



## Privacy Policy

Em Guevara of Em Guevara Life Coaching Services (the “Company”) respects the privacy concerns of the users of its website, [www.emguevaracoaching.com](http://www.emguevaracoaching.com), and the services provided therein (the “Site”). The Company thus provides this privacy statement to explain what information is gathered during a visit to the Site and how such information may be used.

Please also review the Terms of Use at [www.emguevaracoaching.com](http://www.emguevaracoaching.com), which also govern use of this Site.

**Use of Information:** As a general policy, no personally identifiable information, such as your name, address, or e-mail address, is automatically collected from your visit to the Site. However, certain non-personal information is recorded by the standard operation of the Company’s internet servers. Information such as the type of browser being used, its operating system, and your IP address is gathered in order to enhance your online experience.

The Site’s various mailing lists, downloads, special offers, contests, registration forms, and surveys may request that you give us contact information such as your name, mailing and/or e-mail address, demographic information such as your age and gender, and personal preference information such as your preferred software and interests. Information submitted at the time of submission will be used by the Company only as necessary for our legitimate business interests, including, without limitation, the improvement of our products, services, and the contents of the Site. The Company may also share such information with our business and promotional partners to further those interests. Personally identifiable information is never sold or leased to any third parties. With your permission, we may use your contact information to send you information about our company and products. You may always opt out of receiving future mailings as provided below. The Company does not store any credit card information it may receive in regard to a specific transaction and/or billing arrangement, except as necessary to complete and satisfy its rights and obligations with regard to such transaction, billing arrangement, and/or as otherwise authorized by a user.

The Company may disclose user information in special cases when we have reason to believe that disclosing this information is necessary to identify, contact or bring legal action against someone who may be causing injury to or interference (either intentionally or unintentionally) with the Company’s rights or property, other users of the Site, or anyone else that could be harmed by such activities.

**Children Age 13 and Under:** The Company recognizes the special obligation to protect personally identifiable information obtained from children age 13 and under. AS SUCH, IF YOU ARE 13 YEARS OLD OR YOUNGER, THE COMPANY REQUESTS THAT YOU NOT SUBMIT ANY PERSONAL INFORMATION TO THE SITE OR THE COMPANY. If the Company discovers that a child age 13 or younger has signed up on the Site or provided us with personally identifiable information, we will delete that child’s identifiable information from our records.

The Company nonetheless encourages parents to go online with their kids. Here are a few tips to help make a child's online experience safer:

1. Teach kids never to give personal information, unless supervised by a parent or responsible adult. Includes name, address, phone, school, etc.
2. Know the sites your kids are visiting and which sites are appropriate.
3. Look for Website privacy policies. Know how your child's information is treated.
4. Check out the FTEB's site for more tips on protecting children's privacy online

**Use of Cookies:** Cookies are pieces of information that a website transfers to an individual's computer hard drive for record-keeping purposes. Cookies make using our Site easier by, among other things, saving your passwords and preferences for you. These cookies are restricted for use only on our Site and do not transfer any personal information to any other party. Most browsers are initially set up to accept cookies. You can, however, reset your browser to refuse all cookies or indicate when a cookie is being sent. Please consult the technical information relevant to your browser for instructions. If you choose to disable your cookies setting or refuse to accept a cookie, some parts of the Site may not function properly or may be considerably slower.

**Malware/Spyware/Viruses:** Neither the Company nor the Site knowingly permits the use of malware, spyware, viruses, and/or other similar types of software.

**Links to External Sites:** The Company is not responsible for the content or practices of third-party websites that may be linked to the Site. The Company is also not responsible for any information that you might share with such linked websites. You should refer to each website's respective privacy policy and practices before disclosing any information.

**Bulletin Boards and Chat Areas:** Guests of the Site are solely responsible for the content of messages they post on the Company's forums, such as chat rooms and bulletin boards. Users should be aware that when they voluntarily disclose personal information (e.g., username, e-mail address, phone number) on the bulletin boards or in the chat areas, that information can be collected and used by others and may result in unsolicited messages from other people. You are responsible for the personal information you choose to submit in these instances. Please take care when using these features. **Choice/Opt-Out:** The Site may provide you the opportunity to opt in to receive communications from us at the point where we request information about you. You always have the option of removing your name from any e-mail list to discontinue any such future communications. To ensure immediate removal from any list, please follow the specific instructions set forth within the communications you receive from the Company that you no longer wish to receive. If you are unsuccessful in completing the instructions specified in any such communication, please e-mail us at [emguevaracoaching@gmail.com](mailto:emguevaracoaching@gmail.com), including a copy of the undesired email attached to the request, and state you wish to be removed from the mailing list.

**Contact Information for Complaints or Concerns:** If you have any complaints or concerns about the Company or about this privacy statement, please contact:

Via email: [emguevaracoaching@gmail.com](mailto:emguevaracoaching@gmail.com)

or

Via regular mail: 2304 Heliconia Tower, Tivoli Garden Residences, 69 Coronado Street, Hulo, Mandaluyong City, Metro Manila 1550

Information provided by you via general e-mail inquiries to the Company, such as your e-mail address, is used only to respond to your inquiries in the ordinary course of business and is never shared with third parties.

### **Visitors' GDPR Rights**

If you are within the European Union, you are entitled to certain information and have certain rights under the General Data Protection Regulation. Those rights include:

We will retain any information you choose to provide to us until the earlier of (a) you ask us to delete the information, (b) our decision to cease using our existing data providers, or (c) the Company decides that the value of retaining the data is outweighed by the costs of retaining it.

You have the right to request access to your data that the Company stores and the right to either rectify or erase your personal data.

You have the right to seek restrictions on the processing of your data.

You have the right to object to the processing of your data and the right to the portability of your data.

To exercise these rights, please email us at [emguevaracoaching@gmail.com](mailto:emguevaracoaching@gmail.com)

To the extent that you provided consent to the Company's processing of your personal data, you have the right to withdraw that consent at any time, without affecting the lawfulness of processing based upon consent that occurred prior to your withdrawal of consent.

You have the right to lodge a complaint with a supervisory authority that has jurisdiction over issues related to the General Data Protection Regulation.

We require only the information that is reasonably required to enter into a contract with you. We will not require you to provide consent for any unnecessary processing as a condition of entering into a contract with us.

**Security:** Security for all personally identifiable information is extremely important to us. Unfortunately, no data transmission over the internet can be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, the Company cannot ensure or warrant the security of any information you transmit via the internet. By transmitting any such information to the Company, you accept that you do so at your own risk.

**Your Acceptance of These Terms:** By using the Site, you accept the policies and restrictions outlined in this Online Privacy Policy. If you do not agree to this policy, please do not use the Site. This Online Privacy Policy may be revised from time to time by updating this posting. You are bound by any such revisions and should therefore periodically visit this page to review the then-current Online Privacy Policy to which you are bound.

Last Updated: July 2025