE].

PROMPT Draft a 100-word response to "Why should we hire you?" that does not overclaim.

PROMPT Create a one-line note I can put in my tracker explaining why I applied to this role.

PROMPT Review my application answers for contradictions with my resume.

PROMPT Help me answer an application question about a career gap using only these facts: [PASTE].

PROMPT Write a concise application answer about willingness to relocate while keeping these constraints clear: [PASTE].

PROMPT Create a weekly application review based on these numbers: applications, replies, interviews and rejections [PASTE].

Interview practice - 83 to 101

PROMPT Run a 20-minute mock interview for [ROLE], one question at a time.

PROMPT Ask me 10 likely fresher interview questions based on this job description.

PROMPT Challenge my answer with the toughest reasonable follow-up an interviewer might ask.

PROMPT Score my answer for clarity, relevance, ownership and evidence from 1-5.

PROMPT Turn my rough story into a STAR outline without writing a memorised script.

PROMPT Ask me questions that help me build a real story about a mistake and what I learned.

PROMPT Help me explain this project in 60 seconds to a non-technical interviewer.

PROMPT Help me explain the same project in 2 minutes to a technical interviewer.

PROMPT Generate 8 practical questions on [SKILL] from basic to intermediate and wait for my answer before revealing the solution.

PROMPT Create an error log template for mistakes I make during interview practice.

PROMPT Ask me 5 questions that test whether I truly understand the tools listed on my resume.

PROMPT Simulate an interviewer who is skeptical about my lack of formal experience.

PROMPT Help me answer "Tell me about yourself" in 75 seconds using this background: [PASTE].

PROMPT Help me answer "Why this company?" using only the company research I provide.

PROMPT Review my answer and remove anything that sounds memorised or overly polished.

PROMPT Create 5 questions I can ask the interviewer based on this job description.

PROMPT Simulate a group-discussion style question and score the structure of my response.

PROMPT Ask me a case-style question relevant to an entry-level [ROLE] and guide me only if I get stuck.

PROMPT Create a final-night interview checklist that does not encourage cramming.

Company research and offers - 102 to 110

PROMPT Turn these company notes into a one-page interview brief and clearly mark assumptions.

PROMPT Explain this company's product and business model in plain English based only on the sources I paste.

PROMPT Create 5 thoughtful questions about this team from the job description and company notes.

PROMPT Compare this offer with my priorities: learning, role fit, fixed pay, location and growth. Use a simple decision table.

PROMPT Draft a polite email asking HR to clarify fixed pay, variable pay and joining conditions.

PROMPT Write a salary negotiation message that uses my evidence without inventing a competing offer.

PROMPT Draft a professional offer-acceptance email under 120 words.

PROMPT Draft a respectful offer-decline email under 100 words.

PROMPT Create a checklist of questions to ask before I sign an entry-level employment offer.

Templates and checklists

A few simple pages you can keep returning to during the search.



1. Target-role scorecard

Question	Your answer
Primary target role	_____
Backup role	_____
Top 5 repeated skills	_____
Best proof I already have	_____
Biggest 30-day gap	_____

2. Project proof card

Prompt	Notes
Problem	What were you trying to solve?
Action	What did you personally do?
Tools	Which tools or methods did you use?
Result	What changed, worked or was learned?
Proof	Link, file, screenshot, repo or presentation

3. Application tracker columns

Company | Role | Source | Date | Resume version | Contact | Status | Next action | Follow-up date | Notes

4. Behavioural story bank

- A difficult problem I solved
- A mistake and what changed afterward
- A disagreement or conflict
- A team achievement
- A time I learned quickly
- A project I am proud of

5. Interview error log

What went wrong	Next practice action
Concept I did not know	_____
Answer was too vague	_____
Could not explain my own project	_____
Communication / structure issue	_____

6. Offer comparison

Factor	Score / notes
Role fit	_____
Learning	_____
Manager / team	_____
Fixed compensation	_____
Variable compensation	_____
Location / commute	_____
Work mode / hours	_____
Growth path	_____

7. Final resume checklist

- [] One clear target role family.

- [] Strongest evidence appears early.
- [] No invented facts, metrics or tools.
- [] Projects show actions, tools and outcomes.
- [] Skills are interview-defensible.
- [] Standard headings and readable formatting.
- [] Contact links work.
- [] PDF text copies in a sensible order.
- [] Spelling, dates and punctuation checked.

8. Final interview checklist

- [] I can explain every line of my resume.
- [] I have six real behavioural stories.
- [] I can explain my main project at two levels of depth.
- [] I know what the company does and why this role matters.
- [] I have 3-4 thoughtful questions ready.
- [] I know location, timing and interview format.
- [] My camera, audio, internet and backup plan are ready for an online interview.

Let AI make you clearer, not less genuine

The strongest candidates are rarely the ones with the longest prompt libraries. They understand the role, can show real proof, communicate clearly and get a little better after each round of feedback.

AI is at its best when it removes friction - comparing, organising, editing, practising and challenging your thinking. The experiences, decisions and claims should still sound like they belong to you.

THE ENTIRE BOOK IN ONE LINE

Choose a clear target. Build proof. Make it easy to see. Reach the right people. Practise the conversation. Learn from the funnel.

CAREERS | SKILLS | A BRIGHTER TOMORROW