

CONTRACT FORM

CLIENT INFORMATION

Name: _____

Address: _____

Phone: _____

SERVICE DETAILS

Type Of Service:

Regular Cleaning

Deep Cleaning

Move In/ Move Out Cleaning

Every Week

Every two Week

Every Three Week

Every Four Week

SERVICE DETAILS

Service Rate: \$ _____

Additional Services: \$ _____

Total Estimate: \$ _____

TERM AND CONDITIONS:

This contract establishes the terms and conditions under which [YOUR COMPANY NAME] will provide cleaning services to the client. By accepting our services, the client agrees to comply with the following conditions:

1. Cancellation Policy

The client may cancel or reschedule a cleaning appointment with at least 24 hours' notice.

- Cancellations or rescheduling made with less than 24 hours' notice will incur a charge of 50% of the cleaning service cost.
- If the client wishes to permanently cancel our services, they must notify us at least 4 weeks in advance of the last scheduled date.

2. Deposit for Service Confirmation

Once the estimate has been provided and the cleaning service has been accepted, the client must make a 25% deposit of the total service cost to confirm the agreement and secure the booking.

- This deposit covers operational costs and staff allocation.
- It is non-refundable in case of last-minute cancellations.
- If the client needs to reschedule the cleaning, the deposit can be applied to a new date as long as the rescheduling request is made with at least 24 hours' notice.

3. Payment Terms

- Payment for the service must be made upon completion of the cleaning by cash, check, or bank transfer.
- The amount must be paid in full unless otherwise agreed in advance.

4. Additional Charges

- Any additional service not included in the original contract will incur an extra charge.
- The client will be informed of the additional cost before the requested service is performed.

5. Service Quality

- [YOUR COMPANY NAME] is committed to providing high-quality cleaning services.
- If the client is not satisfied with any aspect of the service, they must communicate this within 24 hours after the cleaning for corrective action to be taken at no additional cost.

6. Late Payment and Cancellation Charges

If the client delays a scheduled cleaning by one week or more, a 10% charge of the service cost will be applied for each week of delay.

7. Reactivation of Services After Cancellation

If the client decides to resume services after a period of inactivity of three months or more, an initial deep cleaning will be required. The cost of this service will be communicated before execution.

8. Contract Duration and Price Update

This contract will be valid for 1.5 years from the date of signing.

- After this period, the price of cleaning services will be reviewed and updated based on market conditions and operational costs.
- The client will be notified of any price changes at least 30 days in advance.

9. CLIENT AGREEMENT

By accepting our services, the client confirms that they have read, understood, and agreed to the terms and conditions of this contract.

CLIENT AGREEMENT _____

DATE: _____

NOMBRE DE TU COMPANIA

Phone: (xxx) xxx-xxxx

Email: correo electronico de tu empresa

*Thank you for trusting NOMBRE DE TU EMPRESAs. We are committed to providing you with exceptional service.
We look forward to exceeding your expectations!*