

Follow-Up Sequence

Messages to send when sibling does not respond to the agreement

Follow-Up Message 1 — Deadline Reminder

When to send: 1-2 days after the original deadline passes with no response.

[Sibling Name],

I sent you the care agreement for **[Parent]** on **[Original Send Date]**. The deadline was **[Original Deadline]**. I haven't received your response.

I need your signed choice by **[New Deadline: 48-72 hours from now]**. After that, I'm moving forward with the alternative.

Follow-Up Message 2 — Consequence Announcement

When to send: Immediately after the new deadline passes with no response.

[Sibling Name],

You did not respond by **[New Deadline]**.

I am now hiring **[Care Service/Agency Name]** to cover the shifts I requested from you. The cost is **[\$Amount]** per **[Week/Month]**. You will receive **[Consequence—i.e.: an invoice for your share at \$X]**.

This is the arrangement going forward.

Follow-Up Message 3 — Final Notice (Optional)

When to send: 3-5 days after Message 2 if sibling has still not responded. This closes the loop.

[Sibling Name],

I asked you to choose between providing time or financial support for **[Parent]**'s care. You did not respond to the agreement or the follow-ups.

I am proceeding without your participation. I will not ask again. If you change your position, you can contact me. Otherwise, this matter is closed.

Follow-Up Timing Instructions

Timing Sequence:

1. **Agreement Delivery:** Send agreement with deadline (recommend 5-7 days for response)
2. **Follow-Up Message 1:** Send 1-2 days after original deadline passes with no response. Set a new deadline of 48-72 hours.
3. **Follow-Up Message 2:** Send immediately after new deadline passes (no response). This announces consequence execution.
4. **Follow-Up Message 3 (Optional):** Send 3-5 days after Message 2 if sibling has still not responded. This closes the loop.

Do not send messages faster than this sequence.

Premature follow-up weakens deadline credibility.

LEGAL NOTE: Family members generally have no legal obligation to contribute to another adult's care costs unless they have signed a written agreement, are designated as financially responsible by court order, or are subject to filial responsibility laws (which exist in some states but are rarely enforced). This script describes how some caregivers communicate boundaries about their own participation—it does not create legal obligations for others. Only request financial contributions you are legally entitled to request, and never represent an obligation that has not been legally established. Consult an attorney if you need to pursue actual debt collection.