

Workshop Safety Checklist

Use this checklist to verify PPE, equipment, and environmental safety before each session.

1. Personal Protective Equipment (PPE)

Safety Glasses or Face Shield

Hearing Protection

Dust Mask or Respirator

Work Gloves

Steel-Toe Boots

2. Workspace Conditions

Adequate Lighting

Proper Ventilation

Clear Walkways

Stable Workbench

Non-slip Floor

3. Fire and Electrical Safety

Fire Extinguisher Present and Charged

Properly Grounded Outlets

Extension Cords in Good Condition

Flammable Materials Stored Safely

4. Dust and Air Control

Dust Collector Operational

Air Filter System Working

No Excess Debris on Floor or Tools

5. Notes / Action Items