



MONEY
HUSTLE MINDSET

Side Hustle & Small Biz Records Kit

Tax Season Starter Pack



Keep your income and expenses from “the business on the side” in one simple place.

For freelancers, creators, and small business owners · Education only, not tax advice.

Read Me First

(How to Use This Kit)

This kit helps you pull together the story of your side income or small business so you're not panicking at tax time trying to remember what happened.

It's built for:

Side hustles

One-person businesses

Creators and online sellers

You'll use it to:

- List where your money came from (platforms, clients, payouts)
- Summarize what you spent to keep things running
- Create a clean summary to hand to your tax software or tax professional

It does not tell you what to deduct, what counts, or what to file. It simply gives you a place to organize everything so your tax tools and professionals can do their job more easily.

Business Snapshot

What I do (simple description, not fancy):

Business name (if any):

Where I get paid (platforms/apps):

When I started earning from this:

"If I had to explain this side hustle or business in one paragraph, here's what I'd say:"

Income Log

Use this page to list money coming in from your side work or business. You can also recreate this as a spreadsheet – the important thing is that you have one clean list.

Date	Platform / client	Description (short)	Amount

At the end of the year, you can total this page to see your overall business income. Your tax software or tax pro will help you understand how it fits into your tax return.

Payout Platforms Checklist

Many side hustles pay out in different places. Use this to make sure you've checked them before filing.

- Stripe reports downloaded
- PayPal activity / reports downloaded
- Bank account statements downloaded
- Cash App / Venmo / other apps checked
- Etsy / Uber / DoorDash / other platform dashboards checked
- Others:

Expense Summary – Monthly

You don't have to track every penny in real time. Use this page to estimate what you spent in key categories over the year.

Month	Software & apps	Supplies / materials	Advertising / marketing

Contractors / help you paid	Travel / transportation for work	Others	Notes

Mileage / Travel Log

If your work involves driving or travel, you can record trips here so you have a history when you talk with a tax pro or use tax software. This page is for record-keeping only.

Date	From → To	Purpose (short)	Miles

Year Summary – Side Hustle / Small Biz

Once you've filled out the earlier pages, use this summary when you sit down to file.

Approx. total income from side hustle / biz:

Main platforms / clients:

Approx. total spent on software & tools:

Approx. total spent on other business costs:

Anything else I want them to know:
