

# Terms and Conditions

**Effective Date:** 21 August 2025

These Terms and Conditions ("Terms") govern your participation in the online course "I Wrote A Book!" ("the Course") provided by Rachel Graham ("we", "us", or "our"). By enrolling in and participating in the Course, you ("you", "your", "student", or "participant") agree to be bound by these Terms.

---

## 1. Course Access and Content

- 1.1 Upon enrolment and payment of the applicable fee, you will receive access to the Course materials, resources, and support as outlined on our website or enrolment page.
- 1.2 Course content is provided online, and you are responsible for ensuring that you have access to a suitable device and internet connection.
- 1.3 We reserve the right to update, amend, or enhance Course materials from time to time in order to improve the learning experience.

---

## 2. Payment Terms

- 2.1 Payment of the full Course fee (or instalments, if available and agreed) is required to access the Course.
- 2.2 All fees are listed in United States dollars (USD) unless otherwise stated. Any international conversion or bank fees are your responsibility.
- 2.3 Payment must be made through our designated payment platform.

---

## 3. Refund Policy

- 3.1 We offer a 14-day refund policy from the date of enrolment, provided you have not accessed more than 20% of the Course content.
- 3.2 To request a refund, you must notify us in writing via email at [hello@rachgrahamreads.com](mailto:hello@rachgrahamreads.com) within the 14-day period.

---

- 3.3 Refunds will not be granted outside of this period except where required under applicable consumer protection laws.

---

## 4. Intellectual Property

- 4.1 All Course materials, including text, videos, workbooks, graphics, and resources, are the intellectual property of Rachel Graham unless otherwise stated.
- 4.2 You are granted a limited, non-transferable licence to use the Course materials for your personal learning only.
- 4.3 You must not reproduce, distribute, sell, or share Course materials with third parties without our prior written consent.

---

## 5. Student Responsibilities

- 5.1 You agree to conduct yourself respectfully within any group forums, coaching sessions, or community spaces associated with the Course.
- 5.2 We reserve the right to revoke your access to the Course without refund if you engage in behaviour that is abusive, disruptive, or in breach of these Terms.

---

## 6. Liability and Disclaimers

- 6.1 The Course is designed to provide guidance, education, and support in writing and publishing your first book. However, we do not guarantee specific outcomes, such as book sales, bestseller status, or financial results.
- 6.2 We accept no liability for any loss, damage, or expense incurred as a result of your use of the Course materials or participation in the Course, except where such liability cannot be excluded under applicable law.
- 6.3 Nothing in these Terms seeks to limit your rights under the New Zealand Consumer Guarantees Act or other applicable consumer protection legislation.

---

## 7. Privacy and Data Protection

- 7.1 We respect your privacy and are committed to protecting your personal information.
- 7.2 We will collect and use your details only for the purpose of providing the Course and related services (such as sending you updates, resources, and support emails).
- 7.3 We will never share, sell, or distribute your personal details to any third party without your consent, except where required by law.
- 7.4 By enrolling in the Course, you consent to us securely storing your information for the duration of your participation.

---

## 8. Publishing Support Guarantee

- 8.1 Our goal is to help you not only write your book but also see it published. If, for any reason, you are not published within three months of completing the Course, we will continue to work with you beyond that period until you achieve publication.
- 8.2 This extended support is provided on the understanding that you have:
  - Actively participated in the Course;
  - Completed the assignments, exercises, and recommended steps; and
  - Made reasonable efforts to implement the guidance and feedback provided.
- 8.3 This ongoing support is not indefinite and is subject to fair use. It is designed to provide a safety net, ensuring that committed students achieve their publishing goals.

---

## 9. Governing Law

- 9.1 These Terms are governed by the laws of New Zealand.
- 9.2 Any disputes arising under these Terms shall be subject to the exclusive jurisdiction of the New Zealand courts.

---

## 10. Contact Details

For any questions, concerns, or notices relating to the Course or these Terms, please contact:

Rachel Graham

Email: [hello@rachgrahamreads.com](mailto:hello@rachgrahamreads.com)

Address: 79 Station Road, Auckland, New Zealand