



*Enquiry  
Response  
Email  
Template*

# *Enquiry Response Email Template*

*Turn more of your enquiries into bookings!*

Click the button below to access the template. The link will take you to a Google doc where you can click "Make a copy", then copy and paste the text into your preferred email platform. Don't forget to customise the template and put it in your own words. Utilise the framework, but add your own voice to differentiate yourself. Whenever you see something in [BRACKETS] and/or highlighted that means you need to customise.

**DOWNLOAD TEMPLATE**

After customising, we recommend saving the email as a template in your email platform, so you can use it for all future enquiries.

We cannot guarantee that this enquiry response email template will turn every enquiry into a booking. However, it has been tried and tested by us with hundreds of enquiries and resulted in many bookings.

Please note, sharing or selling T&J digital products with others is strictly prohibited.

We hope this template brings you many new bookings.

Love, T&J